

**CENTRAL BUREAU OF INVESTIGATION**  
**(ADMINISTRATION DIVISION)**  
**5-B, 7TH FLOOR, CGO COMPLEX, LODHI ROAD,**  
**NEW DELHI-110003**

Dated:- 5.10.2015

**VACANCY CIRCULAR**

Sub:- Filling up the post of Principal System Analyst, on deputation (including short term contract), in the Central Bureau of Investigation.- reg.

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Applications are invited from eligible and willing officers for filling up the following post as given below:

<b>Sl. No.</b>	<b>Name of the posts and scale of pay</b>	<b>No. of posts</b>	<b>Place of posting</b>
1	Principal System Analyst PB-3 Rs.15600-39100/- (Grade Pay Rs. 7600)	1	New Delhi

2. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DP&T OM No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010.

3. Applications of only such officers/candidates will be considered as and routed through proper channel and are accompanied with (i) cadre clearance (ii) bio-data (in triplicate) as in the proforma enclosed (Annexure-II) (iii) Attested (on each page with rubber stamp) photocopies of ACRs for the last five years (iv) Vigilance Clearance (v) Integrity Certificate and (vi) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years. Advance copies of applications received after the closing date or not accompanied with the required certificates/documents are liable to be rejected.

4. Detailed eligibility criterion (Annexure-I) and proforma for Bio-data (Annexure-II) are available on the CBI website [www.cbi.gov.in](http://www.cbi.gov.in).

5. It may be noted that the officers coming on deputation to CBI are entitled for Special Incentive Allowance @ 15% on the pay.

6. The applications of suitable and eligible officers who can be spared immediately in the event of selection may be sent to the Dy. Director (Pers.), Central Bureau of Investigation,

5-B, 7th Floor, C.G.O Complex, Lodhi Road, New Delhi-110003 as to reach by 31.12.2015.  
Applications received after this date will not be entertained.

Sd/-

(Deepika Suri)  
Dy. Director (Pers.)  
CBI:HO:New Delhi

No. DP/PERS.I/2015/5282 /10/3/2001      Date: 5.10.2015

Copy forwarded to:

1. All Ministries/Departments of Government of India.
2. All Chief Secretaries to the State Governments and Union Territories.
3. All Public Sector Undertakings, Semi Govts., Statutory and Autonomous Organisations.
4. All Recognized Research Institutes.
5. All Central Police Organizations, New Delhi.
6. All HOZs/HOBs CBI with a request that publicity may be given and suitable officers be encouraged to apply from Central/State Govt. and Central Public Sector Undertakings or State Public Sector Undertakings.
7. CIO, CBI, New Delhi. She is requested to arrange for wider publicity of the vacancy circular.
8. System Division/CBI for placing the same on CBI website.

**BIO-DATA PROFORMA**

Name of the Post applied for:-----

<b>1</b>	Name and Address (in Block letters)	:			
<b>2</b>	Date of Birth (In Christian era)	:			
<b>3(i)</b>	Date of entry into service				
<b>(ii)</b>	Date of retirement under Central/State Govt. Rules				
<b>4</b>	Educational qualifications	:			
<b>5</b>	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:			
<b>Qualifications/Experience required as mentioned in the advertisement/vacancy circular</b>		:	<b>Qualifications/experience possessed by the officer</b>		
<b>Essential:</b>			<b>Essential:</b>		
A) Qualification			A) Qualification		
B) Experience			B) Experience		
<b>Desirable:</b>			<b>Desirable:</b>		
A) Qualification			A) Qualification		
B) Experience			B) Experience		
<b>5.1) Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</b>					
<b>5.2) In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</b>					
<b>6</b>	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	:			
<b>6.1) Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.</b>					
<b>7. Details of Employment, in chronological order (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient):</b>					
Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for
<b>*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and, therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band</b>					

**and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:**

Office/Institutions	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

**8** Nature of present employment i.e. Ad hoc or Temporary or Quasi-permanent or Permanent :

**9** In case the present employment is held on deputation/contract basis, please state :- :

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belong	d) Name of the post and pay of the post held in substantive capacity in the parent organization.

