



**OIL AND NATURAL GAS CORPORATION LIMITED
RAJAHMUNDRY**

Advt. No. RJY/HR/Apprentice/1/2017

Notification for engagement of Apprentices under Apprentices Act, 1961 at ONGC, Rajahmundry

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise which is India’s flagship energy major, engaged in Exploration and Production of Oil and Gas in India and abroad, proposes to engage Apprentices at its offices / Installations / Rigs / Workshop in, Rajahmundry Andhra Pradesh.

2. Applications are invited from eligible candidates in the following designated trades for engagement as Apprentices under Apprenticeship Act 1961 read in conjunction with Apprenticeship Rules 1992 and Apprentices Amendment Act 2014:

Sl. No.	Apprenticeship Trades	Vacancies	Essential Educational Qualification	Duration of Training
1	Mechanic (Diesel)	15	Passed in 10 th class examination or its equivalent and ITI in Mechanic (Diesel)	2 year
2	Mechanic (Motor Vehicle)	02	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Mechanic (Motor Vehicle)	1 year
3	Tractor Mechanic	01	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Tractor Mechanic	1 year
4	Turner	02	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Turner	1 year
5	Welder (Gas & Electronics)	06	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Welder	1 year
6	Electrician	08	Passed in 10 th class under 10+2 system with science as one of the subject or its equivalent and ITI in Electrician	1 year
7	Fitter	16	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Fitter	1 year
8	Driver-cum-Fitter	02	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Mechanic (MV)	1 year
9	Instrument Mechanic	06	Passed in 10 th class under 10+2 system with science as one of the subject or its equivalent and ITI in instrument Mechanic	1 year
10	Machinist (Grinder)	02	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Machinist/Turner/Machinist (grinder)	1 year
11	Machinist	04	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Machinist	1 year
12	Electronics & Mechanic	03	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Electronics & Mechanic	1 year
13	Surveyor	03	Passed in 10 th class under 10+2 system with science and Mathematics as subjects	1 year
14	Secretarial Assistant	09	10 + 2 passed (Candidates with 3 years Degree in Arts / Commerce / Science preferred)	1 ½ years
15	IT & ESMT	02	Passed in 10 th class under 10+2 system of	1 year

			education and trade in Information Technology and Electronic system maintenance/ Electronic Mechanic	
16	Auto Mechanic	02	Passed in 10 th class under 10+2 system of education or its equivalent and ITI in Mechanic (Motor Vehicle)	1 year
17	Chemistry Lab Assistant	06	Passed in 10 th class under 10+2 system with science (physics& chemistry and Mathematics as subjects or equivalent. Passed B.Sc with physics and chemistry as subjects /ITI Laboratory assistant (chemical plant)/	1 year
		89		

3. RESERVATION OF VACANCIES: Government guidelines on Reservations will be followed.

4. ELIGIBILITY CONDITIONS:

- A. **QUALIFICATIONS:** Prescribed qualification as mentioned above with a minimum of 50% marks in qualifying exams.
- B. **AGE:** The candidate should have attained the age of 14 years and should not have attained the age of 21 years as on 01.03.2017.
- C. **MINIMUM PHYSICAL STANDARDS:** As prescribed in the Apprenticeship Rule 1992, clause 4 and amendments thereof if any.
- D. **PREVIOUS TRAINING:** **Candidates who have already undergone or are currently undergoing apprenticeship under Apprenticeship Act 1961 in any Government or Public Sector or Private Industrial Organization are not eligible to apply.**

5. STIPEND: Monthly stipend will be paid as per the prescribed rates governed by Apprenticeship Act.

6. SELECTION PROCEDURE: Shortlisting of candidates will be done based on the percentage of marks obtained in the basic prescribed qualifications as applicable to the respective trade.

7. TRAVEL EXPENSES: No travel expenses are admissible.

8. BOARDING / LODGING: No BOARDING or LODGING expenses are admissible.

9. Following Certificates to be submitted duly attested by the candidate at the time of joining:

- A. Passport photos - 05 Nos.
- B. SSC / Matriculation Mark Sheet
- C. ITI Mark Sheet, if applicable
- D. Degree Certificate with mark sheet, if applicable
- E. Proof of Date of Birth
- F. Community Certificate, if applicable
- G. Certificate of Physical Disability, if applicable
- H. Required certificate as proof for ward of Armed Forces Personnel (Serving, Ex-Servicemen etc.)
- I. Character Certificate signed by Gazetted Officer
- J. **ADHAR Card** (Compulsory)

10. MEDICAL FITNESS: Candidates have to submit Medical Fitness Certificate obtained from a Medical Officer not below the rank of Assistant Surgeon (Gazetted).

11. REGISTRATION AND SUBMISSION OF APPLICATION:

- a. Candidates are first required to register in the web portal <http://apprenticeship.gov.in> for enrolment as apprentices. After registration candidates have to apply for the eligible posts/trades in the above mentioned web portal on or before 1700 hrs on 06.03.2017. ONGC shall not responsible for submission of late applications in the web portal.
12. Upon completion of the Apprenticeship period, ONGC shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship.

**General Manager (HR)-I/c. HR/ER & HSS
Oil and Natural Gas Corporation Limited
Rajahmundry**

Annexure-1

Application for engagement of Apprentices for the Trade of _____ in Oil and Natural Gas Corporation Limited, Rajahmundry.

To
General Manager (HR)-I/c. HR/ER&HSS
Oil and Natural Gas Corporation Limited
Rajahmundry

Photograph

Sir,

In response to your Advertisement No. _____ dated _____, I hereby apply for the trade of _____ as Apprentice in your organization with the following details:

1	Name (in block letters)	
2	Enrolment / registration no. as indicated in web portal http://apprenticeship.gov.in	
3	Father's Name	
4	Correspondence address	
5	Date of birth	
6	Whether SC/ST/OBC/UR	
7	Whether persons with Disabilities (PWD)/ ward of Armed Forces Personnel	
8	Educational qualifications	a) Exam passed : b) Board/Council/University: c) Year of passing: d) Total Marks obtained: e) Grade/Division/Percentage:
9	Other qualifications, if any	
10	Email/Mobile Phone Number	

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being declared before or after selection, my candidature will be cancelled.

Enclosures:

Full signature of Applicant

Date: _____

Place: _____

