



**FILM AND TELEVISION INSTITUTE OF INDIA, PUNE**

LAW COLLEGE ROAD, PUNE-411 004

(A Society registered under the Societies' Registration Act, 1860)

**FII strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.**

**Film and Television Institute of India invites applications from the citizens of India (and such other candidates declared eligible by the Ministry of Home Affairs, Govt. of India ) for the following Group 'B', Group 'C' posts and for faculty positions (Group 'A' ) having good communication skills.**

**SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES.**

Sr. No.	Post and Scale of Pay	Total	No. of vacancies				Upper Age Limit
			Gen	OBC	SC	ST	
<b><u>GROUP "A" - FILM WING FACULTY</u></b>							
1.	Professor Editing (PB-3) Rs.15600-39100 + Rs.7600 GP	01 (for PWD-OH)	01	-	-	-	50 years
2.	Professor Screenplay Writing (PB-3) Rs.15600-39100 + Rs.7600 GP	01 (for PWD-OH)	01	-	-	-	50 years
<b><u>GROUP "B"</u></b>							
1.	Research Assistant (Films) (PB- 2) Rs.9300-34800 + Rs.4200 GP	01 (for PWD-HH)	01	-	-	-	30 years
<b><u>GROUP "C"</u></b>							
1.	Laboratory Technician (PB-1) Rs.5200-20200 + Rs.2400 GP	01 (for PWD -HH)	-	-	-	01	25 Years
2.	Upper Division Clerks (PB-1) Rs.5200-20200 + Rs.2400 GP	02 (for PWD-VH)	02	-	-	-	27 Years
3.	Floor Assistant (PB-1) Rs.5200-20200 + Rs.1900 GP	02 (for PWD -HH)	01	-	-	01	25 Years
4.	Projection Room Operator (PB-1) Rs.5200-20200 + Rs.2800 GP	01 (for PWD-OH)	-	-	-	01	30 years
5.	Multi Tasking Staff (Safaiwala) (PB-1) Rs.5200-20200 + Rs.1800 GP	01 (for PWD- VH)	-	-	-	01	25 Years
6.	Multi Tasking Staff (Chowkidar) (PB-1) Rs.5200-20200 + Rs.1800 GP	01 (for PWD-OH)	-	-	-	01	25 Years
7.	Multi Tasking Staff (Studio Assistant) (PB-1) Rs.5200-20200 + Rs.1800 GP	02 (for PWD-OH & HH) each one	01	-	-	01	25 Years

**NOTE :**

- (1) Age of retirement at FTII is 60 years.
- (2) The number of vacancies advertised may vary. They may increase or decrease.
- (3) Canvassing in any form disqualifies the candidature of the applicant.
- (4) Faculty recruited in Film Wing can be deployed in TV Wing as well. The decision of FTII authorities would be binding in this regard.
- (5) Written Test (wherever applicable) and Interviews for these posts would be held on 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup> Nov 2015. **Details of the same would be communicated to the eligible candidates by email and will also be published on FTII website.** Candidates are requested/ advised to visit FTII website regularly for updates and details.

**Abbreviations stand for : -**

PwD – Persons with Disabilities

OH – Orthopedically Handicapped

VH- Visually Handicapped

HH – Hearing Handicapped

The last date of submission of application complete in all respect is **30 (Thirty) days** from the date of publication of advertisement in the Employment News.

Last date for receipt of applications from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep will be [45 days from the date of publication of advertisement in the Employment News.](#)

**REGISTRAR,**

**FTII, PUNE**

....3/-

**GROUP 'A'**

**FILM WING FACULTY**

**Post at Sr.No.1 : PROFESSOR EDITING**

**Qualifications and Experience**

**Essential**

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film Editing from a recognized University or Institute;
- iii) At least 6 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

**OR**

- i) Master's Degree of a recognized University;
- ii) At least 8 years' professional experience including teaching in Film Editing in an organization or Institution of repute.

**OR**

- i) Degree of a recognized University or equivalent;
- ii) At least 10 years professional experience including teaching in Film Editing in an organization or Institution of repute.

**Desirable** : Good knowledge of Film and TV medium in India and abroad.

**Post at Sr.No.2 : PROFESSOR SCREENPLAY WRITING**

**Qualifications and Experience**

**Essential**

- i) Degree of a recognized University;
- ii) Degree or Diploma or equivalent in Film Direction/Screenplay Writing from a recognized University or Institution;
- iii) At least 6 years' professional experience as a Script Writer for films including teaching in an organization or institution of repute.

