

RITES LIMITED
(A Govt. of India Enterprise)
RITES Bhawan, Plot No. 1, Sector – 29, Gurgaon – 122001



Recruitment of Structural Design Expert on contract basis through walk in interview

RITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

RITES Ltd. is in urgent need of dynamic and hard working experts as under:

VC No.	Post	Vacancies				
		Total	UR	OBC	SC	ST
81/15	Structural Design Expert(Civil)	2	2	0	0	0

Nature & Period of Engagement

The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance.
The selected candidates shall be posted in Mumbai.

Age Limit

Maximum Age	Cut-off date for calculation of Age
54 years	01.10.2015

Upper Age-Limit can be relaxed by a maximum of 2 years in deserving cases.

Minimum Qualifications & Experience

Designation & Pay Scale (Rs.)	Minimum Qualification	Minimum post-qualification/ relevant experience
General Manager (Rs. 51300-73000)	Full time First Class Degree in Civil Engineering Post Graduation M. Tech. in Structural Engineering will be preferred	Total Experience: 20 years Relevant Experience: 7 years
<p>Relevant Experience is defined as under: Experience in structural designs and drawings for concrete/ steel works, Rail—Road Over Bridges (ROBS), pre-stressed concrete bridges, balanced cantilever bridges, steel bridges, foot-over bridges (FOB), elevated segmental structures/ continuous bridges etc.</p> <p>Candidates having experience in Indian Railway Projects will be preferred</p>		

Experience shall be calculated as on 01.10.2015.

Note for Educational Qualification:

The candidate should possess full time Degree approved by UGC/AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India, shall also be accepted.

Relaxations & Concessions

Reservation, relaxation & concessions to SC/ST/OBC/PWD/Ex-Servicemen would be provided as per extant Govt. orders.

Selection Process

After preliminary screening of the applications & certificates etc. submitted by the candidates in person, suitable candidates will be interviewed.

The final merit list shall be prepared as per the following weightage distribution:

Qualification	-	20%
Experience	-	20%
Interview	-	60%

Merit list of only those candidates shall be prepared who secure a minimum of 60% marks in aggregate as well as in the Interview.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Candidates have the option to appear for interview either in Hindi or English.

Remuneration

The selected candidates on contract would be paid Basic pay and DA fixed/variable allowances as applicable in the scale, HRA/Lease, Contribution to PF, Gratuity as per Gratuity Act. Other benefits would be as under:

- a) Leaves.
- b) Maternity Leave/ Paternity Leave
- c) Medical facility.
- d) Accident/Death Insurance.
- e) Leave Encashment.

As per company rules applicable to Contract employees.

Fees

No fee is required to be paid for applying to the said post.

How to Apply

1. All interested candidates fulfilling the eligibility criteria laid down for the above posts may appear for the Walk-In Interview on **17.10.2015**.
2. Candidates are required to bring the following documents with them in **ORIGINAL & ONE SELF-ATTESTED COPY** at the time of Interview in the given order only (from top to bottom):
 - a. 2 passport size photographs
 - b. Filled up Application Form (Attached)
 - c. Certificates of Educational qualifications (in chronological order)
 - d. Experience certificates for total & relevant experience (in chronological order)
 - e. Proof of identity and address (Aadhar Card, Voter ID, Driving Licence, PAN Card etc.)
 - f. Certificate in support of claim of belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes, Ex-Serviceman or Physically Handicapped, where applicable as GOI prescribed formats.
 - g. Certificate in support of claim for age concession, where applicable.
3. Experience certificates, salary slips and bona fide certificates only are acceptable as proof of experience. Offer letters are not acceptable.
4. No hard copy of any documents/forms is to be sent to this office
5. Departmental Candidates of RITES are required to apply through proper channel.
6. If any claim made by candidates is found to be incorrect, their candidature shall be summarily rejected.

General Instructions

1. The number of vacancies can vary.
2. The period of training/internship/apprenticeship shall not be counted towards post qualification experience.
3. The selected candidates shall be posted at Mumbai.
4. Any information regarding this recruitment process would be made available through the e-mail provided by the candidate at the time of registration and/or uploaded on RITES website. Candidates are advised to periodically check the site for updates.
5. No train/bus fare / TA / DA shall be payable.

