



No.1/2/2014-Adm/APTEL
Appellate Tribunal for Electricity
Website: www.aptel.gov.in

**Core-4, 7th Floor, SCOPE Complex,
Lodhi Road, New Delhi,**

03rd November, 2015

VACANCY CIRCULAR

It is proposed to fill up the under mentioned post in the Appellate Tribunal for Electricity purely on deputation basis.

Sl. No.	Name of the post (Number of vacancies) / Scale of Pay	Eligibility Criteria
1.	Principal Private Secretary - (One) Group-A Post Pay Band -3 Rs.15,600-39,100/- plus GP - 6600/-	Officers of the Central Government or State Government or High Court or District Court or PSUs or Autonomous bodies:- (a) (i) holding analogous post on regular basis, or (ii) with five years or regular service in the post in pay band-3 with grade pay of Rs.5400/-or equivalent, or (iii) with six years of regular service in the post in pay band-2 with grade pay of Rs.4800/- or equivalent, (b) Possessing speed in stenography of 120 w.p.m. (English), and (c) Having knowledge of computers.
2.	Personal Assistant (One) Pay Band-2, Rs.9300-34800/- plus GP - 4200/-	Officers of the Central Government or State Government or High Court; (a) (i) holding analogues posts on regular basis, or (ii) with ten years regular service in the post in the pay band-1, Rs.5200-20200/- with grade pay of Rs.2400/- or equivalent; (b) Possessing speed of stenography of 80 w.p.m.(English), (c) having knowledge of computers.
3.	Court Master (One) Group 'B' Post Pay Band -2 Rs.9300-34800/- plus GP - Rs.4600/-	Officers of the Central Government or State Government or High Court or District Court or PSUs or Autonomous bodies:- <ul style="list-style-type: none">• (i) holding analogous post on regular basis, or• (ii) with five years of regular service in the post in pay band - 2 with grade pay of Rs.4200/- or equivalent,• Possessing Bachelor's degree from a recognized university or equivalent• Possessing speed in stenography of 100 w.p.m.(English); and• Having knowledge of computers Maximum age limit for appointment shall not exceeding 56 years as on closing date of receipt of applications

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Sl. No.	Name of the post (Number of vacancies) / Scale of Pay	Eligibility Criteria
4.	Cashier (One) Group-C Post Pay Band – 1 Rs.5200-20200/- plus grade pay Rs.1900/-	Officials of the Central Government or State Government or High Court ; (i) holding analogous posts on regular basis; or (ii) with three years regular service in the post in pay band – 1 Rs.5200-20200/- with grade pay of Rs.1800/- or equivalent; and (iii) 12th passed (10+2 certificate) from a recognized Board or Equivalent. (iv) having knowledge of cash and accounts work and (v) having knowledge of computer

2. The pay and conditions of deputation/absorption of the officials selected will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt.(Pay-II) dated the 17th June, 2010, as amended from time to time and other instructions of the Central Govt. issued in this regard from time to time.
3. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of Central Govt. shall be five years.
4. The maximum age of the applicant should not be more than 56 years on the closing date of application..
5. The applications as per 'Annexure' along with **attested copies of up-to-date ACRs for the last five years and vigilance clearance, may be forwarded to the undersigned within six weeks from the date of publication of vacancy circular in Employment News** Applications not forwarded through proper channel will not be entertained.
6. APTEL reserves the right to increase/decrease the number of posts or withdraw all or any of the above mentioned posts(s) at any time without assigning any reason.
7. The Appellate Tribunal for Electricity has been declared eligible for allotment of General Pool accommodation. Officials of the Central Government/All India Services joining the Tribunal would be eligible for allotment/ retention of General Pool residential accommodation, on maturity of their turn in the waiting list, subject to fulfillment of other usual conditions.

Sd/-
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To

- All Ministries/ Department of the Government of India
- All the officers/ Staff of Ministry of Power
- Registrars of Supreme Court and All the High Courts.
- Registrars of all Tribunals
- Offices of Controller General of Accounts / Controller General of Defence Accounts / Comptroller & Auditor General of India.
- Website/Notice Board of APTEL
- Copy to Ministry of Power with request to forward to Deptt. of Personnel and Training for display on DoPT website and also for the website of Ministry of Power.
- Remaining as per Standard distribution of all previous Advertisements.