**OR**

- i) Master's Degree of a recognized University;
- ii) At least 8 years' professional experience as a Script Writer for films including teaching in an organization or institution of repute.

**OR**

- i) Degree of a recognized University or equivalent;
- ii) At least 10 years' professional experience as a Script Writer for films including teaching in an organization or institution of repute.

**Desirable**

Good knowledge of Film and TV medium in India and abroad.

**GROUP 'B'**

**Post at Sr.No.1 : RESEARCH ASSISTANT (FILMS)**

**Qualifications and Experience**

**Essential**

- i) Master's Degree of a recognized University in Journalism, Communications, Social Sciences or Economics;
- ii) At least 2 years' experience in data collection/reference/documentation in an organization connected with Social Sciences in an institution or a large newspaper preferably connected with films.

**Desirable**

- i) Good knowledge of Indian and International Cinema;
- ii) Knowledge of Library Science;
- iii) Good knowledge of one or more foreign language (other than English)

**GROUP 'C'**

**Post at Sr.No.1: LABORATORY TECHNICIAN**

**Qualifications and Experience**

**(a) Essential**

- i) Matriculation or Equivalent of recognized University or Board
- (ii) At least three years experience of Film Processing work in a Motion Picture Film Processing, Laboratory of repute handling work of threading and operating processing machines and compounding of chemicals.

**(b) Desirable**

- i) Diploma in film processing of a recognized Institute .

**Post at Sr.No.2 : UPPER DIVISION CLERK**

**Qualifications and Experience**

**(a) Essential**

- i) Degree of Recognized University or Equivalent.

**Post at Sr.No.3 : FLOOR ASSISTANT**

**Qualifications and Experience**

**(a) Essential**

- i) Matriculation or Equivalent from a recognized University or Board.
- (ii) At least two years experience of assisting on floor work connected with erection of sets, arrangements of lights for film/TV/Theater programme

**(b) Desirable**

- i) Knowledge of Carpentry.

**Post at Sr.No.4 : PROJECTION ROOM OPERATOR**

**Qualifications and Experience**

**Essential**

- i) Matriculation or equivalent pass from a recognized University or Board.
- ii) Diploma or license or Certificate of competency in Cinema Projection from the competent authority.
- iii) At least 3 years' experience of film projection work in a commercial cinema theater or film production organization.

**Post at Sr.No.5 : MULTI TASKING STAFF (SAFAIWALA)**

**Qualifications and Experience**

**(a) Essential**

- i) Matriculation or equivalent pass from a recognized University or Board.

**Post at Sr.No.6 : MULTI TASKING STAFF (CHOWKIDAR)**

**Qualifications and Experience**

**(a) Essential**

- i) Matriculation or equivalent pass from a recognized University or Board.

**Post at Sr.No.7: MULTI TASKING STAFF (STUDIO ASSISTANT)**

**Qualifications and Experience**

**(a) Essential**

- i) Matriculation or equivalent pass from a recognized University or Board.

**(b) Desirable**

- i) Experience of Assisting on floor work connected with erection of sets arrangement of lights for Film/TV/Theater programme

• **RELAXATION & CONCESSION**

The upper age limit -

(a) is relaxable in the case of SC/ST/OBC candidates, disabled persons and Ex-servicemen as per rules circulated by the DoPT;

(b) is relaxable to employees of Central Government/ Autonomous Bodies/ Undertakings or Societies of Central Government and employees of the FTII as per rules circulated by the DoPT;

(c) is relaxable by five years to the candidates who originally been domiciled in the State of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989.

(d) 'Upper age limit in case of widows, divorced women and women judicially separated from the husband but not remarried shall be relaxed by 02 years.

(e) The age relaxation for reserved category applicants is admissible only in the case of vacancies reserved for such categories. The reserved category applicants, who apply against post meant for UR category, are not entitled to get age relaxation. However, the applicants belonging to PwD category are entitled to get age relaxation as admissible to them for the post meant for UR category.

