



सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ इंडिया
SOFTWARE TECHNOLOGY PARKS OF INDIA
(इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी विभाग के अधीन एक स्वायत्त सोसाइटी
संचार और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार, इलेक्ट्रानिक सिटी, बेंगलूरु - 560100)
(An Autonomous Society under Govt. of India, Ministry of Communications &
Information Technology, Department of Electronics and Information Technology)
Cyber Park, 6th Floor, No. 76 & 77, Keonics Electronics City, Hosur Road,
Bengaluru - 560 100. INDIA. URL : <http://www.blr.stpi.in>

Employment Notice

No.STPI-B/01/2015

Software Technology Parks of India (STPI) is providing Statutory Services to the exporters under STP/EHTP scheme and also extending infrastructural facilities including High Speed Internet and IPLC links. STPI at present has 53 centers at different locations in the country

Applications are invited from the eligible candidates for filling up of various Group 'C' vacancies given below at STPI-Bengaluru and its sub centers located at Mysuru, Mangaluru and Hubballi . The vacancies are proposed to be filled-up by transfer (absorption) basis failing which by direct recruitment on contract basis for a period of three years which is likely to be regularized / extended / terminated depending upon the performance of the candidate during contract service.

Post Code	:	A-3	
Name of the Post	:	ASSISTANT (A-III)	
Pay Band and Grade Pay	:	PB-1 (. 5200-20200) GP- ` 2800/-	
Age Limit (Max.)	:	For appointment on transfer (absorption) basis	56 years
	:	For appointment on direct recruitment basis	Age : 30 Years (Relaxation as per Govt. of India norms)
No. of Post	:	1 (UR)	

Essential Qualifications and Experience:

For Direct Recruits:

Graduate from a recognized university or equivalent with two (2) years post qualification experience in the field of personnel/administration/finance.

Desirable: Diploma in Personnel/Finance/Marketing/Purchase management.

Working experience in similar S & T organization.

For Transfer (absorption):

(i) Holding analogous post on regular basis

OR

Having three (3) years regular service in PB-1 [.5200 - 20200] with the Grade Pay of `2400/-.

(ii) Possessing qualification as prescribed for Direct Recruits.

Post Code	:	A-2	
Name of the Post	:	ASSISTANT (A-II)	
Pay Band and Grade Pay	:	PB-1 (. 5200-20200) GP- ` . 2400/-	
Age Limit (Max.)	:	For appointment on transfer (absorption) basis	56 years
	:	For appointment on direct recruitment basis	Age : 30 Years (Relaxation as per Govt. of India norms)
No. of Posts	:	4 [SC-1,OBC-2,UR-1] *	

Essential Qualifications and Experience:

For Direct Recruits:

Graduate from a recognized university.

Desirable : working post qualification experience of two (2) years and having working knowledge of computer.

For Transfer (absorption):

(i) Holding analogous post on regular basis

OR

having five (5) years regular service in PB-1 [` .5200 - 20200] with the Grade Pay of ` .1900/-

(ii) Possessing qualification as prescribed for Direct Recruits.

Post Code	:	S-I	
Name of the Post	:	Office Attendant (S-I)	
Pay Band and Grade Pay	:	PB-1 (. 5200-20200) GP- ` . 1800/-	
Age Limit (Max.)	:	For appointment on direct recruitment basis	Age : 30 Years (Relaxation as per Govt. of India norms)
	:		
No. of Posts	:	3 [OBC-1, UR-2] *	

Essential Qualifications:

For Director Recruits:

Matriculate or equivalent

Desirable : Knowledge of typing, computer and operating photocopying/ fax machines etc.,

*** Out of 07 Posts listed at Post Code A-2 & S-1, 3 Posts are reserved for PWD's (HH & VH)**

How to apply:

Candidates meeting the above eligibility requirements may fill up the application online available at website (www.blr.stpi.in). Applicants are required to take the printout of the filled in Application Form and send the signed filled-in Application Form complete in all respects along with duly attested copies of certificates (uploaded on the website) relating to qualification(s), date of birth, experience certificate(s), caste certificate, Disability Certificate (suffering from not less than 40 percent of relevant disability) issued by the competent authority etc., by the last date of receipt of application to the **Administrative Officer, Software Technology Parks of India, Cyber Park, 6th Floor, No.76 & 77, Keonics Electronics City, Hosur Road, Bengaluru - 560 100**, along with an **Application fee of `300/-** (Rupees Three Hundred only) per application by Demand Draft (having three monthly validity) in favour of 'Software Technology Parks of India', payable at Bengaluru. No fee is required to be paid by candidates belonging to SC/ST/PH category. Female candidates are also exempted from payment of fee. Fee once paid shall not be refunded.

