RESERVE BANK OF INDIA SERVICES BOARD, MUMBAI

(This advertisement and the link to apply Online can be accessed on RBI Website www.rbi.org.in)

Applications (App.) are invited for the post mentioned below in Reserve Bank of India (RBI/Bank) from Indian citizens, citizens of Nepal and subjects of Bhutan, persons of Indian origin who have migrated from Myanmar and Sri Lanka with the intention of permanently settling in India and in whose favour Eligibility Certificates have been issued by Government of India.

Sr.				Numb	er of Vacancies		
	or. No.	Post	Unreserved i.e., General (GEN/UR)	Scheduled Castes(SC)	Scheduled Tribes (ST)	Other Backward Classes (OBC)#	TOTAL
	1	Assistant Librarian in Grade 'A'	01	-	-	-	01
	2	Assistant Archivist in Grade 'A'	01	-	-	-	01

Candidates belonging to OBC category but coming in the 'creamy layer' should indicate their category as 'General (GEN)'

Note (I) - For SC/ST/OBC candidates:

No post has been reserved for SC/ST/OBC category candidates. However, they are eligible to apply. They will not be eligible for any concession/ relaxation. SC/ST and PWD candidates are exempted from payment of application fee. However, they have to pay the intimation charge.

Note (II) -For PWD candidates:

No post has been reserved for Persons with Disability (PWD) category. However, PWD candidates may apply to clear the backlog for PWD vacancies, within the overall notified total vacancies. PWD candidates belonging to any of the three categories of the disability (subject to their suitability for the post as mentioned in following paragraphs) are allowed to apply for both the posts and they will be considered for selection, against the backlog for PWD vacancies, subject to their suitability.

- (1) The degree of disability should be (i) Minimum 40% in case of Orthopedically Handicapped persons, (ii) Minimum 40% in case of Hearing Impaired-sense of hearing is non-functional for ordinary purposes of life; do not hear, understand sounds at all even with amplified speech; hearing loss more than 60 decibels in the better ear (profound impairment) or total loss of hearing in both ears, and (iii) For Visually Handicapped candidate either of the following conditions should be fulfilled:
 - Total absence of sight.
 - With visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
 - With limitation of the field of vision subtending an angle of 20 degrees or worse.
- (2) PWD candidates should possess a latest certificate to this effect issued by an authorized Government of India/ State Government Department/ Hospital.
- PWD candidates may belong to any category (i.e. General/SC/ST/OBC). Reservation for PWD is horizontal and within the overall vacancies for the post.
- (4) Only following categories of PWD are eligible to apply for this post:
 - $OH\ candidates:\ OA-One\ arm\ affected\ (Right\ or\ Left);\ BL-Both\ legs\ affected\ but\ not\ arms;\ OL-One\ leg\ affected\ (Right\ or\ Left).$
 - HI candidates: PD Partially Deaf: D Deaf
 - VH candidates: B Blind: LV- Low Vision

Note (III):

Before applying, candidates should ensure that they fulfill the eligibility criteria for the post. The Reserve Bank of India Services Board, hereinafter referred to as 'Board', would consider all the candidates applying for this post with the requisite fee/intimation charges (wherever applicable) on the basis of the information furnished in the online application and submission of prescribed documents within stipulated time, and shall determine their eligibility before shortlisting for the interview. If at that stage, it is found that any information furnished in the online application is false/incorrect or if according to the Board, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for interview.

Candidates are requested to apply only online through Bank's website www.rbi.org.in. No other mode for submission of application is available.

Helpline: In case of any problem in filling up the online application form, payment of fee/intimation charges, queries may be made at ibpso@ibps.in. Don't forget to mention 'RBI -Asst. Librarian/Assistant Archivist' in the subject of the email.

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Event	Important Dates
Website Link Open- For Online Registration of Applications and Payment of Fees/Intimation Charges	21/09/2015 to 09/10/2015
Closing Date for receipt of system generated print out (hard copy) of the valid Online Application along with copies of prescribed documents (as mentioned in para 9 (ii) below), at RBI Services Board Office	16/10/2015 (5.00 P.M)

ASSISTANT LIBRARIAN IN GRADE 'A'

2. ASSISTANT LIBRARIAN IN GRADE A
(A) Job requirements: (i) working with standard Library Software for housekeeping activities in the library such as cataloguing, acquisition and calculation, Serial Control, Subject Indexing, etc(ii) Retrieval of desired information through both on-line and off-line database including various search engines/ processes. (iii) Developing digital library, metadata and content management.(iv)Preservation and conservation of library material. (v) Production, processing and classification of microfilms and digital data

(B) Eligibility Criteria:

Educational Qualifications (as on 01/09/2015):

Essential: (i) Bachelor's Degree in Arts/Commerce/Science and (ii) Master's Degree in 'Library Science' or 'Library and Information Science' of a recognized University/ Institution.

Desirable: (i) Diploma in 'Computer Applications' from a recognized University or Institute (ii) Qualified in the national level test(NET/SLET/SET) conducted by the UGC or any other agency approved by the UGC (iii) Short term course on Preservation and Conservation of Library Materials.

(II) Experience (as on 01/09/2015):

Essential: Three years' professional experience in a library under Central/ State Government/Autonomous or Statutory organization/PSU/University or Recognized Research or Educational Institution.

(III) Age (as on 01/09/2015): Between 21 and 30 years (candidates must have been born not earlier than 02/09/1985 and not

Refer item 7 below for relaxation in upper age limit for specified categories.

Scheme of Selection: Selection will be through Interview. The Board reserves the right to raise the minimum experience in order to restrict the number of candidates to be called for Interview, commensurate with the number of vacancies.

ASSISTANT ARCHIVIST IN GRADE 'A'

Job requirements: He would assist Chief Archivist and Archivist in executing record management and archives administration policies, shifting and arrangement of records of permanent value, preparation of reference media to records retrieval services, organizing exhibitions on records and documents, selection of records for repair, preservation and microfilming review and appraisal of records. He/ She would be actively involved in production, processing and classification of microfilms and digital data.

(B) Eligibility Criteria:

Educational Qualifications (as on 01/09/2015):

Essential: (i) Second Class Master's Degree in Modern Indian History and

(ii) Diploma in Archival Studies from recognized university/institute.

Please also refer item 5 below on note on educational qualifications

(II) Experience (as on 01/09/2015):

Essential: 2 years' experience of research in Modern Indian History/ teaching of Modern Indian History in a recognized institution. Desirable: 2 years' experience in an Archival Office in a supervisory capacity.

(III) Age (as on 01/09/2015): Between 21 and 30 years (candidates must have been born not earlier than 02/09/1985 and not later than 01/09/1994). For candidates possessing M.Phil. Or Ph.D. Degree in the specialized subject, the upper age limit will be 32 and 34 years respectively.

Refer item 7 below for relaxation in upper age limit for specified categories.