- **APPLICATION FEE**

- (a) Each application should be accompanied by a crossed Demand Draft of Rs.100/- drawn on any Nationalized Bank in favour of Accounts Officer, Film and Television Institute of India, Pune, payable at PUNE.
- (b) Remittance in cash, postal orders or cheques will not be accepted.
- (c) Candidates who wish to apply for more than one post should apply separately for each post and pay the fee for each post in the prescribed manner.
- (d) Applications without the prescribed fee would not be considered & summarily rejected. No representation against such rejection would be entertained.
- (e) Fee once paid shall not be refunded under any circumstances.

- **TRAVELLING ALLOWANCE**

The SC/ST candidates called for interview will be paid single Second Class Railway fare from the normal place of residence to the place of interview i.e. Pune and back on production of proof of their belonging to the Scheduled Castes/Scheduled Tribes and production of photo copies of journey tickets to Pune.

- **RESERVATION**

- a) ST candidates who applied against reservation category are required to submit a valid certificate regarding their caste status.
- b) Candidates must submit disability certificate in the prescribed format failing which said claim would not be considered.
- c) Competent Authority to issue a disability certificate shall be 'a medical board duly constituted by Central or State Government consisting of at-least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/ cerebral/ visual/ hearing disability, as the case may be'. The said certificate must be as per the prescribed form.

- **HOW TO APPLY**

- (a) Candidates should submit the applications in the format as per notification.
- (b) The application should be on good quality A-4 size bond paper (80 GSM) using one side only.
- (c) Candidates can download application format from the FTII website [www.ftiindia.com](http://www.ftiindia.com). Candidates using printed application form from any other source should ensure that it conforms to the prescribed format.
- (d) Candidates should fill up the application form in his/ her own handwriting either in Hindi or in English with blue or black ball point pen only.
- (e) The candidates should reproduce the declaration as directed in the application form in his/ her own handwriting (Not in CAPITAL letters). Otherwise their applications will be rejected.

(f) The application should be sent by **ORDINARY POST** only so as to reach FTII on or before the closing date & time. Filled in applications can also be dropped on working days between 10 a.m. to 5.30 p.m. in the boxes kept for the purpose at the Reception Counter/ Security Office at FTII Main Gate on or before the closing date & time.

(g) Photograph: One recent (not earlier than three months from the date of application) colour passport size photograph with clear front view of the candidate without cap and sun glasses should be pasted on the application form in the space provided. One identical extra colour passport size photograph should be enclosed with the application indicating candidates name on the reverse of the photograph. Candidates may note that FTII may reject their candidature at any stage for pasting old/ unclear photograph on the application or for any significant variations between photograph pasted on the application and actual physical appearance of the candidate.

(h) The candidates should put their **LEFT HAND thumb impression** and signature at the designated box in the application form. The thumb impression and signature must be clear and complete. Applications without left hand thumb impression and signature will be summarily rejected.

- **Selection procedure for the post of Upper Division Clerk**

(1) Written test will be conducted for the post of Upper Division Clerk.

(2) The Examination will be conducted in two Tier as follows;

Tier -I -- Written Examination (Objective Multiple Choice Type)

Tier -II -- Interview

After scrutinizing the valid received applications, all those candidates who fulfil the required essential qualifications/ experience will be called to appear for the Tier – I test. Based on the merit of Tier – I test, candidates will be shortlisted for Tier – II test in 1:10 ratio (1 vacancy: 10 candidates) as per merit position. Final selection will be based on the merit of Tier – I and Tier – II tests.

(3) Tier – I test will be based on objective multiple choice on – (i) General Knowledge, (ii) Numerical Aptitude and (iii) General Intelligence & Reasoning. This test can be attempted in Hindi or English language. Finally, there will be a test on General English.

(4) Tier – I test will be of two hours duration. Questions in Tier – I test will be of Graduation level and syllabus for the same is as follows;

**(a) General Knowledge:** Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Policy & Scientific Research etc.

**(b) Numerical Aptitude:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, percentage, averages, interest, profit & loss, time & distance, time & work, basic algebraic identities of school algebra, Bar diagram & Pie chart etc.



**(c) General Intelligence and Reasoning:** This component may include questions on analogies, similarities & differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, number/ figural series, numerical operations, coding and decoding etc.

**(d) General English :** Questions in this component will be designed to test the candidate's understanding & knowledge of English language and will be based on spot the error, fill in the blanks, synonyms, antonyms, spelling/ detecting mis-spelt words, one word substitution, active/passive voice of verbs, tenses, conversion into direct/ indirect narration, comprehension passage.

