

Central Silk Board
Ministry of Textiles – Government of India
Bangalore – 560 068

Advt. No. CSB/4/2016

Online applications are invited from eligible candidates for filling up of the following posts in the Central Silk Board:

SUBMISSION OF APPLICATION(S) ONLINE IS COMPULSORY AND HARD COPIES OF APPLICATION(S), IF ANY, RECEIVED BY THIS OFFICE FROM THE CANDIDATES WITHOUT FILING THEIR APPLICATION(S) ONLINE OR WITHOUT ENCLOSING DOCUMENTS IN SUPPORT OF THEIR CLAIM WITH REGARD TO QUALIFICATION, AGE, CASTE, EXPERIENCE ETC. IN THE APPLICATION(S) WILL BE REJECTED WITHOUT NOTICE

Note: 1. Candidates applying for more than one cadre should send separate applications for each cadre. **Each application should be submitted in a separate envelope superscribed 'APPLICATION FOR THE POST OF**

2. In case of candidates applying for posts reserved for Other Backward Classes (OBCs), OBC certificates issued by the Competent Authority in the prescribed proforma **“FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA”** **only will be accepted.**

4. Applicants serving under Government/Semi-Government/Public Sector Undertakings must apply through proper channel. In case the candidate submits advance copy of application, the application must be accompanied with all the required enclosures without which the same will not be entertained. In addition to the above, a 'NO OBJECTION CERTIFICATE' from the employer shall be submitted by the candidate at the time of interview which is essential.

4. Copies of Certificates should be enclosed in the following chronological orders (i.e. certificates pertaining to Age, qualification, caste, experience, PWD certificate etc.). **An Index of enclosures clearly indicating the Annexure Number of each certificate enclosed should be attached to the Application.**

6. Applications which are unsigned or not in the prescribed format or without photocopies of all certificates relating to date of birth, educational qualification, experience etc., (including caste certificate in respect of SC/ST/OBC candidates and medical certificates in respect of Persons With Disabilities) in support of their claim or application received after the last date stipulated in this advertisement shall be summarily rejected.

7. Sportsmen/Sportswomen applying for posts at Sl.No. 6 & 7 below (against posts reserved for Sportsmen) have to submit Certificates in the prescribed proforma issued by prescribed authority as indicated in Department of Personnel & Training, Ministry of Personnel, P.G. & Pensions, Government of India O.M. No. 15012/3/84-Estt.(D) dated 12.11.1987.

1. (a) Name of the Post : **Junior Engineer**
- (b) Number of posts : **1 (One) – Reserved for Other Backward Classes**
- (c) Pay Band : PB-2 Rs.9300-34800 + Grade Pay of Rs.4200/-
- (d) Age : Not exceeding 30 Years (Relaxable for OBC/ PWD and Govt. Servants as per Rules)
- (e) Qualification : **ESSENTIAL:** Three year Diploma from a recognised Institute in Electrical Engineering.

2. (a) Name of the Post : **Junior Translator (Hindi)**
- (b) Number of posts : **1 (One) - Unreserved**
- (c) Pay Band : PB-2 Rs.9300-34800 + Grade Pay of Rs.4200/-
- (d) Age : Not exceeding 30 Years (Relaxable for PWD and Govt. Servants as per Rules)
- (e) Qualification : **ESSENTIAL:** Master's Degree from a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level;
- OR**
- Master's Degree from a recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the Degree level;
- OR**
- Master's Degree from a recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the Degree level;
- OR**
- Master's degree from a recognised University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;
- OR**
- Master's Degree of a recognised University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

AND

Diploma or Certificate course from a recognized Institute or University in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government Department or Public Sector Undertaking or Autonomous body.

3. (a) Name of the Post : **Assistant Superintendent (Admn.)**
(b) Number of posts : **2 (Two) – Unreserved**
(c) Pay Band : PB-2 Rs.9300-34800 + Grade Pay of Rs.4200/-
(d) Age : Not exceeding 30 Years (Relaxable for PWD and Govt. Servants as per Rules)
(e) Qualification : **ESSENTIAL:** Bachelor's Degree from a recognised University and having five years experience in Accounts Or Administration in a Government Department, Public Sector Undertaking or registered Company.
4. (a) Name of the Post : **Technical Assistant (Reeling & Spinning)**
(b) Number of posts : **1 (One) – Unreserved**
(c) Pay Band : PB-2 Rs.9300-34800 + Grade Pay of Rs.4200/-
(d) Age : Not exceeding 30 Years (Relaxable for PWD and Govt. Servants as per Rules)
(e) Qualification : **ESSENTIAL:** 3 year Diploma Course in Textile Technology/ Handloom Technology from a recognized Institute.