**9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.**

**9.2 Note: Information under Column 9 (c) & d above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.**

**10** If any post held on deputation in the past by the applicant, date of return from the last deputation and other details: :

**11** Additional details about present employment  
Please state whether working under (indicate the name of your employer against the relevant column:-

(a) Central Government.	:	
(b) State Government	:	
(c) Autonomous Organization	:	
(d) Government Undertaking	:	
(e) University	:	
(f) Others	:	

**12** Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. :

**13** Are you in Revised scale of pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :

**14** Total emoluments per month now drawn :

Basic Pay in the PB	Grade Pay	Total Emoluments

**15** In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following

details may be enclosed:		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc. (with break-up details)	Total Emoluments
<b>16A</b>	<b>Additional information</b> , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy circular/ Advertisement) <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>	:
<b>16B</b>	<b>Achievements:</b> The candidates are requested to indicate information with regard to; . (i) Research publications and reports and special projects. . (ii) Awards/ Scholarships/ Official Appreciation. . (iii) Affiliation with the professional bodies/ institutions/ societies and; . (iv) Patents registered in own name or achieved for the organization . (v) Any research/innovative measure involving official recognition. . (vi) any other information. <b>(Note: Enclose a separate sheet if the space is insufficient)</b>	:
<b>17</b>	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	:
<b># (The option of 'STC'/'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</b>		
<b>18</b>	Whether belongs to SC/ST	:

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date :-

Signature of the Candidate  
Address:-  
Contact No.

**Continued:-**

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. **Also certified that:**
- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.\_\_\_\_\_.
  - ii. His/Her integrity is certified.
  - iii. His/Her CR Dossier (photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above) are enclosed.
  - iv. No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned  
(Employer/Cadre Controlling Authority with Seal)

## Annexure-I

1	Name of the post	:	<b>PRINCIPAL SYSTEM ANALYST</b>
2	Classification of the Post	:	General Central Service, Group 'A' Gazetted Non-Ministerial
3	Pay Band	:	<b>PB-3 15600-39100/- (Grade Pay Rs. 7600/-)</b>
4	Number of Posts	:	<b>01(One)</b>
5	Method of Recruitment	:	Deputation (including short-term contract)
6	Age limit	:	<b>The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.</b>
7	Eligibility conditions for appointment on deputation	:	<p>Officers of the Central Government or the State Governments or Universities or Recognized Research Institutes or Public Sector Undertakings or Semi Government, Statutory or Autonomous Organizations :-</p> <p>(A) (i) holding analogous posts on regular basis in the parent cadre or department;</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-3, Rs. 15600-39100/- plus Grade Pay of Rs. 6600/- or equivalent in the parent cadre or department; and possessing the educational qualifications and experience as under:</p>
			<p><b>(B) Essential:</b></p> <p>A(i) Master's Degree in Computer Application or Computer Science or Master of Technology (with specialisation in Computer Application) <b>or</b> Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology of a recognised University; <b>and</b></p> <p>(ii) Eight years' experience of electronic data processing work from Central Govt./State Govts. Or Union Territories or Universities or Recognised Research Institutes or Public Sector Undertaking or Semi-Govt. or autonomous or Statutory Organisation out of which at least four years' experience in design, development or organizing computerized information storage and retrieval system having worked in UNIX or WINDOW Networking, WINDOWS, Relational Data Base Management System (Oracle 7 or higher version), environment and development and development tools like C, C++ and visual C++ <b>or</b></p> <p>B(i) Degree in Computer Application or Computer Science or Degree in Electronics or Electronics and Communication Engineering from a recognized University, <b>and</b></p> <p>(ii) Ten years experience of electronic data processing work</p>

			<p>from Central Govt./State Govts. Or Union Territories or Universities or Recognised Research Institutes or Public Sector Undertaking or Semi-Govt. or autonomous or Statutory Organisation out of which atleast five years experience in design development or organising computerised information storage and retrieval system having worked in UNIX or WINDOWS Networking, WINDOWS, Relational Data Base Management System (Oracle 7 or higher version), environment and development tools like C, C++ and visual C++ .</p> <p><b>Desirable:</b> Certificate course in Network Security or Communication Protocols or Encryption Techniques.</p>
8	Period of deputation	:	<p>Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 4 years.</p>

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