



गार्डन रीच शिपबिल्डर्स एण्ड इंजिनियर्स लिमिटेड

Garden Reach Shipbuilders & Engineers Limited

(भारत सरकार का उपक्रम)

(A Govt. of India Undertaking)

रक्षा मंत्रालय

Ministry of Defence

43/46 गार्डन रीच रोड,

43/46 Garden Reach Road,

कोलकाता - 700024

Kolkata - 700024

www.grse.nic.in
CIN NO. : U35111WB1934GOI007891

(EMPLOYMENT NOTIFICATION NO. OS:01/16)

GRSE Ltd. is one of the premier Defence Shipbuilders enjoying the Mini-Ratna, Category-I status and contributing efficiently to the defence preparedness of the country by building state-of-the-art Warships. The Company invites applications from qualified, talented and energetic Indian Nationals in the post of **Junior Manager (Grade: E-0) (Total No. of Posts – 20)** in various disciplines:

Opening Date for Online registration : 11 February 2016

Closing Date for Online registration : 07 March 2016

<u>Name of the Post, Grade, Scale of Pay (IDA)</u>	<u>Discipline (No. of Vacancies) (Reservation)</u>	<u>Minimum Qualification</u>	<u>Minimum Post Qualification Experience on 01 Feb 16</u>
Junior Manager (E-0) ₹ 12600-3%-32500 Maximum age as on 01 Feb 2016: 32 years	Technical (Hull/Engineering) - 10 (UR-05, SC-02, OBC-02 & ST-01)	Diploma in Engineering or equivalent in Mechanical (For detailed Discipline grouping, please refer Note - i)	8 years' work experience in the following: 'Ship Building' / 'Ship Design' / 'Ship Repair' activity OR Dockyards/ Repair Yards of Indian Navy OR Trials Teams/ WOTs onboard Service in warships like Shivalik/ Delhi/ Kolkata/ Destroyers or similar major platforms and/or in Trials Teams/ WOTs with exposure to onboard Hull Inspections, Trials, Painting, Welding and Rigging Works Docking/ Undocking, Slipping/ unslipping operations, Gas Turbines & Controls, Diesel Engines & Controls, Auxiliary Systems, Shipboard Systems. Serving / retired Master Chief Artificer I/II or Master Chief Petty Officer I/II or equivalent rank meeting the experience criteria may be considered.
	Technical (Electrical- Power) - 06 (UR-03, OBC-02 & ST-1)	Diploma in Engineering or equivalent in Electrical (For detailed Discipline grouping, please refer Note - i)	8 years' work experience in the following: 'Ship Building' / 'Ship Design' / 'Ship Repair' activity OR Dockyards/ Repair Yards of Indian Navy OR inservice in warships like Shivalik/ Delhi/ Kolkata/ Destroyers or similar major platforms Candidate having experience in ASW FCS, Gunnery FCS & Gun mounting, Missile control systems, Fire Control radars, surveillance radars, sonars, Integrated Platform Management Systems, Weapons Installations, Power distribution & Generation, Internal & External Communication will be preferred. Serving / retired Master Chief Artificer I/II or Master Chief Petty Officer I/II or equivalent rank meeting the experience criteria may be considered.

<u>Name of the Post, Grade, Scale of Pay (IDA)</u>	<u>Discipline (No. of Vacancies) (Reservation)</u>	<u>Minimum Qualification</u>	<u>Minimum Post Qualification Experience on 01 Feb 16</u>
Junior Manager (E-0) ₹ 12600-3%-32500 Maximum age as on 01 Feb 2016: 32 years	Technical (Electronics- Radio) - 04 (UR-02, SC-01 & OBC-01)	Diploma in Engineering or equivalent in Electronics (For detailed Qualification grouping, please refer Note - i)	8 years' work experience in the following: Ship Building'/'Ship Design'/'Ship Repair' activity OR Dockyards / Repair Yards of Indian Navy OR inservice in warships like Shivalik/Delhi/Kolkata/ Destroyers or similar major platforms Candidate having experience in ASW FCS, Gunnery FCS & Gun mounting, Missile control systems, Fire Control radars, surveillance radars, sonars, Integrated Platform Management Systems, Weapons Installations, Power distribution & Generation, Internal & External Communication will be preferred. Serving / retired Master Chief Artificer I/II or Master Chief Petty Officer I/II or equivalent rank meeting the experience criteria may be considered.

SC=Scheduled Caste; ST=Scheduled Tribe; OBC=Other Backward Class; UR=Un-reserved;

NOTES:

EDUCATIONAL QUALIFICATION

1. Grouping of Discipline in Diploma

- **Mechanical** : Mechanical, Mechanical & Industrial Engineering, Mechanical & Production Engineering,
- **Electrical** : Electrical, Electrical & Electronics, Electrical & Instrumentation,
- **Electronics** : Electronics, Instrumentation, Electronics & Communication, Electronics & Telecommunication, Electronics & Instrumentation, Instrumentation & Control Engineering, Electronics & Electrical, Power Electronics

2. Only the above mentioned disciplines will be considered for the recruitment process. Courses / Disciplines with equivalence to the above will not be considered.
3. **Diploma as referred above are those, which have been awarded by University / Institution recognized by Government of India / State Govt.**
4. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.

MAXIMUM AGE LIMIT

5. Maximum age limit for applicants is **32 years as on 01 February 2016**. However, relaxation of age for SC/ST/OBC/Physically Handicapped (PH)/Ex-Servicemen as per Govt. rules. The upper age limit shall be relaxed by five years for internal candidates.
6. The relaxation in age limit for PH candidates shall be applicable irrespective of the fact whether the post is reserved or not.

