



NORTHERN REGION TRANSMISSION SYSTEM-II

Advt. No. N2JM/HR/Rect-2016(2) of 25.06.2016

Recruitment for the post of Diploma Trainee (Electrical)/ Assistant (Finance)

POWER GRID, Northern Region Transmission System-II, having transmission system in the states of J&K, Punjab, Haryana, Himachal Pradesh and UT of Chandigarh invites applications from young and dynamic professionals who are eligible for the following positions:-

Post ID.	Name of the Post	Number of vacancies(*)	Qualification	Experience	Maximum Age (As on 15.07.2016)
01	Assistant(Finance)	UR- 03 OBC(NCL)- 01 SC-01 <i>01 vacancy reserved for PwD in VH category</i>	B.Com with 1 st Division for UR/OBC (NCL) and pass marks for SC/ PwD category. Additional qualification of M.Com shall be desirable	One year post qualification experience in Finance and Accounts function of reputed organization. Should have experience in processing payment and maintenance of Accounts of the organization. Should have worked on computers and familiar with various software used in Finance and accounting function	28 Years for UR 31 Years for OBC (NCL) 33 years for SC
02	Diploma Trainee (Electrical)	UR-03, SC-03	Diploma in Electrical Engineering from recognized Technical board/institute with not less than 70% marks for UR and pass marks for SC	Nil	27 years for UR 32 years for SC

* The number of vacancies may change as per requirement and identification of post for PwD is as per GoI instructions

COMPENSATION PACKAGE DURING TRAINING PERIOD AND ON REGULARISATION

(a) For Post ID 01 i.e Assistant(Finance), the selected candidates shall be appointed on W4 level in the pay scale of Rs.12500 – 27500/- (IDA) with basic of Rs.12500/-

(b) For Post ID 02, the following shall be admissible:

Post ID	Stipend during training period of One year (Rs.)	Designation & Level on successful completion of training period	Basic Pay on regularization
02	Rs. 16500/- p.m	Junior Engineer- Gr. IV at S1	Rs. 16000/- in the pay scale of Rs.16000-35500/- (IDA)

Besides the above, the compensation package also includes IDA, HRA and other allowances, benefits such as monthly conveyance reimbursement, medical facilities, various insurance covers, LTC, Performance Related Pay, Leave encashment, CPF, Gratuity and various low interest short/long term advances to its employees as per rules in force from time to time.

SERVICE AGREEMENT BOND

(a) For Post ID no. 01- Service Agreement bond not applicable

(b) For Post ID no 02:-

Selected candidates will be required to execute a Service Agreement Bond of Rs.50, 000/- for UR candidates & Rs. 25000/- for SC candidates for serving POWERGRID for a minimum period of 3 years after successful completion of training.

RELAXATIONS AND CONCESSIONS

1. Reservation for SC/OBC (NCL)/PWD/Ex-Servicemen candidates shall be given as per Government of India Guidelines.
2. Reservation/Relaxations/Concessions to Ex-service men will be subject to submission of Discharge certificate in prescribed format issued by a Competent Authority. For Ex-servicemen with a minimum of six months continuous service, the age relaxation is to the extent of period spent in service plus 3 years over & above the category relaxation.
3. Reservation/ Relaxation for OBC (NCL) will be subject to submission of attested copy of OBC (NCL) certificate along with NCL declaration in the format prescribed by the Govt. of India for "Appointment in Central Govt. Posts" issued by the competent authority.
4. Reservation/ Relaxation for SC candidates will be subject to submission of attested copy of SC certificate in the format prescribed by the Govt. of India for "Appointment in Central Govt. Posts" issued by the competent authority.
5. Relaxation in Age (*to the extent of 10 years over and above the age limit prescribed in respective category*), Essential qualifications & written test shall be admissible for PWD candidates subject to the condition that their percentage of disability is not less than 40% and their claim to relaxations is duly supported by a Certificate of disability issued by a duly constituted Medical board in prescribed format.
6. Although no vacancy is currently reserved for PwD for **Post ID 02**, however in case such candidates intend to apply then relaxation in age limit as applicable shall be admissible, provided they meet the other laid down eligibility criteria as prescribed for UR vacancies.
7. Relaxations/Concessions for J&K domicile/victims of riots shall be admissible as per Govt. Guidelines.

SELECTION PROCESS

The Selection Process for respective Post shall consist of the following:-

Post ID	Name of the Post	Details of Selection Process
01	Assistant(Finance)	Written Test & Computer Skill Test
02	Diploma Trainee (Electrical)	Written Test

1. Written Test shall be of Objective Type of two hours duration consisting of two parts –
 - a) Part-I consists of Professional Knowledge Test with 120 questions having specific questions of respective discipline.
 - b) Part-II consists of Supervisory Aptitude Test for Diploma Trainee(Electrical) / General Aptitude Test for Assistant (Finance) with 50 questions on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, ability to determine data sufficiency, interpretation of graphs/charts/tables, numerical ability etc.
2. All questions carry equal marks. Wrong and multiple answers would result in negative marks of 1/4.
3. **Written Test Qualifying criteria**
 - a. **Post ID 01:-** Minimum 40% marks in Written Test (Part I & II combined) for UR category and 30% marks in written test (Part I & II combined) for OBC (NCL)/SC categories. Candidates on merit shall be called for Computer Skill test in the ratio of 1:5 in respective category where the no. of vacancies is up to 3 and 1:3 where the no. of vacancies is 5 or more. Computer Skill Test shall be qualifying in nature and shall not carry any weightage
 - b. **Post ID 02 :-** To qualify against unreserved vacancies, candidates have to score at least 40% marks in Written Test with at least 30% marks in Part I and II separately. For reserved vacancies (i.e. SC), the qualifying criteria in Written Test is 30% marks with at least 25% marks scored in Part I and II separately.
 - c. Final merit for selection for all the posts shall be decided based on marks secured by the candidates in written Test (with 100%weightage).
4. The applicants will have the option to appear for Written Test in HINDI language also.
5. The Offer of Appointment shall be issued to the suitable candidates in the order of merit and based on the requirement. Appointment of selected candidates will be subject to their being found medically fit in the Pre-Employment Medical Examination to be conducted as per POWERGRID Norms and Standards of Medical Fitness.
6. Center for the written test shall be at **Chandigarh**.

