



# CSIR-INDIAN INSTITUTE OF TOXICOLOGY RESEARCH

(Council of Scientific & Industrial Research)

Vishvigyan Bhavan, 31, Mahatma Gandhi Marg , P.O. Box No. 80  
Lucknow - 226 001, Uttar Pradesh, India.

Advertisement .No IITR/2/2016

Dated 26/03/2016

**Last Date for Receipt of the application is 05.05.2016**

## **A Unique opportunity for research careers in Science & Technology**

The CSIR-Indian Institute of Toxicology Research (CSIR-IITR), established in 1965 is a constituent laboratory of Council of Scientific & Industrial Research (CSIR) and is engaged in the Research & Development in the areas of Environmental Toxicology, Predictive Toxicology, Health Risk Assessment, Preventive Toxicology, Inhalation Toxicology, Analytical Toxicology and also in National S&T Missions. IITR has two campuses; the main campus is located at the centre of Lucknow City and the other campus at a distance of approx. 20 km from the main campus. प्रतिबंधित

The institute is looking for talented young professionals and dynamic personnel for the post of Technical Assistant. Accordingly, the applications on the prescribed forms are invited from **Indian Nationals** for the following positions:-

Post	No of Posts & Reservation	Pay band & Scale	Grade Pay	Total Emoluments*	Upper Age Limit** (as on last date of submission of Application)
Technical Assistant	<b>04</b> UR - 02 OBC - 01 SC - 01	(PB-2) Rs. 9300-34800	Grade Pay Rs. 4200/-	<b>Rs. 35769/-</b>	28 years (Please see age relaxation under relaxation column)

\* Total Emoluments means approximate total emoluments on minimum of scale including House Rent Allowance in Class 'Y' City.

\*\* Please see age relaxation under Relaxation column.

## Post- Technical Assistant

Post Code	Post/ Area/ No. of posts/ Reservation	Pay Band, Scale &G.P/Upper age limit	Essential Qualification(s)	Desirable Qualifications	Job Requirements
A	Technical Assistant Area- R&D Planning No. of Post-01 UR	PB Rs. 9300-34800 G.P Rs. 4200/- Age limit-28 Years (Please see age relaxation under relaxation column)	1 <sup>st</sup> class B.Sc.(Science) with one year full time professional qualification in Biological/Chemical/Information/Management Sciences from a recognized Institute/Organization.	Experience in the preparation and compilation of scientific and technical reports. Working experience in a scientific institution and knowledge of computers (MS-Office) would be an added advantage.	To coordinate with different scientific groups for collection, collation and preparation of scientific reports/annual plan documents.
B	Technical Assistant Area- Toxicology No. of Post-01 UR	PB Rs. 9300-34800 G.P Rs. 4200/- Age limit-28 Years (Please see age relaxation under relaxation column)	1 <sup>st</sup> class B.Sc.(Science/MLT) <b>Plus</b> One year full time professional qualification in Biological/ Chemical Sciences/ Medical Lab Technology from a recognized Institute/ Organization OR Diploma in Medical Laboratory Technology (DMLT) minimum duration of one years.	Animal handling and laboratory work experience.	To assist in routine laboratory work.
C	Technical Assistant Area- Analytical Chemistry No. of Post-01 Reserved for-OBC	PB Rs. 9300-34800 G.P Rs. 4200/- Age limit-28 Years (Please see age relaxation under relaxation column)	1 <sup>st</sup> class B.Sc. with Chemistry as one of the subjects in last year with one year full time professional qualification in Chemical Sciences from a recognized Institute/Organization.	Experience in the preparation of samples of various types, analysis and handling of analytical equipments.	To carry out sample preparation, analysis of analytes from different matrix.
D	Technical Assistant Area- Environmental Monitoring. No. of Post-01 Reserved for-SC	PB Rs. 9300-34800 G.P Rs. 4200/- Age limit-28 Years (Please see age relaxation under relaxation column)	1 <sup>st</sup> class B.Sc. (Science) with one year full time professional qualification in Environmental Sciences from a recognized Institute/Organization.	Experience in stack and air monitoring.	To carry out analysis of environmental samples and to conduct monitoring.