Persons working in Central/ State Government/PSUs/Autonomous organisations may send their applications **through proper channel**. It is also requested that advance action may be taken to keep the APARs for last 5 years, of those candidates ready along with their latest vigilance profile (i) penalty imposed, if any during the last 10 years (ii) details disciplinary action initiated/ being initiated if any etc., to be furnished as and when the selection meeting is scheduled. However, a copy of the application may send in advance for consideration.

Selection Process:

(i) Applications received on or before the last date of receipt of application shall be screened and screened in candidates shall be called for personal interview. Candidate(s) recommended by the Selection Committee shall offered appointment.

(ii) Selection for the post of Office Attendant, PB-1 (`. 5200-20200) and GP- ` 1800/- shall be on interview basis after qualifying the trade test.

Last Date of receipt of applications: Within **45 days** of the publication of this advertisement in the Newspaper. 10 days extra period shall be given in respect of applications received from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.

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|---|---|------------|
| ➤ Opening date of online applications | : | 28.09.2015 |
| ➤ Closing Date of receipt of online application: | : | 12.11.2015 |
| ➤ Closing date of receipt of duly signed-in application | : | 27.11.2015 |
| ➤ Closing date of receipt of duly signed in application from remote locations | : | 07.12.2015 |

For detailed notification/s including eligibility criteria, application fee, reservation etc., the candidates may refer to STPI-Bengaluru website **www.blr.stpi.in**

Administrative Officer

General Terms and Conditions for the candidates for the posts in respect of
Employment Notice No.STPI-B/01/2015

1. Number of posts may vary. STPI reserves the right not to fill up any of posts, if it so decides.
2. Age shall be reckoned as on last date of receipt of application. The upper age limit in respect of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Persons with Disabilities (PWD) shall be relaxable as per Govt. of India instructions. The upper age limit in respect of the candidates serving with Government, working on regular basis in STPI, Ex-servicemen and other special categories of persons shall be relaxable in accordance with the orders issued by the Central Government from time to time. No age relaxation shall be extended on account of extra period of 10 days for submission of application given to applicant residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.
3. The candidates evaluated on the basis of CGPA or else method shall have to provide in writing exact Division from concerned University.
4. The eligibility of the candidates in terms of educational qualifications, experience, age etc., will be determined on the information furnished by the candidate on the closing date for receipt of applications. No adding information shall be entertained after the closing date of receipt of applications.
5. Copies of Certificates duly attested in respect of proof of age, educational qualification(s), experience and certificate belonging to SC/ST/OBC/PH category etc., shall be sent along with application.
6. In case of Direct Recruitment, the appointment shall be on Contract basis initially for a period of three years including one year probation which is likely to be regularized/extended/terminated depending upon performance of the individual during contract service.
7. STPI reserves the right to operate the post(s) of higher grade in the lower grade and to offer the appointment to the candidate in lower grade, in case the Selection Committee recommends.
8. Mere fulfillment of qualifications and experience requirements does not entitle candidates to be called for test and/or interview.
9. Management reserves the right to fix the criteria for short listing the candidates to be called for interview
10. Each application must be accompanied by a Demand Draft of `300/- (Rupees three hundred only) payable in favour of Software Technology Parks of India, Bengaluru. The Demand Draft should have been issued on or after the date of issue of this advertisement and not later than last date for receipt of application. The validity of the Demand Draft (DD) should be at least three (3) months. No other form of payment will be accepted by STPI. No fee is required to be paid by candidates belonging to SC/ST/PH category. Female candidates are also exempted from payment of fee. Fee once paid shall not be refunded.
11. Application should be submitted online in the prescribed format. Candidates willing to apply for more than one post, should submit SEPARATE applications with requisite fee.

12. In case any candidate found ineligible on any ground even after his appointment, his service will be terminated immediately without assigning any reason thereof.
13. Incomplete/unsigned applications will not be entertained and the application form without the copies of requisite certificates will be rejected.
14. No correspondence will be entertained from the candidates in connection with the process of selection/test/interview/appointment. Canvassing in any form or bringing other influence shall make the candidature liable for rejection.
15. Selected candidate may be posted at any Center / Sub Center of STPI.
16. Candidates are warned that they should not furnish any false/ misleading information/ document or submit any document which is defective or fabricated or otherwise commit any act of misconduct in submitting the application form or during the course of recruitment. In case any such case is detected by STPI at any stage, during or after recruitment OR in case any candidate found ineligible on any ground, appropriate action shall be taken against the candidate. Any litigation will be subject to the jurisdiction of Bengaluru courts.
17. Interested candidates should send their applications to the "Admin. Officer, Software Technology Parks of India, Cyber Park, 6th Floor, No.76 & 77, Keonics Electronics City, Hosur Road, Bengaluru - 560 100" within 45 days from the date of appearance of this advertisement in the Newspaper. Application received after due date will not be entertained. STPI shall not be responsible for any postal delay.