• **NOTE:**

1. The applicants should fill up the application form (only after ensuring that they fulfill all the essential qualifications/ professional experience) in the prescribed proforma (Annexure) and send the same together with self attested copies of supporting documents and self addressed envelope of size 9 ½" x 4 ½" affixed with postage stamp cost Rs.25/- addressed to **The Administrative Officer, Film and Television Institute of India, Law College Road, Pune – 411004.**
2. The envelope should be superscripted "Application for the post of \_\_\_\_\_".
3. Application form must be complete in all respects as per notification. All incomplete application forms will be summarily rejected. Also, applications received after due date will be summarily rejected.
4. Candidates should note that the Institute will make no allowance for postal delays and this office will not be held responsible for the same.
5. The applications accepted on scrutiny will be shortlisted based on the essential qualifications/ experience required and call letters will be issued to the shortlisted candidates to the address as mentioned by candidates on envelope enclosed with application form.
6. The date for determining the eligibility of all candidates in every respect shall be the closing date for submitting the application.
7. The minimum age (in completed years) for recruitment in FTII is of '18 years'.
8. Maximum age limit and educational qualifications for a particular post will be defined as on the last date of receipt of application which is also called as the crucial date.
9. Those who are employees of Government / Semi Government / Autonomous Bodies (under Central Government) may forward their applications through proper channel. Persons with disabilities may also apply for other posts in accordance with provision of para 25 of DOP&T OM No. 36035/3/2004-Estt.(Res) dated 29.12.2005.
10. Candidates should note that the Date of Birth as recorded in the Matriculation or an equivalent certificate only will be accepted by the FTII for determining the age and no subsequent request for its change will be considered or granted.
11. For written test, candidates may avail services of scribe/ writer which must be requested separately along with the application form. The candidate has to make his/ her own arrangement for the scribe/ writer including his/ her payment.

12. Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, Ministry of Human Resource Development, Government of India. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification. The onus of getting such recognition certificate lies with the concern candidate and he/ she should submit the same at the time of document verification failing which the candidature will be cancelled and candidate will have no claim of the same.

13. All candidates who are declared qualified by the FTII for Interview will be required to produce the relevant Certificates such as mark sheets, provisional passing certificate as applicable, category certificate (if applicable), PwD certificate, experience certificate(s), other trade certificate(s) etc in original as proof of having acquired the minimum educational qualification and experience (as applicable) at the time of document verification failing which the candidature of such candidates will be cancelled by the FTII.

14. The candidates are advised to go through the requirements of educational qualification, age etc and satisfy themselves that they are eligible, before applying for any particular post. Candidature will be cancelled if any information or claim is not found substantiated/ not as per requirement when the scrutiny of documents is undertaken at the time of document verification for all the posts. FTII 's decision shall be final in this regard.

15. Written Test wherever applicable would be conducted at Pune centre only and no change in examination centre would be permissible under any circumstances.

16. Resolution of Tie: Ties cases will be resolved by applying one after another, as applicable till the tie is resolved.

(i) Marks obtained in Tier - I Examination (wherever applicable)

(ii) Date of Birth, with older candidate placed higher.

(iii) Alphabetical order in which the first names of the candidates appear.

17. Action against candidates found guilty of misconduct: Without prejudice to criminal action wherever necessary, candidature will be summarily cancelled at any stage of recruitment in respect of candidates found indulged in any of the following;

(i) In possession of mobile phone & accessories and other electronic gadgets inside the examination hall whether in use or in switch off mode.

(ii) Involved in malpractices.

(iii) Using unfair means in the examination hall.

(iv) Obtaining support for his / her candidature by any means.

(v) Submitting fabricated documents or documents which have been tampered.

(vii) Making statements which are incorrect or false or suppressing material information.

(viii) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.

(ix) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or FTII 's representatives.

- (x) Taking away the answer sheet with him/her from the examination hall, or passing it on to unauthorised persons during the conduct of the examination.
- (xi) Causing bodily harm to the staff employed by the FTII for the conduct of examination.
- (xii) To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- (xiii) Candidature can also be cancelled at any stage of the recruitment for any other ground which the FTII considers to be sufficient cause for cancellation of candidature.
18. Candidates are not permitted to use calculators and other electronic gadgets. They should not, therefore, bring the same inside the Examination hall. If any candidate is found to possess mobile phone or any other means of wireless communication/ electronic gadgets, in working or switched off mode, his/her candidature shall be cancelled. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination and or interview, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the FTII.
19. Candidature can also be cancelled at any stage of the recruitment for any other ground which FTII considers to be sufficient cause for cancellation of candidature.
20. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation and other relaxations as permissible under the rules.