- (C) Scheme of Selection: Selection will be through Interview. The Board reserves the right to raise the minimum experience in order to restrict the number of candidates to be called for Interview, commensurate with the number of vacancies.
- Advance increment: Two advance increments to candidates possessing Ph.D. or 5 years' or more archival experience in a supervisory capacity after acquiring essential qualification prescribed. Candidates possessing both Ph.D. qualification and 5 years 'archival experience (besides essential qualification) would be eligible for maximum of 4 increments (2+2).
- CENTRES FOR INTERVIEW: (to be opted by the candidates in his/her application) for both the post.

Names of Centres (with Code Numbers) where interviews may be conducted depending on number of candidates at each centre are given below:

Name of Centre	Code No.	Name of Centre	Code No.
Kolkata	(15)	Mumbai	(25)
Chennai	(17)	New Delhi	(27)

andidates can select only one centre and must indicate its name and Code No. in the online application. The Board reserves the right to add or delete any centre. The time, date and venue of interview will be advised to the shortlisted candidates in due course. Request for change of centre will not be entertained.

NOTE: FOR EDUCATIONAL QUALIFICATIONS

Some Universities/Institutes do not award Class or percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/ CPI, etc.). In case University/Institute defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same will be accepted. However, where the University/ Institute does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, or not stating class in the degree certificates, the undefined parameter(s) would be worked out as under:

Equivalent CGPA/OGPA/CPI or similar terminologies allotted on a 10 point scale	Class / Division	Aggregate Percentage of Marks
6.75	I (First)	60%
6.25	II (Second)	55%
5.75	II (Second)	50%

Aggregate Grade Point or percentage of marks where awarded would mean aggregate over the entire duration of the course. (3) Where the Aggregate Grade Point (CGPA/OGPA/CPI, etc.) is awarded out of a number other than 10, it will be normalized out of 10 and computed as per item (1) above.

APPLICATION FEE AND INTIMATION CHARGES: (Non Refundable)

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	Sr. No.	Category	Charges	Amount#
	1)	SC/ST/PWD	Intimation Charges only	Rs.100/-
	2)	GEN / OBC	App. Fee including intimation charges	Rs.600/-
	3)	STAFF@	Nil	Nil
	3)	STAFF@	Nil	Nil

Bank/Transaction charges are to be borne by the candidate

@ Fee/ Intimation charges waiver is only for those employees of RBI (Staff Candidates) who satisfy the eligibility criteria separately stipulated by the Bank vide their circular CO. HRMD. No. G-75/5599/05.01.01/2013-2014 dated December 20, 2013. Their status as staff candidate will be verified at the time of interview. In case they are not eligible to be treated as staff candidates (in terms of above referred HRMD circular), they are advised to indicate themselves as non-staff candidates and pay fees/ intimation charges as applicable to non-staff candidates.

Fee/Intimation charges once paid will NOT be refunded on any account. Fees are required to be paid only in the manner prescribed in this advertisement (item 10(C) below).

- RELAXATION IN THE UPPER AGE LIMIT: Upper age is relaxable by-
- (a) Three years in the case of OBC candidates if the posts are reserved for them.
- Five years in the case of: (i) SC/ST candidates if the posts are reserved for them (ii) Ex-employees of banking institutions whose services had to be terminated for reasons of economy or as a result of bank going into liquidation and personnel retrenched from Government Offices after at least one year's service and currently registered with Employment Exchange, (iii) Ex-servicemen (including Emergency Commissioned Officers/Short Service Commissioned Officers) provided applicants have rendered at least five years' continuous Military Service and have been released on completion of assignment (including those whose assignment is due to be completed within one year) otherwise then by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to Military Service or on invalidment, (iv) Emergency Commissioned Officers/Short Service Commissioned Officers who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificates that they would be released on selection within three months from the date of receipt of offer of appointment, (v) Candidates who had ordinarily been domiciled in Kashmir Division of the State of Jammu and Kashmir between 1st January, 1980 and 31st December, 1989.
- (c) 10 years for PWD candidates.
- (d) For eligible staff candidates the relaxation in age limit is according to RBI circular CO. HRMD. No. G-75/ 5599/ 05.01.01/ 2013-2014 dated December 20, 2013.

NOTE: CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.

SERVICE CONDITIONS / CAREER PROSPECTS:

Pay Scale: They will draw a starting basic pay of Rs.17,100/-p.m. in the scale of Rs.17,100-1000(11)-28100-EB-1000(4)-32100-1100(1)-33200 applicable to Officers in Grade 'A'. They will also be eligible for Dearness Allowance, Local Allowance, House Rent Allowance, Family Allowance and Grade Allowance as per rules in force from time to time. At present, initial monthly gross emoluments are approximately Rs. 44,047/-

Note: For candidates possessing very high academic or professional qualification/ experience of significant value to the Bank, the Bank may, at its sole discretion, consider granting up to four advance increments. The Board, at its sole discretion, may consider requests for higher emoluments on account of higher qualification/special experience of value to the Bank at the interview stage only. Such information may be furnished in the 'Bio-data Form' in the appropriate column. The number of maximum increments will be four. The Board/Bank will not entertain any request received after the interview.

- (ii) Perquisites: Bank's accommodation subject to availability, reimbursement of expenses for maintenance of vehicle for official purpose, newspaper, telephone charges, book grant, allowance for furnishing of residence, etc. as per eligibility. Free dispensary facility besides reimbursement of medical expenses for OPD treatment/hospitalization as per eligibility. Interest free festival advance, Leave Fare Concession (once in two years for self, spouse and eligible dependents). Loans and Advances at concessional rates of interest for Housing, Car, Education, Consumer Articles, Personal Computer, etc. Selected candidates will be governed by 'the defined contribution New Pension Scheme (NPS)', in addition to the benefit of Gratuity.
- (iii) At certain centres, limited numbers of residential quarters are available. Facility for securing residential accommodation on lease, however, exists at all centres.
- (iv) Initial appointment will be on probation for a period of two years. At Bank's discretion, the probationary period may be extended upto a maximum period of four years.
- (v) There are reasonable prospects for promotion to higher grades.
- (vi) Selected candidates are liable to be posted and transferred anywhere in India.

GENERAL RULES / INSTRUCTIONS: 9.

