



**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
(भारत सरकार का उपक्रम)  
**Bharat Heavy Electricals Limited**  
(A Govt. of India Undertaking)  
Ramachandrapuram, Hyderabad – 502032

**Employment Notice No 01/2015**

**BHEL**, India's premier Engineering and Manufacturing Organization, provides world class products and services and caters to core sectors of the Indian Economy viz., Power Generation and Transmission, Industry, Transportation, Renewable Energy, Oil and Gas, Defence and International business. The Maharatna PSU has a wide network of 17 Manufacturing Divisions, 2 Repair units, 4 Power Sector Regional Centers, 8 Service Centers, 15 Regional Offices, 8 Overseas Offices, 7 Joint Ventures and a large number of Project sites spread all over India and abroad. The Company has its footprints in more than 76 countries all over the world.

Heavy Power Equipment Plant, Ramachandrapuram, Hyderabad, located in the State of Telangana, a major manufacturing unit of BHEL, with a workforce of 5065 has currently an opening for one Safety Officer (E1 Grade) to meet the statutory requirement, under the Factories Act 1948 and applicable State Rules.

**Qualifications & Experience:**

1. (a) Candidate should possess a recognized full-time degree in any branch of engineering or technology and have a practical experience of working in a factory in supervisory capacity for a period of not less than two years.

Or

A recognized full-time Diploma in any branch of engineering or technology and have a practical experience of working in a factory in supervisory capacity for a period of not less than five years.

Or

A recognized full-time degree in physics or chemistry and have a practical experience of working in a factory in supervisory capacity for a period of not less than three years.

The practical experience for the purpose of this shall necessarily be in manufacturing or maintenance or Safety Department of a factory.

(and also)

(b) Candidate should possess a full time degree or diploma or certificate in industrial safety duration of which is not less than one year recognized by State Government under the applicable State rules.

- (c) Candidate should possess adequate knowledge of Telugu.

**Upper age limit:** 33 years

**No. of posts:** 1 (Unreserved)

**Reservations & Relaxations:**

1. Upper age limit is relaxed by 5 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period of 01/01/1980 to 31/12/1989.
2. Age relaxation for Ex-Servicemen will be as per Central Government Rules.

**Selection process:**

The selection process shall consist of Written Test and Personal Interviews.

- The written test shall be of multiple choice objective type consisting of 240 questions with duration of two and a half hours. The written test will be held at Hyderabad only.
- Applications received in response to the advertisement shall be screened w.r.t. the specifications advertised. All eligible candidates as per job specifications shall be invited for the written test. After the written test, names of candidates will be arranged in the merit order of the written test marks.
- All candidates, will be grouped together and then arranged in descending order of written test marks and candidates shall be called for interview in the ratio of 1:5.
- Final selection panel shall be prepared by assigning a weightage of 75% for Written Test marks and 25% to Interview marks.

**Processing Fee:**

A Non-refundable processing fee of Rs. 250/- will be charged, however, SC/ST/PH and Ex-Servicemen candidates will be exempted from payment of this fee.

**Scale of Pay:** Rs. 24900-50500

**Emoluments and other benefits:**

For the above post, besides Basic Pay, Industrial Dearness Allowance, Perks and others allowances admissible under the Company Rules will be payable.

**Health Standards:**

Appointment to the post will be subject to meeting the medical standards of the Company. Before joining, selected candidate will have to undergo medical examination by the Company's Authorized Medical Officer. The Company's Medical Examination Rules can be accessed on the website [www.bhelhyderabad.com](http://www.bhelhyderabad.com)



## General:

- (i) Persons employed in Govt./Semi-Govt./ Public Sector Undertakings/ Autonomous bodies should apply through proper channel or produce 'No Objection Certificate' at the time of interview.
- (ii) Applications which are incomplete, not legible, or without all enclosures as indicated or received after the due date will be rejected and no correspondence on this will be entertained.
- (iii) Any form of canvassing will be a disqualification and will render the candidate ineligible for selection.
- (iv) Candidates short listed for interview will be paid 2<sup>nd</sup> AC train fare to and fro rail fare from the starting station or the mailing address whichever is nearer to the place of interview and back by the shortest route on production of proof of journey.
- (v) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Hyderabad and the courts/tribunals/Forums at Hyderabad only shall have the sole and exclusive jurisdiction.
- (vi) Candidates should ensure that they fulfill the essential eligibility criteria prescribed for the post for which they have applied. This is an unreserved (UR) post; hence SC/ST/OBC/PH candidates, who fulfill the eligibility criteria applicable to General category candidates, are also eligible to apply.
- (vii) If at any stage during selection or after selection it is found that the candidate does not fulfill the eligibility conditions and the facts furnished/documents attached are not correct and true, then the selection/appointment of the candidate can be cancelled at any time without assigning any reason.
- (viii) The management reserves the right to reschedule/cancel/suspend/terminate the recruitment process without assigning any reasons and alter the terms and conditions at any time during the process due to an exigency. The decision of the management will be final and no appeal will be entertained.
- (ix) No correspondence will be entertained from candidates not invited/selected for written test/Interview.
- (x) Candidates shortlisted for interview are required to produce all original certificates pertaining to caste, educational qualification and experience certificates along with one set of photo copies duly attested by the candidate, for verification. In the absence of original documents, the candidates will not be permitted to attend the interview.