The decision of FTII in all matters relating to eligibility, acceptance or rejection of the applications & all other matters related with conduct of recruitment process will be final and binding on the candidates & no enquiry or correspondence will be entertained in this connection.

Any dispute in regard to any matter referred to herein will be subject to the jurisdiction of Pune Courts alone.

- **Caution notice** – This is to inform to all the candidates that Film and Television Institute of India, Pune has not appointed any agents or coaching centres for action on its behalf. Candidates are warned against any such claims being made by persons/ agencies. Also, candidates must be cautious/ beware of Touts and job racketeers trying to deceive them by false promises of securing jobs in FTII either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit. Please beware of unscrupulous elements and do not fall in their trap.

**REGISTRAR**

**No. A-12024/2/2011-Est.**

**Pune – 411 004**

## FORM OF SCHEDULED CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimati\*/Kumari\* \_\_\_\_\_ son/daughter\* of  
\_\_\_\_\_ village/ town\* \_\_\_\_\_ in \_\_\_\_\_  
District/ Division\* of the \_\_\_\_\_ State/ Union Territory\* belongs to the  
Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe\* under:

- \*The Constitution (Scheduled Castes) Orders, 1950;
- \*The Constitution (Scheduled Tribes) Order, 1950;
- \*The Constitution (Scheduled Tribes) (Union Territories) Order, 1950;
- \*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951:  
{as amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Recognition Act, 1960, the Punjab Recognition Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Recognition) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976}
- \*The Constitution (Jammu and Kashmir) Scheduled Order, 1956;
- \*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;
- \*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;
- \* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;
- \*The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- \* The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967;
- \* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- \* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
- \* The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- \* The Constitution (Sikkim) Scheduled Tribes Order, 1978.

2. Shri/Shrimati\*/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily reside(s) in  
village/ town\* of \_\_\_\_\_ Territory\* of \_\_\_\_\_ District/Division\* of the \_\_\_\_\_  
State/Union.

Signature  
Designation  
(with seal of office)  
State/Union Territory

Place

Date

\* Please delete the words which are not applicable.

**Note:** The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

*(Above format is as per the brochure published by DoPT on its website, chapter 08)*

**Form of Certificate to be produced by the differently abled persons (PwD) for availing benefit of PwD Reservation for appointment to the post under Govt. of India**

**NAME & ADDRESS OF THE INSTITUTE/ HOSPITAL**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**DISABILITY CERTIFICATE**

This is certified that Shri/ Smt/ Kum \_\_\_\_\_ son/ wife/ daughter of Shri \_\_\_\_\_ age \_\_\_\_\_ sex \_\_\_\_\_ identification mark(s) \_\_\_\_\_ is suffering from permanent disability of following category:

Recent photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.

**A. Locomotor or cerebral palsy:**

- (i) BL-Both legs affected but not arms,
  - (ii) BA-Both arms affected
  - (iii) BLA-Both legs and both arms affected
  - (iv) OL-One leg affected (right or left)
  - (v) OA-One arm affected
  - (vi) BFI-Stiff back and hips (Cannot sit or stoop)
  - (vii) MW-Muscular weakness and limited physical endurance.
- (a) Impaired reach
  - (b) Weakness of grip
  - (a) Impaired reach
  - (b) Weakness of grip
  - (c)Ataxic
  - (a) Impaired reach
  - (b) Weakness of grip
  - (c)Ataxic

**B. Blindness or Low Vision:**

- (i) B-Blind
- (ii) PB-Partially Blind

**C. Hearing impairment:**

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/ non-progressive/ likely to improve/ not likely to improve. Re - assessment of this case is not recommended/ is recommended after a period of years months. •

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum meets the following physical requirements for discharge of his/her duties:-

- (i) F-can perform work by manipulating with fingers. Yes/No
- (ii) PP-can perform work by pulling and pushing. Yes/No
- (iii) L-can perform work by lifting. Yes/No
- (iv) KC-can perform work by kneeling and crouching. Yes/No
- (v) B-can perform Work by bending. Yes/No
- (vi) S-can perform work by sitting. Yes/No
- (vii) ST-can perform work by standing. Yes/No
- (viii) W-can perform work by walking. Yes/No
- (ix) SE-can perform work by seeing. Yes/No
- (x) H-can perform work by hearing/speaking. Yes/No
- (xi) RW-can perform work by reading and writing. Yes/No

(Dr. \_\_\_\_\_ )  
Member  
Medical Board

(Dr. \_\_\_\_\_ )  
Member  
Medical Board

(Dr. \_\_\_\_\_ )  
Chairperson  
Medical Board  
Countersigned by the  
Medical Superintendent/ CMO/  
Head of Hospital (with seal).