- (i) Candidate who is eligible and desires to apply for the above posts should submit an online application with requisite fee/ intimation charges (wherever applicable). The candidates have to apply in online mode only. Before applying online, a candidate will be required to have a valid E-mail ID (which should remain active during the entire recruitment process), scanned (digital) image of his/her photograph and signature as per the specifications given in item 11 below.
- It is mandatory to apply On-Line and get valid registration for the application on the Bank's website i.e. www.rbi.org.in before closing date. Candidates should submit the system generated printout (hard copy) of the valid Online application to the Board's office along with certified photocopies of following documents in support of their age, category, qualification and
 - (a) Matriculation or SSC Examination certificate in support of age.
 - Degree (Bachelor's / Master's) / Diploma certificate and Mark sheets (of all semesters/years) in support of educational qualifications. In case the University/Institute awards grades, instead of marks and defines criteria for conversion of (b) Aggregate Grade Point into Class and/or percentage of marks, a copy of certified conversion formulae should also be
 - Experience certificates from the Employer/s indicating the full details of your service such as your name, post held, nature of duties attached to the post and length of service indicating clearly the date of joining/ leaving the service, details of Probationary/training period (if any).
 - In case candidate belongs to SC/ST/OBC category, copy of the latest Caste Certificate from the competent authority, in the format given on Bank's website. The OBC certificate should have been issued on or after July 1, 2014.
 - In case of PWD Candidates latest certificate to this effect issued by an authorised Government of India/ State Government Department/ Hospital.
 - Six copies of the duly filled Bio-data form (recent passport size Photograph of candidate, in original, may be pasted) and 5 copies of Attestation Form (all in original) [Bio-data / Attestation form are available on Bank's website]

Candidates need to send the above documents to the Board by ordinary post at the address given below: "The General Manager, Reserve Bank of India Services Board, Third Floor, RBI Building, Opp. Mumbai Central Railway Station., Byculla, Mumbai - 400 008".

The cover should be super-scribed "APPLICATION FOR THE POST OF ASSISTANT LIBRARIAN/ARCHIVIST IN GRADE - A". In case the above documents (hard copy) are not received by the Board by the closing date mentioned in this advertisement, the online application will not be entertained and will be rejected. The Board takes no responsibility for any delay in receipt of Application and documents or loss thereof in postal transit or due to any reason beyond the control of the Board

- (iii) Fees/Intimation Charges sent in any other manner not prescribed in this advertisement and/or the application submitted without depositing the online fee/intimation charges (unless exempted) would be rejected and no correspondence shall be entertained in this regard.
- (iv) All educational qualifications must have been obtained from recognized universities/institutions in India or abroad. If grades are awarded instead of marks, candidates should clearly indicate their numerical equivalent.
- (v) The Board shall not entertain requests from the candidates seeking advice about their eligibility to apply.
- (vi) Not more than one online application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee/ intimation charges paid for the previous registrations will stand forfeited
- (vii) Candidates are advised to keep their e-mail ID alive for receiving communication/advices viz. interview call letters, etc.
- (viii) All candidates, whether already in Government Service, Government owned industrial undertakings, Public Sector Undertakings/Financial Institutions/Banks, Public Enterprises or other similar organisations should submit their applications online only (i.e. direct to the Board). At the time of online application, candidates working in such organisations, whether in a permanent or temporary capacity or as work-charged employees other than casual or daily rated employees, are however, required to submit an undertaking that, they have informed in writing about applying for this recruitment to their Head of Office/Department. In case such candidates do not inform to their employers, their online application will not be registered. Candidates should note that in case a communication is received at Board from their employer, withholding permission to the be rejected/ cancelled at any stage. However, before appointment in RBI, a proper discharge certificate from the employer will have to be produced.
- (ix) Candidates will be advised about their inclusion for interview or otherwise in due course, through email. The list of shortlisted candidates for interview along-with the time table (i.e. Date, Time and venue of interview) will be displayed on RBI website (www.rbi.org.in) at the appropriate time.
- In all correspondence with the Board, Registration number received on submission of application and Roll no. must be quoted. (xi) Candidates called for interview, will be reimbursed to and fro single II AC train fare as per Board norms.
- (xii) The posts are also open to the employees of RBI (Staff Candidates) who satisfy the eligibility criteria separately stipulated by the Bank vide their circular CO. HRMD. No. G-75/5599/05.01.01/2013-2014 dated December 20, 2013 and who apply online within the closing date. Their status as staff candidate will be verified at the time of interview.
- (xiii) Canvassing in any form will be a disqualification.
- (xiv) In all matters regarding eligibility, experiences, conduct of interviews, assessment, prescribing minimum qualifying standards in interview, in relation to number of vacancies and communication of result, the Board's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- (xv) The Board does not furnish the mark-sheet to candidates. However, the interview marks of the candidate may be available on the Bank's website in an interactive mode after the declaration of final result.
- (xvi) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai only. (xvii)Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage

10. HOW TO APPLY ON-LINE:

Candidates have to apply only online through the Bank's website i.e. www.rbi.org.in from 21/09/2015 to 09/10/2015. No other means/mode of applications will be accepted. Detailed instructions for applying online are available on the website.

- (A) Pre-Requisites for applyingonline: Before applying on-line, candidates should-
- Scan their photograph and signature as detailed under guidelines for scanning the photograph and signature in item 11of the advertisement.
- Keep the necessary details/documents ready to make online payment of the requisite application fee/intimation charges. The candidate is required to keep details about bio-data/necessary details ready to enable him/her to fill up the application form correctly and to make online payment of fees/intimation charges. The name of the candidate or his/her father/mother/husband, etc. should be spelt correctly in the application as it appears in the certificates/mark sheets.
- Candidates should have a valid E-mail ID which should be kept active till the declaration of final result. This is essential for him/her in getting communication/interview advice, etc. by E-mail. No change in E-mail ID will be entertained during the entire process of the recruitment.

(B) Procedure for applying On-Line:

- (i) Candidates satisfying the conditions of eligibility as on September 01, 2015 are first required to visit the URL "Recruitment for the post of Assistant Librarian and Assistant Archivist (in Grade 'A')" on Bank's website i.e. www.rbi. org.in >Opportunities@RBI >Current Vacancies > Vacancies and click on the hyperlink "Applications (Apps)" in the Advertisement page for filling the 'Online Application'. It redirects the candidates to the online registration page.
- (ii) Candidates will have to enter their basic details and upload the photograph and signature in the online application form as per the specifications given in item 11 of the advertisement.
- (iii) To register application, choose the tab "Click here for New Registration" and enter Name, Contact details and Email-id. A Provisional Registration Number and Password will be generated by the system and displayed on the screen. Candidate should note down the Provisional Registration Number and Password. An Email & SMS indicating the Provisional Registration number and Password will also be sent.
- (iv) In case the candidate is unable to complete the application form in one go, he / she can save the data already entered by choosing "SAVE AND NEXT" tab. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. Visually Impaired candidates should fill the application form carefully and verify/ get the details verified to ensure that the same are correct prior to final submission.
- (v) Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after clicking the FINAL SUBMIT BUTTON.
- (vi) The Name of the candidate or his /her Father/ Husband etc. should be spelt correctly in the application as it appears in the Certificates/ Mark sheets. Any change/alteration found may disqualify the candidature.
- (vii) Validate your details and Save your application by clicking the 'Validate your details' and 'Save & Next' button.
- (viii) Candidates can proceed to upload Photo & Signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature detailed as given in item 11 of the advertisement.
- (ix) Candidates can proceed to fill other details of the Application Form.
- (x) Click on the Preview Tab to preview and verify the entire application form before FINAL SUBMIT.
- (xi) Modify details, if required, and click on 'FINAL SUBMIT' ONLY after verifying and ensuring that the photograph, signature uploaded and other details filled by you are correct.
- (xii) Click on 'Payment' Tab and proceed for payment.
- (xiii) Click on 'Submit' button.