## **BENEFITS**

1. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport allowance (TA) etc., as admissible to the Central Government employees stationed in Lucknow and as made applicable to CSIR. Council accommodation will be allotted as per priority to be reckoned from the date of joining/availability, in which case HRA will not be admissible.
2. In addition to the emoluments indicated against each category of posts benefits such as Provident Fund, reimbursement of medical expenses, leave travel concession, Conveyance Advance and House Building Advance are available as per rules of CSIR.
3. The selected candidates will be governed by the provisions of the New Pension Scheme as introduced by the GOI and as adopted by CSIR w.e.f. 01.01.2004.
4. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Technical staff.

## **Relaxation**

1. **Age limit:** The age should not exceed the limit prescribed for each category of post as on 05.05.2016 i.e. the closing date of receipt of the applications. Relaxation of upper age limit for **physically handicapped and Ex-servicemen as per rules.**
2. Persons with Disabilities (PWD) is encouraged to apply. However, only those persons having 40% or more disabilities are eligible to be considered for the posts. The candidates are required to submit the medical certificates in the prescribed form issued by the Competent Medical Authorities for the purpose of employment.
3. Upper age limit is however, relaxable upto 05 years for SC/ST and 03 years for OBC as per Government orders in force only in those cases where the post is reserved for respective categories.
4. Age relaxation of 5 years is permissible for those working in CSIR /Govt./Autonomous Bodies/Public Sector Undertaking in accordance with the instructions and orders issued by the Government of India from time to time in this regard.
5. Relaxation of 5 years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from 1.1.1980 to 31.12.1989 subject to production of certificate from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided OR from any other authority designated this behalf by the Government of J&K State to the effect that he/she had ordinarily been domiciled in the Kashmir Division of State of J&K during the period from 01.01.1980 to 31.12.1989 by the concerned authority.
6. As per GOI provisions, age relaxation for Widows, Divorced Women and Women judicially separated from Husbands, the upper age limit is relaxable up to the age of 35 years (up to 40 years for members of Scheduled Castes/Scheduled Tribes and up to 38 years for members belonging to the Other Backward Classes in respect of the posts

reserved for them) for Widows, divorced Women and Women judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:

- i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
  - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried since.
7. Relaxation in age limit, qualification and/or experience may be allowed by competent authority in the case of exceptionally meritorious candidates (both departmental and outsiders).

## **GENERAL CONDITIONS/INFORMATION**

1. **The applicant must be a citizen of India.**
2. Total emoluments payable will be at the minimum of the scale of pay inclusive of all allowances.
3. All the applicants must full fill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess at least the essential qualification laid down for various posts as on the last date of receipt of the applications. The qualifications prescribed should have been obtained through recognized Universities/Institutions.
4. The number of vacancies indicated against each category is provisional and may vary at the time of selection.
5. The candidate should clearly indicate the post code and the area of post under which he/she should be considered **on the envelop**.
6. Candidates applying for more than one post should submit separate application form for each post indicating the No. of the post and should be accompanied by separate Demand Draft(s), **if applicable**.
7. The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualification prescribed for that Group/Grade.
8. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
9. The date for determining the upper age limit, qualifications and /or experience shall be the last date for receipt of applications.
10. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
11. Applications from candidates working in Government Departments, **A**utonomous bodies, Public Sector Undertakings and Government Funded Research Agencies will be

considered only if forwarded through proper channel within 15 days from the closing date prescribed for receipt of applications and with a clear certificate that there is no vigilance case pending/being contemplated against him/her and that the applicant will be relieved of his/her duties within one month of receipt of appointment order, if selected for the post applied for. However, advance copy (Xerox copy) of the application form together with application fee, all certificates & testimonials etc. may be submitted before the closing date.

