



MAZAGON DOCK SHIPBUILDERS LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
SPECIAL RECRUITMENT DRIVE FOR PERSON WITH DISABILITIES(PWD)
ADVERTISEMENT REF.NO DIV-REC-NE/BL PWD/79/2015

Vacancy Notification for filling up backlog vacancies in Skilled Grade Industrial Operatives for Person With Disabilities (PWD) category in various trades for appointment on Contract Basis for a maximum period of two years.

Mazagon Dock Shipbuilders Limited invites applications from eligible candidates in the PWD category for the posts of operatives in various trades in Skilled for appointment on Contract Basis for maximum period of two years as follows-

Sr.	Trade	OH	HH	TOTAL
Skilled Grade-I(IDA-5)				
1	Fitter	5	11	16
2	Structural Fabricator	2	6	8
3	Pipe Fitter	1	3	4
4	Electrician	3	7	10
5	Painter	1	3	4
6	Carpenter	1	1	2
7	Composite Welder	1	2	3
	TOTAL	14	33	47

2. Essential Qualification / Experience :

1	Fitter*	Passed SSC or equivalent examination conducted by a Board recognised by the Government and must have passed the “National Apprenticeship Certificate Examination” in the trade of “ Fitter ”. The candidate who have worked in MDL/Shipbuilding industry as a Fitter for minimum one year but undergone Apprentice Training in any other trade can apply for the post of Fitter directly.
2	Structural Fabricator*	Passed SSC or equivalent examination conducted by a Board recognised by the Government and National Apprenticeship Certificate Examination passed in the trade of “ Structural Fitter / Fabricator ”. The candidate having National Apprenticeship Certificate examination passed in “Sheet Metal Worker” trade will be considered for “Trainee Structural Fabricator”.
3	Pipe Fitter*	Passed SSC or equivalent examination conducted by a Board recognised by the Government and the National Apprenticeship Certificate Examination passed in the trade of “Pipe Fitter” or Passed SSC or equivalent examination conducted by a Board recognised by the Government and National Apprenticeship Certificate Examination passed in the trade of “Plumber” and having one year experience in MDL/Ship-building industry as a Plumber may apply for the Post of Pipe fitter directly. However, the experience certificate should be certified by their Personnel Dept. Candidate who have passed SSC with ‘NAC’ in Plumber trade without Shipbuilding experience can apply for the post of “Trainee Pipe fitter”

4	Electrician	Passed SSC or equivalent examination conducted by a Board recognised by the Government and the National Apprenticeship Certificate Examination passed in the trade of “ Electrician ”.
5	Painter	Passed VIII std and National Apprenticeship Certificate Examination passed in the trade of “ Painter ”.
6	Carpenter	Passed VIII std and National Apprenticeship Certificate Examination passed in the trade of “ Carpenter ”.
7	Composite Welders	Passed VIII std and the National Apprenticeship Certificate examination passed in the trade of “ Welder / Welder (G&E) ”

* The candidates who have worked as Fitter, Structural fabricator & Pipe Fitter in MDL/Shipbuilding industry for minimum one year having passed NAC in different trades may apply directly to such trade. However, experience certificate should be certified by their Personnel Dept. In case, sufficient numbers of candidates are not available from the respective trades, the candidates who have passed NAC in Fitter trade will be taken as Trainee Structural Fabricator & Trainee Pipe Fitter for a period of two months. The candidates having passed NAC in Sheet Metal trade may also apply along with Structural Fitter for the post of Trainee Structural Fabricator. On completion of 2 months’ training, Trainee Structural Fabricator & Trainee Pipe Fitter will be trade tested and if they qualify in the respective trade test, they will be appointed as Structural Fabricator & Pipe Fitter on contract basis for a maximum period of two years including training period. If the candidate fails in the trade test, his/her services will be liable to be terminated forthwith. During the training period trainee will be paid a stipend of Rs.5000/- per month.

There will be common merit list for the post of Fitter, Trainee Structural Fabricator (including NAC – Sheet Metal) & Trainee Pipe Fitter (including NAC – Plumber for selection from the Fitter trade).