**FILM AND TELEVISION INSTITUTE OF INDIA,  
LAW COLLEGE ROAD, PUNE – 411 004**

FORMAT FOR APPLICATION

*(Please read notification carefully and accordingly fill the application accordingly. Any deviation from the same will disqualify the candidate)*

**APPLICATION FOR THE POST OF \_\_\_\_\_**

To

THE ADMINISTRATIVE OFFICER,  
FILM AND TELEVISION INSTITUTE OF INDIA,  
LAW COLLEGE ROAD,  
PUNE - 411 004.

Date of Publication of advt. : \_\_\_\_ / \_\_\_\_ /2015

Applied under Category  
(please type YES against  
applicable category)

UR	
SC	
ST	
OBC	
PH	
EX-S	

*Paste Self attested  
recent  
coloured Photograph  
(4.5 x 3.5 cm)*

1.	Name in Full (in Block letters)	First Name																		
		Middle Name																		
		Surname																		
2.	Father's/ Husband's Name (in Block letters)																			
3.	Postal Address with Pin Code (Same on attached envelope)																			
		Pin																		
		Tel./Mobile No.:	_____																	
	E-mail id :	_____																		
4.	(a) Date of Birth (As per School Certificate)	DD			MM			YYYY												
	(b) Age as on last date of receipt of application	Years			Months			Days												
5.	Whether Ex-Serviceman (if yes, please specify service rendered)	Type YES/ NO in Box	[ ]																	
		Years			Months			Days												
6.	Whether Physically Handicapped	Type YES/ NO in Box	[ ]																	
		If yes, type OH/ HH/ VH in Box	[ ]																	
	Percentage of disability	[ ] %																		
7.	Whether belongs to SC/ST/ OBC (Non-Creamy Layer)	Type YES/ NO in Box	[ ]																	
	If yes, please mention the caste/ community.	If yes, type SC/ ST/ OBC in Box	[ ]																	
	Religion																			
	State of origin																			

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8.	Are you a citizen of India by birth and/or by domicile	Type YES/ NO in Box <input type="checkbox"/> If yes, type By Birth / By Domicile <input type="checkbox"/>					
9.	Marital Status	Type Married / Unmarried in Box <input type="text"/>					
10.	Gender	Type Male / Female in Box <input type="text"/>					
11.	Educational Qualification and Technical Qualifications : (Self attested copies of all certificates of educational qualifications should be attached with the application)						
Sr. No	Name of the Institute/ College attended with Name of University/ Board	Period of study From To	Exam. passed	Subjects Taken	Class or Division and Percentage of Marks		
12.	Language known (underline the language which is your mother tongue)	Read only <input type="text"/>	Write only <input type="text"/>	Read and Write <input type="text"/>			
13.	Experience (Give in chronological order details of your employment) :						
Full address of the office, Firm or Institution	Post Held	From	To	Scale of Pay	Basic Pay Last Drawn	Whether held permanent / temporarily	Reasons for leaving the post
1	2	3	4	5	6	7	8
14	Experience in any aspects of Film and TV production & craft						

15	Particulars of copies of self attested documents attached	(a) Age Proof. (b) Educational Qualification / experience proof. (c) ST and or Physically Handicapped Certificate, as applicable. (d) Other additional documents as per requirement of the post, if any. (e) (f) (g) (h)		
16	Application Fee Details :			
	Amount of DD	Number & Date of DD	Name of the Issuing Bank	
17.	<b>Declaration by the candidate</b> <i>(Please reproduce the paragraph in your own handwriting not in CAPITAL letters)</i> I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/ appointment is liable to be cancelled/ terminated.			
	_____ _____ _____ _____ _____ _____ _____			

LEFT HAND Thumb Impression  
**(Must be clear & not smudged)**

**(Signature of the candidate)**

Date :        /        /2015

Place: \_\_\_\_\_