12. Applications received complete in all respects will be scrutinized by a duly constituted Screening Committee. Only those candidates who are recommended by the Screening committee will be called for interview.
13. Mere fulfilling minimum prescribed qualifications(s) and experience will not vest any right in a candidate for being called for interview. Since it may not be possible to call all the candidates for interview, the applications will be short listed for purpose on the basis of qualifications and experience, by a duly constituted Screening Committee. The candidates should, therefore, mention all the qualifications and experience in the relevant field over and above the minimum requirements prescribed. Such detail should be full and accurate. The criteria adopted by the Screening Committee and approved by the competent authority shall be final and binding on the candidates.
14. The decision of the IITR/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of interview will be final and binding on the candidates. The Institute will not entertain any enquiries/correspondence in this regard from any individual or agency on his/her behalf.
15. IITR reserves the right not to fill up any or all the posts.
16. Applicants must disclose as to whether any of their blood or close relatives is working in IITR/CSIR or in any other National Laboratories/Institutes of CSIR in the application form at appropriate place.
17. An application fee of Rs.100/- (Rupees one hundred only is payable separately for each post which should be ONLY in the form of crossed DD payable at Lucknow (valid for a period of at least three months from closing date of receipt of applications) drawn in favour of the Director,CSIR- Indian Institute of Toxicology Research and payable at Lucknow duly enclosed alongwith the application should reach the Director, CSIR-Indian Institute of Toxicology Research, Vishvigyan Bhawan, 31, Mahatma Gandhi Marg, P.O. 80, Lucknow on or before **05.05.2016**
18. The candidates belonging to SC/ST/PH/Women/CSIR Employees/Abroad Candidates category are exempted from submission of application fee.
19. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
20. Outstation candidates called for interview will be paid to and fro single second class rail fare/ordinary bus fare from the normal place of their residence or that declared in the application or from the actual place of undertaking the journey, in India whichever is nearer to place of Interview, on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.
21. Details of short listed candidates to be called for interview will be displayed in the IITR website, on finalization.

22. Incomplete application in any respect i.e. not in the prescribed form of IITR, not filled up properly, without Demand Draft for application fee, photograph, signature and without enclosures(i.e. attested copies of certificates/mark-sheets of educational qualifications, date of birth, experience, caste/community, etc.) or incomplete in any manner and applications received after the last date will summarily be rejected. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by this Institute.
23. Enclosures received separately subsequent to the receipt of the application will not be entertained.
24. Other things being equal consideration would be given to candidates with proven excellence in sports.
25. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.
26. **NO INTERIM INQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.**

### **HOW TO APPLY**

Candidates should apply on the prescribed format which can be down loaded from the IITR website [www.iitrindia.org/faculty.htm](http://www.iitrindia.org/faculty.htm). Prescribed application forms duly signed along with recent passport size photograph, copy of matriculation/SSLC as proof of age/degree/provisional degree certificate copies of mark sheets for all the semesters/years, work experience certificates, testimonials etc. should be sent in a sealed cover super scribed "Application for the post of ..... and the area of the post" to the Director, CSIR-Indian Institute of Toxicology Research, Vishvighyan Bhawan, 31, Mahatma Gandhi Marg, Post Bag No. 80, Lucknow-226001 and should reach on or before 05.05.2016

#### **5. Following documents must be attached along with application form sent by post:**

- a) Demand Draft of Rs. 100/- as applications fee where applicable.
- b) Colour photograph pasted on the form and signed across in full.
- c) Self Attested photocopy of Date of Birth Certificate.
- d) Self Attested photocopies of educational qualification(s) certificate(s).
- e) Self Attested photocopy of caste/community certificate, if applicable
- f) Self Attested photocopies of experience certificate(s), if any.

**Controller of Administration**