Institute of Hotel Management

Catering Technology and Applied Nutrition

1100 Qtrs, Near Academy of Administration

Bhopal-462016

(Under Ministry of Tourism, Govt. of India)

 &

Affiliated to National Council for Hotel Management & Catering Technology.

Invites applications from eligible candidates for the following posts:-

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| Sl. No | Name of Post | No. of Posts | Scale | Category | Age | Mode of Recruitment |
| 1 | Sr. Lecturer-cum Sr. Instructor(F&B Service) | 01 | PB-3Rs.15600 -39100/-G.P.Rs.5400/-Plus usual Allowances | ST | Not exceeding 40 years as on 1.07.2016\* | Direct RecruitmentWritten test and Interview |
| 2 | Lecturer-cum-Instructor(F&B Service) | 02 | PB-2Rs.9300-34800/-G.P.Rs.4600/-Plus usual Allowances | OBC-1ST-1 | Not exceeding 35 years as on 1.07.2016\* | Direct RecruitmentWritten test and Interview |
| 3 | Assistant Lecturer-cum-Assistant Instructor | 01 | PB-2Rs.9300-34800/-G.P.Rs.4200/-Plus usual Allowances | Gen | Not exceeding 30 years as on 1.07.2016\* | Direct RecruitmentWritten test |
| 4 | Administrative cum Accounts Officer | 01 | PB-3Rs.15600 -39100/-G.P.Rs.5400/-Plus usual Allowances | Gen | Not exceeding 50 years as on 1.07.2016\* | Direct RecruitmentWritten test and Interview |
| 6 | Accountant | 01 | PB-2Rs.9300-34800/-G.P.Rs.4200/-Plus usual Allowances | Gen | Not exceeding 35 years as on 1.07.2016\* | Direct RecruitmentWritten/computer test |
| 7 | Lower Division Clerk | 02 | PB-1Rs.5200-20200/-G.P.Rs.1900/-Plus usual allowances |  Gen-01ST-01 | Not exceeding 28 years as on 1.07.2016\* | Direct RecruitmentWritten/skill test |
| 8 | Teaching Associates | 05 | Rs.18000/- Per Month fixed | Gen-04OBC-01 | Not exceeding 30 years as on 1.07.2016\* | Direct RecruitmentWritten test |

\*Age limit is relaxable up to 05 years for SC/ST and departmental candidates and as specified for other categories by Government of India from time to time. Departmental candidates are those working in IHMs and National Council for Hotel Management, Noida.

**Essential Educational, other Qualifications and experience.**

**Sl.No. 1. Senior Lecturer cum Senior Instructor:-**

**Essential Educational, other Qualifications:-**

Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University securing not less than 60% marks in aggregate.

OR

3 year Diploma in Hotel Management from National council for Hotel management& Catering Technology/ State board of Technical Education securing not less than 60% marks in aggregate.

**Experience:-**

 At least 10 (Ten) years experience in teaching and or hotel industry **including 03 years teaching experience as** **Lecturer cum Instructor** in an Institute affiliated to National Council for Hotel Management and Catering Technology/ State Board of Technical Education / Recognized University.

OR

At least 10 (Ten) years Hotel Industry experience including minimum 03 years in Supervisory capacity in 3 star/ heritage or above category approved Hotel.

**Sl.No. 2. Lecturer cum Instructor:-**

Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University and full time Master’s Degree in Hospitality and Hotel Administration/Hotel Management securing not less than 60% marks in aggregate either in Bachelors or Masters Degree with **at least 5 (five) years** teaching experience in an Institute affiliated to National Council for Hotel Management and Catering Technology/ State Board of Technical Education / Recognized University/ or Hotel and Catering Industry.

OR

Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University securing not less than 60% marks in aggregate with at least 7 (Seven) years teaching experience in an Institute affiliated to National Council for Hotel Management and Catering Technology/ State Board of Technical Education / Recognized University/ or Hotel and Catering industry.

**Sl.No. 3. Assistant Lecturer cum Assistant Instructor:-**

Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University and full time Masters Degree in Hospitality and Hotel Administration/Hotel Management securing not less than 60% marks in aggregate either in bachelors or master’s degree.

OR

Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University securing not less than 60% marks in aggregate with atleast 2 years Industry experience.

**Sl.No. 4. Administrative cum Accounts Officer:-**

**Essential Educational, other Qualifications:-**

Bachelor of Commence degree from a recognized University securing not less than 50% marks in aggregate.

**Experience:-**

At least 8 (eight) years of service in administration and accounts in any central / state Government Institute of Hotel Management Institute or Food Craft Institute or public sector undertaking or autonomous body in the grade pay of Rs.4200/- or equivalent/above. Computer competency is essential.

**Sl.No. 5. Accountant:-**

Graduate in commerce with 5 years experience in commercial or educational Institutions or Government Office or SAS accountant with 2 (two) years experience in establishment matters. Desirable: Knowledge of computers.

Sl.No.6. **Lower Division Clerk**

1. Essential Qualifications: 10+2/Higher Secondary school pass, passing typing speed of 40 w.p.m.
2. Desirable Experience**:**  One year experience in Computer applications.

**Sl.No. 7. Teaching Associates:-**

1. Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University and full time Masters Degree in Hospitality and Hotel Administration/Hotel Management securing not less than 60% marks in aggregate either in bachelors or master’s degree.

OR

1. Full time Bachelors Degree in Hospitality and Hotel Administration/Hotel Management after 10+2 from a recognized University securing not less than 60% marks in aggregate with atleast 2 years Industry experience.

Applications on prescribed format, which is available on our web site **ihmbpl.com**, accompanied by passport size photograph and attested copies of testimonials, should reach the Institute **on or before 30.06.2016**. Applications received after the last date and incomplete applications will not be considered. Persons working in Government Departments/ Undertakings/ Autonomous bodies should send their applications through proper Channel.

Candidates applying for the above posts must ensure that they possess required qualifications and experience on the closing date of submission of applications.

Note:

* The posts are covered under New Pension Scheme of Government of India.
* Management reserves the right to fill or not to fill any of the post (s)
* If at any stage any information is found to be wrong or concealed by the candidate the management will initiate action as per CCS rules.

**Principal/Secretary**