(C) Mode of Payment for Application Fee/Intimation Charges

Candidates have to make the payment of requisite fee/intimation charges through the onlinemode only:

- (i) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- (iii) The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS. Cash Cards/ Mobile Wallets.
- (iii) After submitting your payment information in the online application form, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER, DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGE.
- (iv) On successful completion of the transaction, an e-Receipt will be generated.
- (v) Non-generation of 'E-Receipt' indicates PAYMENT FAILURE. On failure of payment, Candidates are advised to login again using their Provisional Registration Number and Password and repeat the process of payment.
- (vi) Candidates are required to take a printout of the e-Receipt and online Application Form. Please note that if the same cannot be generated, online transaction may not have been successful.
- (vii) For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.
- (viii) To ensure the security of your data, please close the browser window once your transaction is completed.
- (ix) There is facility to print application form containing fee details after payment of fees upto 09-10-2015.

11. GUIDELINES FOR SCANNING AND UPLOADING THE PHOTOGRAPH & SIGNATURE:

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below:

IN CASE THE FACE IN THE PHOTOGRAPH OR SIGNATURE IS UNCLEAR. THE APPLICATION MAY BE REJECTED.

CANDIDATE MAY EDIT THE APPLICATION AND RE-UPLOAD THE PHOTOGRAPH/ SIGNATURE IN SUCH CASE.

(I) Photograph Image:

- Photograph must be a recent passport size colour picture, against a light-coloured, (preferably white) background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there is no "red-eve"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious head wear is allowed but it must not cover your face.

(II) Signature Image:

- The applicant has to sign on white paper in Black colour (in a box of 2 cm X 5 cm.).
- The signature must be signed only by the applicant and not by any other person.

(III) Scanning the Photograph & Signature:

(A) Photograph:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch).
- Set Colour to True Colour.
- Resolution 200 x 230 pixels (preferred).
- Size of file for photograph should be between 20KB-50KB.
- Ensure that the size of the scanned image is not more than 50KB. If the size of the file is more than 50KB, then adjust
 the settings of the scanner such as the DPI resolution, no. of colours, etc., during the process of scanning.

(B) Signature:

- Resolution 140 x 60 pixels (preferred).
- Size of file for signature should be between 10KB 20KB.
- Ensure that the size of the scanned image is not more than 20KB.
- Crop the image of the signature in the scanner to the edge of the signature, then use the upload editor to crop the image
 to the final size (as specified above).

NOTE:

- (a) The images of photograph and signature files should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- (b) Candidates using MS Windows/MS Office can easily obtain photo and signature in .jpeg format not exceeding 50KB & 20KB respectively by using MS Paint or MS Office Picture Manager.
- (c) Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50KB (photograph) & 20KB (signature) by using crop and then resize option. Similar options are available in other photo editor also.
- (d) If the file size and format are not as prescribed, an error message will be displayed.
- (e) While filling in the OnlineApplication Form the candidate should fill in all his/ her details on Page 1. After verifying that the details filled in are correct and clicking on the 'Submit/ Next' button a link will be provided on Page 2 of the online application form to upload his/her photograph and signature.

(IV) Procedure for Uploading the Photograph and Signature:

- (i) There will be two separate links for uploading Photograph and Signature.
- (ii) Click on the respective link "Upload Photograph / Signature".
- (iii) Browse and carefully select the location where the Scanned Photo/ Signature file has been saved.
- (iv) Select the file by clicking on it.
- (v) Click the 'Upload' button.

Your Online Application will not be registered unless you upload your photo and signature as specified.

NOTE: IN CASE OF ANY CORRIGENDUM ISSUED ON THE ABOVE ADVERTISEMENT, IT WILL BE PUBLISHED ONLY ON BANK'S WEBSITE.

(Hindi Version of this Advertisement is available in Rozgar Samachar and Hindi website of RBI i.e.www.rbi.org.in)



भारतीय रिज़र्व बैंक सर्विसेज़ बोर्ड RESERVE BANK OF INDIA SERVICES BOARD मुंबई/ MUMBAI -400 008

पासपोर्ट आकार का नवीनतम हस्ताक्षरित फोटो चिपकाएं / Affix a signed latest passport size photograph

जीवनवृत्त फार्म/BIO-DATA FORM

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4	वर्ग/ Category:	अजा/SC	अजजा/ऽ	ST	अपिव/OB(सामान्य GENERAL		
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	(उचित बॉक्स पर टिक(√								
	(क) अजा/अजजा के माम								
	(a) in case of SC/ST, (ख) नि:शक्तजन उम्मीदवार		1	Т,					
	(७) नि.शक्तजन उम्मादवार (b) Persons with Disal	- :::4		बधिर/		दृ.वि./ Visually	,		
	(PWD) Candidate	- Citilo	pedically	Hearing		Handic			
4 =		Tianu	icapped	impaired					
4 क ^	क्या आप अल्पसंख्यक सर्	•	• •	(इ/ईसाई/मुस्लि	म/सिक्ख/जो	राष्ट्रियन		
Α	का नाम इंगित करें/Whe	, ,	•	Yes/No:					
	community? If so plea	se indicate whic	h community	Buddhist/C	hristian/Mus	lim/Sikh/Zo	roastrian		
5	राष्ट्रीयता/Nationality:								
			<u> </u>		······		0:	1	
6	भूतपूर्व सैनिक/	हां/नहीं	प्रवासी/	हां/नहीं		स्टाफ / Stoff:	हां/नहीं		
	Ex-Serviceman:	Yes/No	Migrant:	Yes/No	'	Staff:	Yes/No		
7	ईस्वी सन में जन्म तिथि/।	Date of Birth in C	Christian Era:						
				/	/	(DE) / MM / YYY	Y)	