RESERVATION

7. Reservation for SC/ST/OBC/PH as applicable has been indicated against each post. However candidates from reserved category fulfilling eligibility criteria may also apply for the posts earmarked for UR as per Government Rules.
8. Persons with 40% disability having handicapped certificate issued from Competent Authority can apply in accordance with provision of Para 25 of DOP&T OM No. 36035/3/2004 - Estt (Res) dated 29 Dec 05 for the posts not reserved for PH.
9. Category (SC/ST/OBC/PH) once entered in the Online Application form will not be allowed to be changed and no benefit of other category will be admissible later on.
10. OBC candidates have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC(non-creamy layer) certificate by the Competent Authority should be issued in the current year.
11. SC/ST/OBC candidates applying for a post where there are no vacancies in their respective reserved categories, will be treated as General candidates and no relaxation in any criteria will be applicable to these candidates. However, they may indicate their actual category in Online Application so as to avail of application fees concession as applicable.

APPLICATION PROCEDURE

12. **Online Application Process:** All candidates have to submit application ONLINE through 'Career section' of GRSE website www.grse.nic.in or on <https://jobapply.in/grse2016>
13. All candidates are required to apply ONLINE, take print out of auto generated filled in Application Format, put their signature at designated places and send it along with GRSE Copy of Application Fee Challan (applicable for General and OBC candidates), self-attested copies of testimonials/certificates in support of Date of Birth, Category, Educational & Professional Qualification, Experience, Ex-servicemen and PH to **Post Box No. 3076, Lodhi Road, New Delhi – 110003** through **ORDINARY POST** only within the due date of **18 March 2016**. The envelope containing the application should be super-scribed with "GRSE Employment Notification No. OS:01/16" and "Post applied for Junior Manager (..... Discipline)".
14. Serving candidates of Government / Semi-Govt. / PSUs / Autonomous Organization are further required to forward the auto-generated printout through proper channel before the due date of 18 March 2016 to the address mentioned at Para 13 or produce No Objection Certificate (NOC) at the time of document verification / as and when called for the same.
15. Please note that candidature of the candidate is liable to be cancelled if he/she submits more than one application for same post.
16. GRSE will not be responsible for any postal delay.
17. Incomplete application is liable to be rejected.
18. The detailed procedure of application and other details are available in "Career Section" of GRSE Website: www.grse.nic.in and also in <https://jobapply.in/grse2016>

19. All correspondence with candidates shall be done through e-mail only. All information regarding schedule / Written Test Admit Cards etc. shall be provided through e-mail / uploading on GRSE website. Responsibility of receiving, downloading and printing of written test admit card / any other information shall be of the candidate only. GRSE will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mails to Spam/Bulk mail folder or for delay / non-receipt of information if a candidate fails to access his / her mail / website in time or DND activated mobile no. etc.

APPLICATION FEES

20. **Application fees of ₹500/- and Bank charges of ₹50/- (Total fees ₹550/-)** to be deposited through Bank Challan mode at any branch of State Bank of India (SBI) by the applicants (General / OBC only). Applicants belonging to SC/ST/ PH/Internal Candidates are exempted from payment of Application Fee.
21. The application fee is non-refundable and hence candidates are advised to ensure their eligibility for the post before applying.
22. Please refer “**Guidelines to Apply Online**” in the portal <https://jobapply.in/grse2016> for details regarding remittance of Application Fee through Bank Challan in SBI Branches.
23. No other mode of payment will be accepted.

GENERAL TERMS AND CONDITIONS

24. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for written test/considered further for selection process.
25. In addition to Basic pay, Industrial DA, HRA, other perks @50% of Basic pay, CPF, Gratuity etc. are admissible as per the Company's Rules. The present CTC PA in JM (E-0) grade is **₹5.70 Lakhs** approx. In addition, Performance Related Pay will be applicable.
26. GRSE reserves the right to fill up all the posts based on suitability or increase/decrease the number of posts to be filled up or cancel any post or even cancel the whole process of recruitment without assigning any reason. In such cases the reservations will be as per the Govt. guidelines.
27. Option of Hindi medium shall be given in all selection tests.
28. Final selection of candidates is subject to medical fitness by Company's Medical Officer as per company's Recruitment Rules.
29. The decision of GRSE in all matters regarding eligibility, conduct of written test and selection will be final and binding on the candidates and no correspondence will be entertained.
30. Management reserves the right to call for any additional documentary evidence in support of education, experience etc. of the applicants.
31. For any dispute, the Jurisdiction shall be Kolkata.
32. Candidate will be shortlisted for appearing in the written examination if he/she is fulfilling the eligibility criteria and other requirements as advertised in the Employment Notification under reference. **In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith.**

33. If selected, the candidates can be posted to any Unit / Project / location of the company.
34. Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.
35. Any form of canvassing will disqualify the candidature.

IMPORTANT DATES

<u>Sl.</u>	<u>Details</u>	<u>Dates</u>
(a)	Start Date for Online Registration	11 February 2016 (1400 hrs.)
(b)	Closing Date for Online Registration	07 March 2016 (2359 hrs.)
(c)	Remittance of application fees in Bank (SBI) (during Banking hours on working days)	From 15 February 2016 to 09 March 2016
(d)	Last date for taking Print-out of Application from Online Portal	11 March 2016
(e)	Receipt of hardcopy of application signed by candidate along with GRSE copy of Bank Challan (if applicable) along with testimonials & certificates in support of eligibility.	18 March 2016
(f)	Date of Written Test	Will be notified separately

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