Communication with RITES

All correspondence by / with the candidates in regard to the examination shall be through e-mail only.

All communications with RITES should invariably contain the following particulars:

- i. VC No.
- ii. REGISTRATION/ROLL NO.
- iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
- iv. Valid email address as given in the application

Communications not containing above particulars shall **NOT BE ATTENDED**.

For any clarification/queries not covered above, please contact officials of Recruitment Section on telephone No. 0124 - 2818178/ 2818163 from 10:00 AM to 5:00 PM on working days (Monday - Friday). **Queries related to information already provided above shall not be attended.**

Venue & Time

S. No.	City	Date/ Time of Walk in interview	Venue
1	Mumbai	17.10.2015 10.00 AM onwards	RITES Limited, VAT 741, 4th Floor, Tower No.7, International Infotech Park, Vashi Station Complex, Navi Mumbai- 400073 Maharashtra

Note: Registration will be from 1000 to 1300 hrs. on the same day.

आवेदन फार्मेट/ APPLICATION FORMAT

(बड़े अक्षरों में भरा जाए/टंकित किया जाए/To be filled up/typewritten in capital letters)

वीसी सं./ VC No _____ पद का नाम/Name of Post _____

फोटो लगाने
के लिए

1 उम्मीदवार का नाम / Name of Candidate _____

2 पिता/पति का नाम / Father/Husband's Name _____

3 जन्म तिथि / Date of birth _____

4 स्थाई पता / Permanent Address _____

5 पत्राचार का पता / Address for Correspondence _____

6 संपर्क दूरभाष सं. एवं ईमेल आईडी / Contact Phone No. & Email ID _____

7 (*) (श्रेणी) सामान्य/अनुसूचित/अनुसूचित जन जाति/ अन्य पिछड़ा वर्ग/ अल्प संख्यक/शारीरिक विकलांग/भूतपूर्व सैनिक)

Category (GEN/SC/ST/OBC/Minority/PH/Ex.SM) _____

8 धर्म/ Religion _____

9 पहचान प्रमाण-पत्र (पासपोर्ट/मतदान प्रमाण पत्र/ चालक लाइसेंस आदि/ ID Proof (Passport/Voter ID Card/Driving license etc) _____

10 राष्ट्रियता/ Nationality _____

11 (*) मैट्रिक से आगे तक शैक्षणिक एवं व्यवसायिक योग्यता

(*) Educational & Professional qualification from Matriculation and onwards:

क्र सं. SN	उत्तीर्ण परीक्षा Exam passed	वर्ष Year	संस्थान का नाम Name of Institution	बोर्ड/विश्वविद्यालय Board / University	मुख्य विषय Main subject	प्रतिशत अंकों का % of marks

12 (*) व्यवसायिक अनुभव (कालक्रम अनुसार) अनुभव के कुल वर्ष _____
(*) Professional Experience (in chronological order) – Total yrs. Of exp. _____

संगठन का नाम Name of the organization	पदनाम के साथ वेतनमान Position held with scale of pay	तिथियों के साथ अवधि Period of tenure with dates	संक्षिप्त कार्यों का विवरण Brief description of duties	विस्तृत अनुभव (तिथि अनुसार) Detailed experience (date wise)

(संबंधित प्रमाण पत्रों की अनुप्रमाणित प्रतियां साथ में संलग्न करें./Attested copies of relevant certificates to be attached).

यह सत्यनिष्ठापूर्वक घोषित किया जाता है कि उपरोक्त दी गई जानकारी सत्य है. किसी भी समय इनमें से कोई एक भी गलत पाए जाने पर, कंपनी के नियमानुसार मुझ पर कार्रवाई की जा सकती है.
/ It is solemnly declared that the information furnished above is true. If any of it is found incorrect at any point of time, I shall be liable for action as per rules of the Company.

आवेदक के हस्ताक्षर/ Signature of the applicant

स्थान/ Place

दिनांक/ Date