8				•	स.एस.सी. परीक्षा से आगे)/ utriculation/S.S.C. Examination onwards)					
		प्रिंकी गई परीक्षा/		उत्तीर्ण	परीक्षा निकाय	मुख्य	प्रयासों की	अंशों	श्रेणी	
		minations	विद्यालय/	करने का	(बोर्ड/विश्वविद्यालय,	ापु ^{डुय} विषय/	प्रवासा का संख्या/	सहित	ग्रेड* तथा ३:	
	Pass			वर्ष/	`	Main	No. of	अंकों का शुद्ध % /	रैंक/ Class	
	1 43.	3CG	College/ School	Year of	आदि)/	Subject	attempts	Exact %	Grade*	
				Passing	Examination Body	Subject	-	of marks	and	
				rassing	(Board/University		made	with fraction	Rank	
					etc.)			Haction		
	1.									
	2.									
	3.									
	4.									
	4.									
	5.									
	6.									
	* ग्रे	ड के मामले में उचि	वत प्राधिकारी से प्राप्त प्र	 माणपत्र से स	 तमर्थित समकक्ष अंक/					
	_				supported by a certifica		opriate auth	nority.		
	(क) (` \		• • • • • • • • • • • • • • • • • • • •		गावसायिक अर्हता/अनुभव					
	(a)	Particulars of v	ery high academic or	profession	al qualifications/experie	ence of value	to the Ban	k.		
	(ख)	• `		- 0	ा (जैसा कॉलम 13 में दर्शा	-				
	(b)			xisting employer (As sh						
(ग) चुने जाने पर क्या उम्मीदवार (क) तथा (ख) के आधार पर प्रस्तुत वेतन मान में अग्रिम वेतनवृद्धि/ (c) वेतनवृद्धियां लेने के इच्छुक हैं । यदि ऐसा है तो, कितनी तथा इस अनुरोध के लिए औचित्य Whether on the basis of (a) & (b) the candidate would desire to have advance increment/s										
	in the pay scale offered, if selected. If so, how many and the justification for the request.									
10	प्राप्त		 शिक्षावृत्तियों का ब्यौरा							
		9	/Medals/Scholarship	obtained						
11	खेलों	/अतिरिक्त पाठ्यक्र	म गतिविधियों में प्रवीण	ाता						
		। तथा सम्मान सहि								
	Prof	iciency in sports	/extra-curricular activ	ities						
	(inc	luding credits &	distinctions obtained,	if any)						

12	अंग्रेजी के अलावा भाषा का ज्ञान ((√) के निशान द्वारा बताएं)/									
	Knowledge of Languages other than English (indicate by a tick ($\sqrt{\ }$) mark)									
	भाषा/Language बोल सकते हैं/ पढ़ सकते हैं/ लिख सकते हैं/ परीक्षा								यदि कोई/	
			Can Speak		Can read	Can write	Exa	mination _l	passed, if any	
10										
13	वर्तमान तथा पिछले नियो						1			
	नियोक्ता का नाम तथा	अवधि/p		पद	नाम तथा कार्य की प्र	कृति/	प्रतिमाह	कुल वेतन/		
	पता/Name & Address	से/From	तक/To	De	signation and natu	ure of duties	Gross S	Salary	कारण/	
	of employer						drawn p	o.m.	Reason for	
	-	1							leaving	
14	भारतीय रिज़र्व बैंक सर्विसेज़ बोर्ड द्वारा विज्ञापित पद पर भर्ती के लिए पूर्व में किए गए प्रयास /									
	Previous attempts for recruitments for post advertised by RBI Services Board									
	(क) पद का नाम									
	(a) Name of the Post									
	(ख परीक्षा की तारीख (b) Date of Examination									
			ागा गगा था तथ	т अंरि	नेम परिणाम					
	(ग) क्या साक्षात्कार क (c) Whether called	•								
15	क्या आपको किसी लोकसे	वा आयोग	/किसी अन्य भर्त	िबो	र्ड जिसमें भारिबैं स वि	र्वेसेज़ बोर्ड भी श	ामिल है ने	उनकी		
	किसी परीक्षा/चयन के लि	ए विवर्जित	ा किया अथवा <mark>अ</mark>	ग्योग	य ठहराया गया है? र	यदि उक्त का उत्त	ार "हां" है	तो	हां/नहीं	
	इसका ब्यौरा दें									
	Have you ever been de		-	-			-		Yes/No	
	Recruitment Board incl	-		ard f	or any of their Exa	mination/Sele	ctions? If			
	answer to above is "Ye	s" give de	etails							

16	(क)	क्या आप ऋण- मुक्त हैं?	हां/नहीं
	(a)	Are you free from debt?	Yes/No
	(ख)	यदि आपकी शिक्षा अथवा किसी अन्य उद्देश्य के लिए किसी संस्थान अथवा पार्टी द्वारा दिए गए धन की	हां/नहीं
	(b)	चुकौती की देयता आप पर है तो इसका ब्यौरा दें ।	
		If you are under any liability to repay money advanced by any institution of party for your	Yes/No
		education or for any other purpose, state the particulars.	
		यदि (क) का उत्तर "नहीं" है तो (ख) का उत्तर स्पष्ट रूप से दें /	
		If answer to (a) is "No" answer question (b) clearly	
17	अतिनि	। रक्त ब्यौरा जो उम्मीदवार देना चाहे	
	Addit	ional particulars which the candidate may like to furnish	
18	संलग्न	प्रमाणपत्रों की प्रतियों के ब्यौरे/Particulars of copies of certificates enclosed	
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
भी नि I c ce	प्रमाणित योजन की ertify tha rtify that	करता/करती हूं कि प्रस्तुत किए गए उक्त ब्यौरे मेरी अधिकतम जानकारी एवं विश्वाsस के अनुसार सत्य , स त करता/करती हूं कि मैं पद के लिए संबंधित विज्ञापन में निर्धारित पात्रता मानदंडों को सभी रूपों में पूरा क त मेरी उपयुक्तता को दुर्बल करने वाली किसी भी परिस्थिति से मैं अनभिज्ञ हूं । at the particulars furnished above are true, correct and complete to the best of my knowledg I fulfil the eligibility criteria laid down for the post in the relative advertisement in all respects. Instances which might impair my fitness for employment in the Bank.	रता/करती हूं । बैंक में e and belief. I also
		उम्मीदवार के हस्ताक्षर/Signature of the	candidate
,	स्थान/Pla	•	, carraidate.
	CHOT IC		
f	देनांक/Da	te:	

भारतीय रिज़र्व बैंक/ RESERVE BANK OF INDIA

केंद्रीय कार्यालय/ CENTRAL OFFICE

मानव संसाधन प्रबंध विभाग / HUMAN RESOURCE MANAGEMENT DEPARTMENT मुंबई/ Mumbai – 400 001

साक्ष्यांकन फार्म/ ATTESTATION FORM

चेतावनी/ Warning

पासपोर्ट आकार का हस्ताक्षरित फोटो चिपकाएं (3.5 सेमी. X 4.5 सेमी.)