3. **Desirable Experience:** Work experience in the relevant trade/function in a Shipbuilding industry for minimum one year duly certified by their Personnel Department is desirable.
4. **Age Limit :** The maximum age limit is 43 years for General, 48 years for SC/ST and 45 years for OBC & minimum not less than **18** years as on **01.09.2015**
 - (a) The ex-trade apprentice of MDL will get age relaxation to the extent of their Period of Apprenticeship Training in MDL as per Government directives.
 - (b) Ex-servicemen who have put in not less than 6 months continuous service in the Armed Forces of the Union will be given relaxation in age limit to the extent of period of service plus 3 years
5. **Period of Contract:** The contract for all the above categories will be for a maximum period of two years.
6. **Description of Duties are as under:**
 Required to work on ongoing projects of Ship Building Division, Submarine Division and other associated work related to the project.
 The selected “**Operatives**” are required to work on above production related job / outfitting work as per the Production Norms and Multi Trade policies in force in the Company including the job specifications incorporated in these policies and amended from time to time.
7. **Pay and Allowances**
 The candidates engaged on **contract** in **Skilled Gr-I (IDA-5)** category will get basic pay of Rs.7500/- per month in the IDA Pay Scale in the first year and Rs.7575/- in the second year. Besides basic pay, they will be entitled to get Industrial DA, HRA, Transport Subsidy, CPF/Gratuity etc. as per rules of the Company.

8. Leave

The appointees shall be entitled to 12 days Casual Leave during the first year of contract. However, in the second year of the contract in addition to casual leave, they will be entitled to other types of leave as per rules of the Company.

9. How to Apply

- i. Application in the format given at the end of this advertisement may be down loaded from our website www.mazagondock.gov.in under head Career. The application should be filled legibly in Hindi, Marathi or English in Block letters on an A-4 size paper. Application not submitted in format may be rejected.
- ii. A separate application for each trade has to be submitted in case the applicant desires to apply for more than one post.
- iii. Candidates must attach self attested copies of certificates in support of their age, qualification, experience, caste certificate, defence discharge certificate & driving licence along with the application. Candidates are also advised to bring all original certificates for verification during interview. The OBC candidates seeking reservation are required to attach valid certificate regarding OBC (Non-Creamy Layer status) issued by the Competent Authority in prescribed format only.
- iv. Candidates serving in Government/Quasi Government offices, Public Sector Undertakings are instructed to submit their application through proper channel. In case, he sends an advance copy of the application, he will have to submit a “No Objection Certificate” from his employer at the time of Interview / Trade Test, failing which his candidature will not be considered.
- v. SC / ST & OBC (NCL) candidates are required to produce a caste certificate only in the prescribed format issued by any of the following authorities :-
 - a. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate /Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
 - b. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar and Sub Divisional Officer of the area where the candidate and / or his family normally resides.
 - d. Administrator / Secretary to Administrator / Development Officer (Lakshdweep & Minicoy Islands).
- vi. **Candidates applying for vacancies of Persons with Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 having 40% or more disabilities in the category of OH/HH as the case may be.**
- vii. The candidates should fill the application in the prescribed format in all respects. Candidates should send their applications with all enclosures to **DGM (HR-Rec-NE), Recruitment Cell, Service Block- 3rd Floor, Mazagon Dock Limited, Dockyard Road, Mumbai-400010 on or before 12/10/2015** through courier or by post only. Indicate “**Post Applied For: _____**” on the Envelope. Internal candidates who are meeting the qualifying requirements may apply for Higher Grades irrespective of the date of completion of their contractual period. Eligible Candidates registered with State Employment Exchange may apply directly to the undersigned on or before 12/10/2015. Incomplete applications & applications received after 12/10/2015 will not be considered.

viii. The list of eligible candidates will be displayed on our website www.mazagondock.gov.in under the head '**Career-Non-Executives**' and sub head "**Interview list for AD No-79**" as well as **Company's notice board** in respect of Date & Time of Interview on **16/10/2015** onwards. The result of Interview along with date & time for Trade test will be declared /displayed at main gate notice board on the date of interview only. Final list of short listed candidates will also be hosted on our website under the same head & Company's Notice Board.

