

FORM OF APPLICATION FOR THE POST OF WELFARE ORGANISER IN THE

DEPARTMENT OF EX-SERVICEMEN'S WELFARE

- Note:
1. The Application should be sent by post to reach the following address before the last date and time
 2. The envelope should be superscribed "APPLICATION FOR THE POST OF WELFARE ORGANISER IN THE DEPARTMENT OF EX-SERVICEMEN'S WELFARE:".
 3. The Department is not liable for postal delays
 4. Applications received after the last date and time will be summarily rejected.

From

Affix recent
passport size
photo and
enclose two
photos

To

The Director,
Directorate of Ex-servicemen's Welfare,
No.22, Raja Muthiah Salai,
Chennai - 600 003.

Sir,

Sub: Application for the post of Welfare Organiser in the
Department of Ex-servicemen's Welfare in the
Department of Ex-servicemen's Welfare - Reg

Ref: Your Advertisement No.
Dated

...

I hereby apply for the post of Welfare organiser in the Department of Ex-servicemen's Welfare, Government of Tamil Nadu. I furnish the following details:-

SERVICE PARTICULARS

1. Rank and Name in full (in block capitals) :
2. Personal No. and Trade :
3. Army/Navy/Air Force :
4. Regiment / Corps/ Unit :
5. Date of Enrolment :
6. Date of Release/Retirement. :
7. Medical Category at the time of Release/Retirement. :
8. Disability if any. :
9. Father's Name :
10. **Permanent Home Address:-** :
 - House No.& Street :
 - Village :
 - Post Office :
 - Taluk :
 - District :
 - State :
 - PIN :
 - Nearest Rly Station :
 - E-Mail ID :
 - Contact Mobile No. :
11. Present Postal Address :

12. Date of Birth (As recorded in the Discharge Book, SSLC Mark Sheet, Transfer Certificate) :
13. Place of birth :
14. Native District :
15. Native State :
16. Nationality :
17. Religion :
18. Community (OC/BC/BC(M)/MBC/DNC/SC/SC(A)/ST) :
19. Caste :
20. Mother tongue :

21. **OTHER LANGUAGE KNOWN :**

	Read	Write	Speak
1. Tamil			
2. English			
3.			
4.			
5.			

22. Identity Card No. issued by DSS&A :
Board.(if applicable)

23. Registration No. in Special Employment :
Cell.

24. Qualification:-
(Only Certificate / Diploma / Degrees / Fellowship approved by the Government/University should be stated. Start from SSLC/X Std./ HSC onwards.)

Academic:-

(a)	SSLC/ X Std./ HSC	Subjects	Class/ Grade obtained	Year of passing	Name of Institution
(b)	Degree				

OTHER QUALIFICATIONS:

Give Details:

25. **Experience in Civil/Profession:**

(Details in chronological order of civil profession in which served or gained experience prior to joining the army)

Trade/Profession	Duration	Name and address of employer

26. **Present occupation with details if any.**

27. Details of Gallantry/Non-Gallantry Awards.

Name of Award	Year	Category	Serving Unit at the time of Award

28. OPERATIONS / AID TO CIVIL POWER

OPs Name From To

29. Period of Field Service :

30. Period of Peace Area Service :

31. Pension Details

(a) Service Pension :

(b) Disability Pension :

32. COURSES ATTENDED AND GRADING

Course Name	Institute	Grading

33. Details of marital status:-

(a) Whether single/married/widower/divorcees, If married specify:-

Date of Marriage	Place of Marriage	Under what rites/law	To whom	Nationality of spouse before marriage	Authority

(b) Details of Family Members

Sl.No.	Name	Relationship	Age and Date of Birth	Occupation

34. I hereby certify that to the best of my knowledge and belief, the above particulars are in all respects correct and true and I have enclosed attested copies of the supporting documents.

Station: :

Dated: : (Signature of the Individual with
name in BLOCK LETTERS)

Note for Serving Junior Commissioned Officers:

The Serving Junior Commissioned Officers who are in the verge of retirement /discharge/release from the defence forces with in a period of one year from the date of notification (ie) .02.2016 are also eligible to apply in accordance with Government of India, Ministry of Personnel, P.G. & Pensions (Department of Pers. & Training), New Delhi Office Memorandum No.36034/2/91-Estt.(SCT) Dated.3.4.1991and G.O.Ms.No.915 Public (Ex-Servicemen) Department dt.10.09.2009, they should submit a certificate from his Commanding Officer and an undertaking as per proforma I & II enclosed.

PROFORMA I

For Serving personnel only

Form of certificate for Serving personnel

I hereby certify that, according to the information available with me
No.-----Rank -----Name -----
is due to complete the specified term of his engagement with the Armed Forces on the
Date -----

Place:

Signature of Commanding Officer

Date:

Office Seal.

PROFORMA II

For Serving Personnel only

Undertaking to be given by the candidate

“I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointment authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-servicemen (Re – Employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

Place:

Signature of Candidate

Date: