

Department of Social Welfare

Recruitment of Staff of State Resource Centre for Women (SRCW)

Each State Mission Authority (SMA) would have a State Resource Centre for Women (SRCW) to assist it. The State Resource Centre for Women will work for the convergence of women centric programmes/ schemes of various Central and State Governments and Gender mainstreaming of Government programmes to make gender concerns integral to the planning process.

The following posts in the State Resource Centre for Women (SRCW) are to be filled on consolidated pay by the Commissioner of Social Welfare on contract basis through the selection committee. Applications are invited from eligible candidates for the following posts.

S.No	Name of Post	No of Posts	Salary per month (Rs).
1	State Project Coordinator	1	50,000
2	Specialist Gender	1	35,000
3	Assistant (Training & Documentation)	1	15,000
	TOTAL	3	

The application form, educational qualification, age and other details are given in the www.tn.gov.in (Social Welfare & Nutritious Meal Programme Department).

Eligible candidates can apply for the above said posts in the prescribed application form along with a pass-port size photograph on or before 10.08.2016 by 5.30 p.m, to the following address;

The Commissioner,
Commissioner of Social Welfare,
2nd Floor, SIDCO Corporate Office Old Building,
Thiru. Vi. Ka. Industrial Estate, Nagi Reddy Garden,
Guindy, Chennai-600032.

The application should reach this office within the stipulated date. Incomplete applications and applications which are received after the due date will not be entertained. The appointment will be purely on merit and experience basis. The discretion of the selection Committee will be final in this regard.

PERSONNEL AT STATE RESOURCE CENTRE FOR WOMEN (SRCW)

S.No	Position	Qualification & Experience	Salary p.m(Rs.)
1.	State Project Coordinator (1 No)	<p align="center"><u>Essential</u></p> <p align="center">Master's Degree in Social Work/Economics/Women's Studies/Law/Governance/any other related field.</p> <p>Minimum experience of 5 years of working on women's issues,with at least 3 years spent in managing and leading projects and teams.</p> <p>Good knowledge of computers and ability to work in MS Office packages.</p> <p>Excellent understanding and knowledge of women's issues and policies and programmes of the government,at the National and State level.</p>	50,000
		<p align="center"><u>Desirable</u></p> <p align="center">Ph.D. in the relevant field.</p> <p align="center">Previous experience of working with the government on policy issues.</p> <p align="center">Previous publications, articles and papers on the area of expertise,with particular emphasis on women.</p> <p align="center">Knowledge of monitoring and evaluation techniques as well as conducting impact assessment studies.</p>	
		<p align="center"><u>General Condition</u></p> <p align="center">Involves extensive travel within the state.</p> <p align="center">Age of candidate preferably between 40-55 years.</p>	

2.	Specialist Gender (1No)	<u>Essential</u> Master's Degree in Social Work/Economics/Women's Studies/Law/Governance/any other related field. Minimum experience of 3 years of working on women's issues. Good knowledge of computers and ability to work in MS Office packages.Working knowledge of spread sheet and presentation packages.	35,000
		<u>Desirable</u> Previous experience of working with the government.	
		<u>General Condition</u> Involves extensive travel within the state. Age of candidate preferably between 30-45 years.	
3.	Assistant (Training & Documentation) (1No)	<u>Essential</u> Graduate in any discipline. Typing speed of 30 wpm is essential. Minimum work experience of 3 years.	15,000
		<u>Desirable</u> Diploma in Computer applications. Managing computer systems and hardware.	
		<u>General Condition</u> Maximum age limit of 35 years	

ANNEXURE

Application Form for the post of ----- under SRCW

1	Name of the Applicant	:	
2	Name of the Father/Husband	:	
3	Date of Birth	:	
4	Age as on 01.06.2016	:	
5	Native District	:	
6	Marital Status	:	
7	Address for Communication	:	
8	Phone Number	:	
9	Educational Qualification	:	
10	Additional Qualification	:	
11	Community	:	
12	Details of Working Experience	:	
13	If physically disabled mention the disability	:	
14	In case of widow / divorcee/ deserted wife / destitute / ex-student of service home (please mention the category)	:	

Signature of the Applicant