DESIRABLE: Computer knowledge will be an added advantage.

5. (a) Name of the Post : **Library & Information Assistant**
(b) Number of posts : **1 (One) – Unreserved**
(c) Pay Band : PB-2 Rs.9300-34800 + Grade Pay of Rs.4200/-
(d) Age : Not exceeding 30 Years (Relaxable for PWD and Govt. Servants as per Rules)
(e) Qualification : **ESSENTIAL** : (i) Bachelor's Degree in Library Science or Library and Information Science from a recognised University or Institute.
(ii) Two years professional experience in a Library under Central Government or State Government or Autonomous or Statutory Organisation or Public Sector Undertaking or University or Recognised Research or Educational Institution.
- DESIRABLE:**
Diploma in Computer Application from a recognised University or Institute.
6. (a) Name of the Post : **Stenographer (Grade-II)**
(b) Number of posts : **3(Three) – (1 OBC + 2 UR)**
(c) Pay Band : PB-1 Rs. 5200-20200 + Grade Pay Rs. 2400/-
(d) Age : Between 18 and 25 years (Relaxable for OBC / PWD and Government servants as per Rules).
(e) Qualification : **ESSENTIAL:** (i) Bachelor's Degree from a recognized University.
(ii) Skill Test Norms:
Dictation: Ten minutes at the rate of eighty words per minute. Transcription (on Computer): Fifty minutes (English).
(iii) Skill Test shall be conducted only on Computer.

7. (a) Name of the Post : **Upper Division Clerk**
(b) Number of posts : **36 (Thirty six)**
Reservations:
(5 SC, 1 ST, 10 OBC, 13 UR +
Ex-servicemen – 1 ST, 1 OBC, 2UR +
Persons with Disabilities – 1 Hearing Handicapped+
Sportsmen – 2 UR)
- (c) Pay Band : PB-1 Rs. 5200-20200 + Grade Pay Rs. 2400/-
(d) Age : Between 18 and 25 years (Relaxable for SC/ST/OBC / PWD/
Ex-servicemen and Government servants as per Rules).
(e) Qualification : **ESSENTIAL:** Bachelor's Degree from a recognized
University, with a speed of thirty-five words per minute in
English Typewriting (thirty-five words per minute
correspond to ten thousand five hundred key
depressions per hour on an average of five key
depressions for each word).

Typewriting Test:

- (a) Time allowed - Ten minutes).
(b) Typing test shall be conducted only on Computer.

8. (a) Name of the Post : **Field Assistant**
(b) Number of posts : **23 (Twenty three)**
Reservations:
(4 SC, 1 ST, 6 OBC, 8 UR +
Ex-servicemen – 2UR +
Persons with Disabilities – 1 Orthopaedically -
Handicapped +
Sportsmen – 1 UR)
- (c) Pay Band : PB-1 Rs. 5200-20200 + Grade Pay Rs. 2000/-
(d) Age : Below 25 years (Relaxable for SC/ST/OBC / PWD/
Ex-servicemen and Government servants as per Rules)

Note: **Central Silk Board employees** working in the
cadres of Assistant Technician, Multi Tasking Staff and
Skilled Farm Workers possessing the prescribed
Educational qualification are eligible to apply. The
service rendered by them as Casual Labourer, Time-
Scale Farm Worker / Skilled Farm Worker and Group-D
Employees in the Central Silk Board shall also be counted
for the purpose of age relaxation.

- (e) Qualification : **ESSENTIAL:** Matriculation (with Science) or Diploma
in Sericulture or an equivalent qualification from a
recognized Institution.

9. (a) Name of the Post : **COOK**
(b) Number of posts : 1 (One) - Unreserved

(c) Pay Band : PB-1 Rs.5200-20200 + Grade Pay of Rs.1900/-
(d) Age : Between 18 and 25 Years (Relaxable for PWD and Government servants as per Rules)

(e) Qualification : Diploma from a recognised Institute in Catering with three years experience in cooking of Indian or Continental Dishes in hostel or canteen or guest house of Central or State Governments or Public Sector undertaking or registered hotel

P.S.: The vacancies indicated above are tentative.