Affix signed passport size (3.5 cm. x 4.5 cm. approx) photograph

	टेल	री/	मोब	गर्इल	नं.	Tel./	Mob.	No
--	-----	-----	-----	-------	-----	-------	------	----

- 1. साक्ष्यांकन फार्म में गलत जानकारी देना अथवा किसी तथ्यात्मक जानकारी को छिपाना अयोग्यता माना जाएगा तथा यह उम्मीदवार को बैंक में नियोजन के लिए अनुपयुक्त बना देगा ।
 - The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for employment in the Bank.
- 2. यदि यह फार्म जमा करने के बाद उम्मीदवार को हवालात में रखा गया है, अभिशस्त किया गया है तथा वंचित आदि किया गया है तो इसका ब्यौरे अविलंब बैंक अथवा उस प्राधिकारी जिसे पहले साक्ष्यांकन फार्म भेजा गया है, जो भी हो, को दें। ऐसा न होने पर इसे तथ्यात्मक जानकारी को छिपाना माना जाएगा।
 - If detained, convicted, debarred, etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the Bank or the authority to whom the attestation form has been sent earlier, as the case may be, failing which it will be deemed to be a suppression of actual information.
- 3. यदि व्यक्ति के सेवाकाल के दौरान किसी भी समय यह पाया गया कि साक्ष्यांकन फार्म में गलत जानकारी दी गई अथवा किसी तथ्यात्मक जानकारी को छिपाया गया है तो उसकी सेवाएं किसी भी नोटिस अथवा इसके बदले में क्षतिपूर्ति के बिना समाप्त की जा सकती हैं।
 - If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form, comes to notice at any time during the service of the person, his/her services would be liable to be terminated without any notice or compensation in lieu thereof.

1.		नाम उपनाम सहित, यदि कोई हो। (यदि किसी भी चरण पर	उपनाम/Surname	नाम/।	Name	
	आप	ने अपने नाम अथवा उपनाम में कुछ जोड़ा या घटाया है तो				
	बता	एं)				
		ne in full (in block capitals) with aliases, if any. (Please				
		cate if you have added or dropped at any stage any				
	-	t of your name or surname)				
2.		गन में पूरा पता (अर्थात गांव, थाना तथा जिला अथवा घर				
	नंबर	., लेन/गली/रोड़ तथा शहर)				
	Pres	sent address in full (i.e. Village, Thana and District or				
	Hou	ise Number, Lane/Street/Road and Town)				
				पिन / PIN		
3.	(क)	घर का पूरा पता (अर्थात गांव, थाना तथा जिला अथवा घर				
	(a)	नंबर, लेन/गली/रोड़ तथा शहर तथा जिला मुख्यालय का				
	\	नाम)				
		Home address in full (i.e. Village, Thana and District				
		or House Number, Lane/Street/Road and Town and		<u></u>		
		name of the District Headquarters).		पिन / PIN		
	()	 यदि मूल रूप से पाकिस्तान के निवासी हैं तो वहां का पता				
	(ख)	• • • • • • • • • • • • • • • • • • • •				
	(b)	तथा भारतीय संघ में प्रवास की तारीख।				
		If originally a resident of Pakistan, the address in that				
		country and the date of migration to Indian Union.		पिन / PIN		

4. उन स्थानों का ब्यौरा (आवास की अवधि सहित) जहां आप पिछले 5 वर्षों के दौरान एक बार में एक वर्ष से अधिक अवधि के लिए रहे हों। विदेश (पाकिस्तान सहित) में रहने के मामले में जहां आप 21 वर्ष की आयु प्राप्त करने के बाद एक वर्ष से अधिक समय के लिए रहे हों, उन स्थानों का ब्यौरा दिया जाना चाहिए।

Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have

resided for more than one year after attaining the age of 21 years, should be given.

से/From तक/To			आवास का पूरा पता (अर्थात गांव, थाना एवं जिला अथवा घर	पिछले कॉलम में लिखे गए	
स/। माह/ Mth.	वर्ष/ Yr.	त॰ माह/ Mth.	_{न/10} वर्ष/ Yr.	नं., लेन/गली/रोड तथा शहर।) Residential addresses in full (i.e. Village, Thana &District or House No., Lane/Street Road and Town).	स्थान का जिला मुख्यालय। Name of the District Headquarters of the place mentioned in the preceding column.

	1	ı	1 -	1			
5.		नाम	राष्ट्रीयता	जन्म	व्यवसाय (यदि	वर्तमान डाक पता	घर का स्थायी पता
		Name	(जन्म से	स्थान	नियोजित हों तो	(यदि मृत हों तो	Permanent Home
			अथवा आवास	Place of	पदनाम तथा	अंतिम पता दें)	address
			स्थान से)	birth	कार्यालय का पूरा पता दें)	Present postal	
			Nationality		Occupation (if	address (if	
			(by birth		employed, give	dead, give last	
			and/or by		designation & full	address)	
			domicile)		office address)		
i)	पिता (पूरा नाम						
	उपनाम, यदि						
	कोई हो, सहित)						
	Father (Name						
	in full with						
	aliases, if any)						
ii)							
",	माता/Mother						
:::\							
iii)	पत्नी/पति/						
	Wife/Husband						

6.	राष्ट्री	ोयता/Nationality	
7.	(क)	जन्म की तारीख (ईस्वी सन में)	
	(a)	Date of birth (in Christian era)	
	(ख) (b)	वर्तमान आयु/Present Age	
	(ग) (c)	मैट्रिकुलेशन के समय आयु/ Age at Matriculation	
8	(क)	जन्म स्थान, जिला तथा राज्य जिसमें यह स्थित है	
	(a)	Place of birth, District and State in which situated	
	(ख)	जिला तथा राज्य जिससे आप संबंधित हैं	
	(b)	District and State to which you belong	
	(ग)	जिला तथा राज्य जिससे आपके पिता मूल रूप से संबंधित हैं	
	(c)	District and state to which your father originally	
		belongs	
9.	(क)	आपका धर्म	
	(a)	Your Religion	
	(ख)	क्या आप अनुसूचित जाति/अनुसूचित जनजाति अथवा अपिव	
	(b)	के सदस्य हैं? 'हां' या 'नहीं' में उत्तर दें यदि उत्तर 'हां' है तो	
		उसका नाम बताएं I	
		Are you a member of a Scheduled Caste/Scheduled Tribe or OBC? Answer 'Yes' or 'No' and if the answer is "Yes" state the name thereof.	
	(ग)	यदि अपिव हैं तो क्या क्रीमी लेयर से संबंधित हैं?	
	(c)	If OBC whether you belong to creamy layer?	

10.	15 वर्ष की आयु से शिक्षा का स्थान तथा स्कूल व कॉलेज में वर्ष दिखाते हुए शैक्षिक अर्हता:							
	Educational qualification showing places of edu	_	-	e 15 th year of age:				
	स्कूल/कॉलेज का नाम पूरे पते सहित/	प्रवेश की तारीख/	छोड़ने की तारीख/	परीक्षा उत्तीर्ण/				
	Name of school/College with full address	Date of entering	Date of Leaving	Examination passed				