HEALTH

Appointment of selected candidates will be subject to them having sound health & being found medically fit in the Pre-Employment Medical Examination to be conducted as per the Norms and Standards of Medical Fitness (Please visit career section of our website for details of medical standards). No relaxation in health standard is allowed.

APPLICATION FEE

Fees for Post Code 01 :- Rs. 200/-

Fees for Post Code 02 :- Rs. 300/-

Candidate shall fill up the online application form and on submission of the same, a resume and bank challan having unique POWERGRID Registration ID will be generated. The candidate shall retain the hard copy of application or resume. After 2 bank working days of generation of challan, candidate can approach any branch of SBI with the challan for depositing the fees. Candidate will have to deposit prescribed application fees + bank charges of Rs. 60/- to SBI. Candidate is not required to send any hard copy of application/ challan receipt unless asked for it. Candidates who fail to deposit the fees (application fees + bank charges) by 18.07.2016, their candidature shall be rejected without further correspondence. The Fees shall not be refunded under any circumstances. SC/ST/PwD/Ex-servicemen are exempted from payment of application fee.

HOW TO APPLY

- Interested and eligible candidates may apply online by logging on to **www.powergridindia.com->career section-> Job opportunities**
- Applicants are advised to take a print out of the submitted online application and note down the user ID and password generated at the time of online registration. On further announcement of dates for the written test, the eligible candidates shall download Admit cards from the above website for appearing in the test. In case the candidate qualifies the written test and is called for computer skill test/Trade test (As applicable), they shall furnish the downloaded application at the time of Computer skill test/Trade test(as applicable)/ at the time of joining(where Trade Test /Computer skill test are not prescribed) along with the following documents in original as well as one set of self attested photocopies of documents in support of their identity, age, essential qualification, caste, disability, ex – serviceman. The list of documents which are acceptable as proofs of above are as follows:
 - Valid Identity Proof: Passport / Driving License / UID/ Adhaar card/ Voter ID/College ID/ Employee ID
 - Date of Birth: X class mark sheet/ Birth Certificate
 - Essential Qualification:
 - Detail Mark sheets of all the semesters/years of the essential qualification
 - Degree/Diploma certificate
 - Caste / Disability/ Domicile/ Discharge certificate as applicable in the prescribed GOI format issued by competent authority
- Candidates working in Govt. / PSU are required to produce “No Objection Certificate” at the time of joining.
- Information regarding this recruitment process shall be made available in the career section of POWERGRID website. Applicants are advised to check the web site periodically for updates.

GENERAL CONDITIONS

- Only Indian Nationals who have attained the age of 18 years and above are eligible to apply.
- Before applying, the candidate should ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement.
- For the Un-reserved (UR) vacancy, SC/ST/OBC (NCL)/ PwD candidates can apply subject to meeting with all general standards of eligibility.
- All eligibility qualification should be recognized in India and from a recognized Institution/ Board/ Council/ University.
- Mere submission of application does not guarantee the adequacy of candidature for being considered for further selection process.
- The Management reserves the right to raise the minimum eligibility standards/criteria/Change the test venue, if so required.
- Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
- The vacancies notified may vary and operation of panel will depend on requirement.
- Candidature is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is not in conformity with the criteria mentioned in the detailed advertisement.
- Computation of age shall be done on the last date for submission of application i.e 15.07.2016. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
- Candidates must possess the requisite qualification prescribed for the posts on the last date of application.
- Applications are required to be submitted ONLINE ONLY. Applications not in conformity with the requirements mentioned above/not in filled in online proforma /incomplete/unsigned/without photograph will be rejected and no correspondence shall be entertained in this regard.
- Application fee shall not be refunded in any case.
- Complaints attributable to the incompatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of POWERGRID employees or systems will not be entertained in the Complaint Management System of POWERGRID. No correspondence made in Complaint Management System of POWERGRID, in this recruitment will be entertained by POWERGRID.
- Management reserves the right to raise or lower the qualifying standards at any stage of the selection process depending on availability of sufficient number of candidates.
- Applicants should ensure that the same Color passport size photograph is used throughout this recruitment process.
- Legal jurisdiction will be Jammu in case of any legal case /dispute.
- All information regarding this recruitment process would be made available in the career section of POWERGRID website only. Applicants are advised to check the web site periodically for important updates.
- Although these vacancies have been sanctioned for the states of Jammu and Kashmir, Himachal Pradesh, Haryana, Punjab & UT of Chandigarh and the selected candidates are liable to be posted in any of the Office/Substations/Transmission line under these states however they may be posted at any other office of the Corporation located in other part of the country and abroad as per requirement.

Important Dates

S.NO	DESCRIPTION	DATE
1.	Opening date of online submission of application	25.06.2016
2.	Closing date of online submission of application	15.07.2016
3.	Opening date for deposit of fee through Bank Challan	28.06.2016
4.	Last date for deposit of fee through Bank Challan	18.07.2016
5.	Cut-Off date for the purpose of upper age limit / qualification / reservation	15.07.2016