Note: SC – Scheduled Caste
OBC – Other Backward Classes
PWD – Persons with Disabilities
OH – Orthopaedically Handicapped
HH -- Hearing Impaired
ST – Scheduled Tribe
UR – Unreserved

Last date for filing applications online

6th December, 2016

Last date for submission of hard copy of application

9th December, 2016

Last date for receipt of hard copy of application(s) **by post** for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Spiti District & Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep or abroad.

16th December, 2016

Note: “ Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.”

Candidates selected for the above posts are liable to be posted anywhere in India. Further, CSB has Units all over the country and there is all India transfer liability for all its employees.

Besides pay, the posts carry allowances as per Central Government rates.

SUBMISSION OF APPLICATION(S) BOTH ‘ONLINE’ & ‘HARD COPY’ (alongwith all relevant enclosures) IS COMPULSORY.

The prescribed Educational Qualifications are minimum required and mere possession of the same does not entitle candidates to be called for Written Test/Interview. Where the number of applications received in response to the Advertisement is large and it will not be convenient or possible for the Board to call all the eligible candidates for Written Test/Interview, the Board reserves the right to limit the candidates to be called for Written Test/Interview on the basis of qualifications and experience higher than the minimum prescribed in the Advertisement. Further, the Board reserves the right to call for Written Test/Interview only those candidates who in its assessment are likely to be more suitable. The Board also reserves the right to cancel the recruitment process for any of the above posts / entire posts at any time without assigning any reasons.

No correspondence will be entertained with candidates not selected for Written Test/Interview/Appointment.

Canvassing in any form will be a disqualification.

AGE LIMIT & RELAXATIONS:

i) The date for determining the upper age limit, qualifications and experience shall be the closing date prescribed for filing **online** application as indicated above **ie. 6th December, 2016.**

ii) The age limit shown against all the posts is normal age limit as per Recruitment Rules. However, age is relaxable for SC/ST candidates upto 5 years and upto 3 years for OBC candidates in respect of vacancies reserved for them.

iii) Persons with Disabilities are eligible for age relaxation over and above the upper age limit prescribed by 5 years for posts at Sl.No. 1 to 5 and by 10 years for 6 to 9 as per Govt. of India Rules.

iv) Departmental candidates / Government Servants are eligible for age relaxation of 5 years for posts at Sl.No. 1 to 5 and upto 40 years for posts at Sl.No. 6 to 9 as per Rules. **Central Silk Board employees** working in the cadres of Assistant Technician, Multi-Tasking-Staff and Skilled Farm Workers applying for the post of Field Assistant (Sl.No. 8) may see Sl.No. (v) below for age-relaxations.

v) **Central Silk Board employees** working in the cadres of Assistant Technician, Multi-Tasking-Staff and Skilled Farm Workers possessing the prescribed Educational qualification are eligible to apply. The service rendered by them as Casual Labourer, Time-Scale Farm Worker / Skilled Farm Worker and erstwhile Group-D (now upgraded to Group-C) Employees in the Central Silk Board shall also be counted for the purpose of age relaxation for the post of Field Assistant (Sl.No. 8) only.

vi) Sportsmen/Sportswomen of the specified categories as indicated in DoP&T O.M. No. 15012/3/84-Estt.(D) dated 12.11.1987 are eligible for relaxation in the upper age limit by 5 years against posts reserved for Sportsmen at Sl.No. 7 & 8.

vii) Relaxation of 5 years will also be permissible to those who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 subject to production of relevant certificate from concerned authority.

viii) Relaxation of upper-age limit for Ex-serviceman will be applicable as per Govt. of India orders issued from time-to-time.

Eligible candidates are required to apply ONLINE through Central Silk Board website www.csb.gov.in on or before 6th December, 2016. Candidates after successfully submitting application online are required to take print out of the same, put his/her signature at the specified space, enclose photocopies of certificates with regard to educational qualifications, age, experience, Caste Certificate in the case of SC/ST/OBC etc. issued by Competent Authority in the prescribed proforma and Disability Certificate in respect of Persons with Disabilities [Certificate issued by Medical Board] etc.

Duly signed application alongwith all relevant documents be sent by Speed Post/Registered post to the Member-Secretary, Central Silk Board, Ministry of Textiles, Government of India, Hosur Road, B.T.M. Layout, Madiwala, Bangalore – 560 068 so as to reach this office on or before 9th December, 2016.

No interim enquiry or correspondence will be entertained.