1.	(क) (a)	यदि किसी भी समय आप नियोजित थे तो ब्यौरे दें If you have, at any time, been employed give details								
		धारित पदों के पदनाम अथवा कार्य का प्रकार Designations of posts held or	अवधि <i>।</i> से/From	/ Period तक/To	कार्यालय, फर्म अथवा संस्थान का पूरा पता Full address of the office, firm or	पिछली सेवा छोड़ने के पूरे कारण Full reasons for				
		description of work			institutions	leaving previous service				
	(ख) (b)				<u> </u> रत सरकार अथवा राज्य सरकार के घ्रविद्यालय/स्थानीय निकाय में था;					
		स्वामित्व अथवा नियंत्रण वाले उपक्रम/ स्वायत्त निकाय/विश्वविद्यालय/स्थानीय निकाय में था; क्या आपने केंद्रीय लोकसेवा (अस्थायी सेवाएं) नियम, 1949 के नियम 5 अथवा इसी तरह के किसी अन्य नियम के अंतर्गत एक माह का नोटिस देकर सेवा छोड़ी थी, क्या आपके विरुद्ध अनुशासनिक कार्यवाही शुरू की गई थी अथवा जब आपने सेवा समाप्त करने का नोटिस दिया अथवा बाद में, आपकी सेवाएं समाप्त होने से पहले, आपसे आपके किसी मामले में आचरण के संबंध में स्पष्टीकरण मांगा गया ?								
		If the previous employn Government/an Undertakin Government/an Autonomou								
		If you had left service on giving a month's notice under rule 5 of the Central Civil Services (Temporary Services) Rules, 1949, or any similar corresponding rules, were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of								
		·			ces were actually terminated?					
12	(क) (a)	गया / दंडित किया गया, किसी लोक सेवा आयोग अथवा किसी	अपराध के वि अन्य संस्थान ाया गया ह	लेए न्यायालय 1 द्वारा परीक्ष हो अथवा वि	ा गया, नजरबंद किया गया अथवा रोका द्वारा अभिशस्त किया गया अथवा किसी ।/ चयन के लिए उपस्थित होने से वंचित श्विवद्यालय अथवा किसी अन्य शिक्षा					
		Have you ever been arrester convicted by a court of law Service Commission or any	d, prosecut v for any o institution	ed, kept und offence, or of from appea	der detention or bound down/fined, debarred/disqualified by any Public ring at its examination/selection or University or any other educational					
-	(ख) (b)				मामला न्यायालय, विश्वविद्यालय अथवा					
		Is any case pending again educational authority/instit			of law, University or any other ng up this attestation form?					

(यदि (क) अथवा (ख) का उत्तर 'हां' है तो यह फार्म भरने के समय मामले, गिरफ्तारी, नज़रबंदी, दंड, दोषी ठहराने, सज़ा आदि तथा न्यायालय/विश्वविद्यालय/शिक्षा प्राधिकरण आदि में लंबित मामले की प्रकृति के बारे में पूरा ब्यौरा दिया जाना चाहिए) (If the answer to (a) or (b) is 'Yes' full particulars of the case, arrest, detention, fine, conviction, sentence, etc. and the nature of the case pending in the Court/University/Education authority etc. at the time of filling up of this form should be given)

(टिप्पणी: कृपया साक्ष्यांकन फार्म के शीर्ष पर दी गई चेतावनी भी पढ़ें)
(Note Please also see the 'Warning' at the top of this attestation form)

13	संदर्भ/References								
	नाम	तथा पते/Names and addresses of:							
	(क) (a)	आपके मोहल्ले/इलाके के दो जिम्मेदार व्यक्तियों के two responsible persons of your locality	(1)						
		(अथवा/OR)							
			पिन/Pin						
	(ख) (b)	आपको पहचानने वाले दो व्यक्तियों के two persons to whom you are known	(2)						
			पिन/Pin						
			ा आपको तीन से अधिक वर्षों से जानते हों। n relatives and should be known to you for more than three years.						

मैं प्रमाणित करता/करती हूं कि पूर्ववर्ती सूचना मेरी अधिकतम जानकारी तथा विश्वास के अनुसार सही तथा पूर्ण है । सरकार/बैंक में नियोजन के लिए मेरी उपयुक्तता को दुर्बल करने वाली किसी भी स्थिति से मैं अनभिज्ञ हूं ।

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government/Bank.

स्थान/Place:	
दिनांक/Date:	
	उम्मीदवार के हस्ताक्षर/Signature of candidate

(टिप्पणी/:कृपया किसी भी कॉलम तथा उप कॉलम को रिक्त/ बिना भरे न छोड़ें।

आप 'हां' अथवा 'नहीं' अवश्य लिखें। 'लागू नहीं' नहीं लिखें)

(NOTE: PLEASE DO NOT LEAVE ANY COLUMN AND SUBCOLUMN BLANK/UNFILLED. YOU MUST WRITE EITHER 'YES' OR 'NO'. DO NOT WRITE NOT APPLICABLE)

पहचान प्रमाणपत्र IDENTITY CERTIFICATE

प्रमाणपत्र निम्नलिखित में से किसी एक द्वारा हस्ताक्षरित हो/ Certificate to be signed by any one of the following:

- (i) केंद्रीय अथवा राज्य सरकार के राजपत्रित अधिकारी/Gazetted Officers of Central or State Government;
- (ii) उस निर्वाचन क्षेत्र जहां उम्मीदवार अथवा उसके माता-पिता/अभिभावक सामान्यत: रहते हैं से संबंधित राज्य विधानसभा अथवा संसद का सदस्य;/Member of Parliament or State Legislature belonging to the Constituency where the candidate or his/her parent/guardian is ordinarily resident;
- (iii) उपमंडलीय मजिस्ट्रेट/अधिकारी/Sub-Divisional Magistrates/Officers;
- (iv) तहसीलदार अथवा नायब/उप तहसीलदार जो मैजिस्टीरीअल शक्तियों का प्रयोग करने के लिए प्राधिकृत हैं;/Tehsildars or Naib/Deputy Tehsildars authorized to exercise magisterial powers;
- (v) मान्यता प्राप्त स्कूल/कॉलेज/संस्थान जहां उम्मीदवार ने पढ़ाई की है के प्रधानाचार्य तथा प्रधानाध्यापक/Principals and Head Masters of the recognized School/College/Institution where the candidate studied last;
- (vi) खंड विकास अधिकारी/Block Development Officers;
- (vii) पोस्ट मास्टर; तथा/Post Masters; and
- (viii) पंचायत निरीक्षक/Panchayat Inspector

श्री	को पिछले	वर्षों	माह से जानता हूं तथा
मेरी अधिकतम जानकारी तथा विश्वास के अनुसार उनके ह			
Certified that I have known Shri/Shrimati/Kumari			son/daughter
of Shri	for the last	Years	months and tha
हस्ताक्षर/S	ignature		
	_		
हस्ताक्षर/S पदनाम अथवा स्थिति/Designation o तथा पता/&	or status		
पदनाम अथवा स्थिति/Designation (or status		

कार्यालय द्वारा भरा जाए/TO BE FILLED BY THE OFFICE

नियुक्तिकर्ता प्राधिकारी का नाम, पदनाम तथा पता:

Name, designation and address of the appointing authority:

भारतीय रिज़र्व बैंक/Reserve Bank of India

पद जिसके लिए उम्मीदवार पर विचार किया जा रहा है: Post for which the candidate is being considered:

FORM OF SC / ST CASTE CERTIFICATE

Form of Certificate to be produced by a Candidate belonging to Scheduled Caste or Scheduled Tribe in support of his/her claim This is to certify that Shri / Shrimati / Kumari * ------------ Son / Daughter * of ----of village / Town * ------ in District / Division * ----------- of the State/Union Territory * ----------- belongs to the ----- Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe* under: # The Constitution (Scheduled Castes) Order, 1950. # The Constitution (Scheduled Tribes) Order, 1950. # The Constitution (Scheduled Castes) (Union Territories) Order, 1951. # The Constitution (Scheduled Tribes) (Union Territories) Order, 1951. # [As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.] # The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956. # The Constitution (Andaman & Nicobar Islands) Scheduled Castes Order, 1959, as amended by Scheduled Castes and Scheduled Tribes Order (Amendement) Act, 1976. # The Constitution (Dadra & Nagar Haveli) Scheduled Castes Order, 1962. # The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962. # The Constitution (Pondicherry) Scheduled Castes Order, 1964.