## How to apply:

Candidates fulfilling the eligibility criteria may apply in the prescribed format which can be downloaded from our website [www.bhelhyderabad.com](http://www.bhelhyderabad.com) or <http://careers.bhel.in> and filled in applications complete in all respect and super-scribed with the words: "Application for the post of Safety Officer" may be sent to:

**DGM/HR-EEX & RMX  
HR Dept. Admn Bldg.,  
Bharat Heavy Electricals Limited,  
Ramachandrapuram  
HYDERABAD -502032**

**Mode of Payment:**

A non-refundable processing fee of Rs.250/- by crossed Demand Draft (at the time of submitting the application) drawn in favor of Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad payable at State Bank of Hyderabad, Ramachandrapuram (Branch Code No.20075) should be enclosed along with application. No other mode of payment is acceptable. However, SC/ST/PH and Ex-Servicemen candidates will be exempted from payment of this fee.

Copies of following self-attested certificates should be enclosed with the application

1. Proof of Date of Birth (copy of SSC Certificate)
2. Degree / Diploma certificates to be enclosed.
3. Proof of Experience Certificate on letter head from an Organization.
4. Caste/Community Certificate for SC/ST candidates
5. OBC Caste Certificate indicating Non-Creamy Layer status for OBC candidates.
6. OBC candidates are also required to enclose a self-undertaking that they belong to OBC (Non Creamy Layer) as per the specimen self-undertaking that can be downloaded from our web site.
7. Medical Certificate for Physically Challenged indicating clearly the percentage of handicap.
8. Domicile certificate (J&K Candidates only)

Late / incomplete applications will not be considered and no correspondence on this will be entertained. Last date for receipt of completed applications is 26/09/2015.





15 **DIPLOMA IN SAFETY**

Name of Safety Diploma	Name of the Organisation conducting the course	Name of the Organisation/University/ Board awarding the Diploma	Year of passing	Duration of Course	Marks obtained	% of marks

16 **Experience-As on 01/09/2015 (Starting from latest)**

Name of Organization & Address	Designation	**Nature of work (Manufacturing/ Maintenance/ Safety Department/ Any other)	*Experience		Type of Organisation (Private/Govt / Semi Govt /Central PSU/ State PSU/ Other)	Product manufactured	Reason for Leaving
			FROM (Date)	TO(Date)			

\*Proof of Experience (Preferably an Experience Certificate on letter head from an Organization issued by a Competent Authority), Discharge Certificate (Ex-Servicemen only), Persons employed in Govt./Semi-Govt./ Public Sector Undertakings/ Autonomous bodies should apply through proper channel/enclose NOC.  
 \*\* Work experience certificate along with application should be separately attached specifying type of work handled by the candidate during his service duly certified by the employer.

17 Presently Employed  
 Please tick ( √ )      Yes       No

18 PF Account No.

19 Bank Demand Draft:      No.       Amount Rs.       Date:

Bank & Branch name:

20 Mobile No.       Landline No.

21 E-mail address:

22 Mother Tongue:

23 Languages Known

Please tick ( √ )			
Language	Read	Write	Speak

**Declaration**

*I hereby declare that all statements as mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification for the post, my candidature will be rejected ab initio and I will not have any right/claim to the post.*

Date:  
 Place:

Signature of the Candidate

OBC NON-CREAMY LAYER SELF UNDERTAKING

I, \_\_\_\_\_ son/ daughter of Shri \_\_\_\_\_ resident of village/ town/ city \_\_\_\_\_, district \_\_\_\_\_, State/UT \_\_\_\_\_, hereby declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 8.9.1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in column 3 of the schedule to the above referred Office Memorandum dated 8.9.1993, O.M. No. 36033/3/2004-Estt. (Res) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res.) dated 27th May, 2013.

Date:

Signature of Candidate