10. General Information :

- a. The applicant must ensure that the particulars furnished by him/her are correct in all respect. In case it is detected at any stage of recruitment or even after the appointment on contract basis that he/she has furnished incorrect/false information or has suppressed any material fact, his/her candidature will stand cancelled and his/her services are liable to be terminated without compensation.
- b. The candidates selected for appointment are required to work in different shifts on all working days and places as identified by the Company.
- c. Only eligible & short-listed candidates will be called for interview followed by trade test.
- d. Contract appointment for maximum period of 2 years of selected candidates is subject to their being declared medically fit by the Chief Medical Officer of the Company as per required standard of health & fitness as per prescribed rules.
- e. The decision of the Company in all matters regarding the eligibility criteria, Interview, Trade Test, Selection procedures would be final and binding on all the candidates. No representation or correspondence will be entertained by Mazagon Dock Shipbuilders Limited in this regard.
- f. The contract appointees shall have no right to get absorbed in the Company at the end of their contract, this being the essential condition of this contractual appointment.
- g. Canvassing in any form will be a disqualification for appointment.
- h. Management reserves the right to fill up all the vacancies advertised or part or cancel the entire recruitment process at any point of time during the recruitment process..
- i. In case of any dispute, jurisdiction shall be court at Mumbai.
- j. **Camera / Mobile with camera is not permitted inside the company premises.**

DGM (HR-REC-NE)

Place : Mumbai
Date : 19/09/2015

MAZAGON DOCK SHIPBUILDERS LIMITED

Dockyard Road, Mazagaon, Mumbai-400 010

REF.NO.MDL/HR-REC-
NE/BLPWD /79/2015

Regi.
No.BL/PWD/79/_____

APPLICATION FOR THE POST
OF _____
ON ' CONTRACT BASIS'

(For Official Use only)

The DGM (REC-NE),
Mazagon Dock Shipbuilders Limited
Dockyard Road,
Mazagon
Mumbai-400 010

PASSPORT
SIZE
LATEST PHOTO

1. Name :

(In Block Letter) First Name Middle Name Surname

2. Father's Name: _____

3. (a) Date of Birth: ____/____/____ (b) Age as on **01.09.2015**: ____years ____
months

4.(a) Whether you belong to : (Please tick in appropriate column)

A	SC	ST	OBC	GEN
B	PWD (Disability more than 40 %)	OH	HH	VH
C	Whether Ex-Serviceman	Yes / No	No of years service	Post Held

(b) Name of the Caste / Tribe / Class: _____ Religion : _____

5. Nationality: _____

6. Gender: Male / Female

7. Marital Status: Married / Unmarried

Signature of Candidate

Contd....2

8. EDUCATIONAL QUALIFICATION:

Exam Passed	Name Of Institute	Year Of Passing	Subject	% Of Mark	Class/Div
10 th (SSC) / Army Class I / Equivalent					
12 th (HSC)					
Apprenticeship-NAC					
Diploma/Degree					

9. (Please tick in appropriate column)

EX MDL Operative	EX MDL Apprentice	Outside Apprenticeship

10.Details of previous experience and present employment in chronological order

Name of Organization (Whether Govt./PSU/PVT)	Post(s) held	From	To	Years & Months	Scale of Pay	Nature of Job

11. Present Address

Permanent Address

PIN CODE: _____

PIN CODE: _____

12. Telephone No. Resi. _____

Mobile _____

13. E-Mail Address : _____

14. Employment Exchange Regd. No & Validity(If any): _____

15. ESIC (IP) No : _____

Signature of Candidate

Contd.....3

16. Details of father/mother if employed in Mazagon Dock Shipbuilders Ltd.

Name of Father/Mother	Department	Ticket No	Post held

17. List of attested photocopies of the document attached:

1. Proof of Date of Birth.
2. SSC Marksheet / SSC Board Certificate/ VIIIth Marksheet
3. NAC /Diploma/Degree Certificate.
4. Mark sheet of NAC/Diploma/Degree.
5. Experience Certificate.
6. Caste Certificate (if applicable)/Caste Validity Certificate / Non-creamy layer certificate for OBC.
7. Certificate of Disability from competent Authority indicating 40% or more disability in HH/OH Category.
8. NOC (if working in Govt./PSU).
9. Discharge Certificate from Defence Services (for Ex-serviceman).
10. Driving Licence(if applicable)
11. Any other.

18. **Declaration** : I _____ hereby certify that all information given in this application is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or I do not fulfil the criteria according to the advertisement, my candidature may be rejected / service terminated without giving any notice or reasons or compensation therefore.

Signature of the Candidate

Date : _____

Place: _____

(For Office use only)

Status : Eligible / Not-eligible: (Reason) _____

Signature of the officer

Name : _____

Designation: _____