Last Date of receipt of applications: Within **45 days** of the publication of this advertisement in the Newspaper. 10 days extra period shall be given in respect of applications received from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.

- Opening date of online applications : 28.09.2015
- Closing Date of receipt of online application: : 12.11.2015
- Closing date of receipt of duly signed-in application : 27.11.2015
- Closing date of receipt of duly signed in application : 07.12.2015
from remote locations

18. Name of the post applied for should invariably be mentioned on the top of the envelope containing application form.

For detailed notification/s including eligibility criteria, application fee, reservation etc., the candidates may refer to STPI-Bengaluru website www.blr.stpi.in

Administrative Officer

	<p>सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ इंडिया SOFTWARE TECHNOLOGY PARKS OF INDIA (इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी विभाग के अधीन एक स्वायत्त सोसाइटी संचार और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार, इलेक्ट्रानिक सिटी, बेंगलूरु - 560 100) (An Autonomous Society under Govt. of India, Ministry of Communications & Information Technology, Department of Electronics and Information Technology) Cyber Park, 6th Floor, No. 76 & 77, Keonics Electronics City, Hosur Road, Bengaluru - 560 100. INDIA. URL : http://www.blr.stpi.in</p>
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Employment Notice

No.STPI-B/02/2015

Software Technology Parks of India (STPI) is providing Statutory Services to the exporters under STP/EHTP scheme and also extending infrastructural facilities including High Speed Internet and IPLC links. STPI at present has 53 centers at different locations in the country

Applications are invited from the eligible candidates for filling up of Group 'B' vacancies given below at STPI-Bengaluru and its sub centers located at Mysuru, Mangaluru and Hubballi. The vacancies are proposed to be filled-up by transfer (absorption) basis failing which by direct recruitment on contract basis for a period of three years which is likely to be regularized / extended / terminated depending upon the performance of the candidate during contract service.

Post Code	:	A-5	
Name of the Post	:	ADMINISTRATIVE OFFICER (A-V)	
Pay Band and Grade Pay	:	PB-2 (. 9300-34800) GP- `4600/-	
Age Limit (Max.)	:	For appointment on transfer (absorption) basis	56 years
	:	For appointment on direct recruitment basis	Age : 35 Years (Relaxation as per Govt. of India norms)
No. of Post	:	3 (UR)	

Essential Qualifications and Experience :

For Direct Recruits:

Post Graduate from a recognized university or equivalent with two (2) years post qualification experience in the field of Personnel / Admn or Vigilance. **OR**

Graduate from recognized university with five (5) years post qualification experience in the field of Personnel/Admn. Or Vigilance.

Desirable : Diploma in Personnel/Marketing/Purchase Management. Working experience in similar S&T organization.

For Transfer (absorption):

(i) Holding analogous post on regular basis

OR

having five (5) years regular service in PB-2 [`9300 - 34800] with the Grade Pay of `4200/- and having experience in Administration/Personnel/Vigilance.

(ii) Possessing qualification as prescribed for Direct Recruits.

How to apply:

Candidates meeting the above eligibility requirements may fill up the application online available at website (www.blr.stpi.in). Applicants are required to take the printout of the filled in Application Form and send the signed filled-in Application Form complete in all respects along with duly attested copies of certificates (uploaded on the website) relating to qualification(s), date of birth, experience certificate(s), caste certificate etc., by the last date of receipt of application to the **Administrative Officer, Software Technology Parks of India, Cyber Park, 6th Floor, No.76 & 77, Keonics Electronics City, Hosur Road, Bengaluru - 560 100**, along with an **Application fee of `300/-** (Rupees Three Hundred only) per application by Demand Draft (having three (3) monthly validity) in favour of 'Software Technology Parks of India', payable at Bengaluru. No fee is required to be paid by candidates belonging to SC/ST/PH category. Female candidates are also exempted from payment of fee. Fee once paid shall not be refunded.

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Candidates willing to apply for more than one post, should submit separate application with requisite fee.

Selection Process:

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- Closing Date of receipt of online application : 23.11.2015
- Closing date of receipt of duly signed-in application : 08.12.2015
- Closing date of receipt of duly signed in application : 18.12.2015
from remote locations

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Administrative Officer

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