# The Constitution (S	cheduled Tribes) (Uttar Pradesh)	Order, 1967	
# The Constitution (G	oa, Daman & Diu) Scheduled C	Castes Order, 1	968.
	oa, Daman & Diu) Scheduled T		
# The Constitution (N	(agaland) Scheduled Tribes Orde	er, 1970.	
# The Constitution (S	ikkim) Scheduled Castes Order,	1978.	
# The Constitution (S	ikkim) Scheduled Tribes Order,	1978.	
migrated from This co	the case of Scheduled Castes / Some State / Union Territory Admertificate is issued on the basis of Shri / Shrimati *	ministration f the Schedule	d Caste / Scheduled Tribe
	/Shrimati/Kumari *		
	in District/Div		
	s recognized as a Scheduled Cas		Tribe * in the State/Union
Territory *		by the	11
(name of prescribed a	uthority) vide their No		dated
% 3. Shri/Shrimati/	Kumari*		and/or *
	narily reside(s) in village/ town		
-			
	State/		gnature
	Union Territory		
Date		* * Desig	gnationth Seal of Office)

- * Please delete the words which are not applicable.
- # Please quote specific Presidential Order.
- % Delete the paragraph which is not applicable.

Note: The term "Ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

- ** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificates:
- District Magistrate / Additional District Magistrate / Collector / Deputy Comissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendary Magistrate / City Magistrate / * Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
 * (not below the rank of 1st class Stipendary Magistrate.)
- 2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3. Revenue Officers not below the rank of Tahesildar.
- 4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- 5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Islands).

भारत सरकार के पदों पर नियुक्ति के निमित्त आवेदन करने वाले अन्य पिछड़ा वर्गों के अभ्यर्थियों द्वारा दिए जाने वाला प्रमाण-पत्र का प्रपत्र

		<u>के अभ</u>	<u>यर्थियों द्वारा</u>	<u>दिए जाने</u>	वाला प्रमा	<u>ग-पत्र का प्र</u>	<u>पत्र</u>			
यह प्रमाणित	किया	जाता है	कि	श्री/ श्रीम	ती/ कुमारी					सुपुत्र/ सुपुत्री
প্रী		,	राज्य/ संघ	राज्यक्षेत्र			. जिला/ म	iडल		ग्राम/ शहर
	के निव	ासी हैं जो			समुदाय	के हैं जिस	भारत र	सरकार,	सामाजिक	न्याय एवं
सशक्तीकरण मंत्राल	य के दिनांक			के संकल	प संख्या				के 3	भंतर्गत पिछड़े
वर्ग के रूप में	मान्यता	प्राप्त है* ।	श्री/ श्रीम	ती/ कुमारी			. तथा	उनका	परिवार	सामान्यतया
	राज्य/	संघ राज्य ध	तेत्र के		f	जेला/ मंडल	के निवासी	हैं। य	ह भी प्रग	माणित किया
जाता है कि वे भ	रत सरकार,	कार्मिक और	प्रशिक्षण	विभाग के	दिनांक 8.	9.1993** à	कार्याल य	ा ज्ञापन	सं. 360	12/ 22/ 93-
स्था(एससीटी) की	अनुसूची के व	कालम 3 में	उल्लिखित	व्यक्तियों/	वर्गों (नवोन्ब	नत वर्ग) की	श्रेणी से	संबंधित	नहीं हैं।**	
									जिलाधि	धेकारी
									उपायुत्त	इत्यादि
दिनांक				मोहर						
टिप्पणी: यहां प्रयुत्त	FORM OF	CERTIFICA	TE TO BE	PRODU	CED BY C	THER BA	CKWARD	CLASS	SES	Annexure
Al	PPLYING FC	K APPOIN	IIIVIENI	10 PUSI	5 UNDER	THE GOV	EKNIVIEN	II OF II	NDIA	
This is to certify village/town Territorybackward class	under the (bel Governmen	in ongs to th t of India	District/ ne n, Ministr	Division . y of Socia		communit nd Empo	in sy which wermer	the S n is reco nt's Reso	itate/Union gnized as a
and/or his/her										
State/Union Ter mentioned in Co 36012/22/93-Es	lumn 3 of th	ne Schedule	to the G							
								Donutu		Magistrate
Dated:			Seal					peputy	COMMINS	ssioner, etc.
*The outhority										.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

^{*}The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

^{**}As amended from time to time.

घोषणा / DECLARATION

"मैं पुत्र/पुत्री श्री	Г
निवासी ग्राम/कस्बा/शहरजि	<u> ग</u> राज्य
एतद्दव्दारा यह घोषित करता/करती हूँ कि	मैं समुदाय का/की हूँ जो
·	दिनांक 08.09.1993 के कार्यालय - ज्ञापन
सं.36012/22/93-स्था. (एस.सी.टी.) में वि	नेहित आदेश के अनुसार सेवाओं में आरक्षण के
प्रयोजन से भारत सरकार व्दारा एक पिर	उड़े वर्ग के रूप में मान्य है। मैं यह भी घोषित
करता/करती हूँ कि मैं दिनांक 08.09.1	993 के उपर्युक्त संदर्भित कार्यालय ज्ञापन की
अनुसूची के कॉलम 3 में उल्लिखित व्यक्ति	यों /वर्गो (सम्पन्न वर्ग) से संबंधित नहीं हूँ ।"
I, son/da	ughter of Shri resident of
Village/Town/City District	State hereby declare that I
belong to the communi	ty which is recognized as a backward class by the
Government of India for the purpose of	reservation in services as per orders contained in
Department of Personnel and Training	Office Memorandum No.36012/22/93-Estt.(SCT)
dated September 08, 1993. It is also de	eclared that I do not belong to persons/sections
(Creamy Layer) mentioned in column 3	of the Schedule to the above referred Office
Memorandum dated September 08, 1993.	
हस्ताक्षर /Signature	
नाम/Name :	
पता /Address :	