

CENTRAL UNIVERSITY OF PUNJAB, BATHINDA

Advertisement No. CUPB/NT-01 (2015)

Non-Teaching Positions

Applications are invited for direct recruitment or on deputation basis for the following posts:

Sr. No	Name of the Post	Scale Of Pay	Vacancies	
			Direct Recruitment	On Deputation
1.	Finance Officer	37400+GP10000	1 (UR)	
2.	Librarian	37400+GP10000	1 (UR)	
3.	Deputy Librarian	15600+GP8000	1 (UR)	Nil
4.	Deputy Registrar	15600+GP7600	1 (UR)	Nil
5.	Internal Audit Officer	15600+GP7600	Nil	1
6.	Assistant Librarian	15600+GP6000	2 (UR)	Nil
7.	Assistant Registrar	15600+GP5400	1 (OBC)	Nil
8.	Hindi Officer	15600+GP5400	Nil	1
9.	Information Scientist	15600+GP5400	1 (UR)	Nil
10.	Public Relations Officer	15600+GP5400	1 (UR)	Nil
11.	Technical Officer (Laboratory)	15600+GP5400	2 (UR)	Nil
12.	Security Officer	9300 +GP 4600	1(UR)	
13.	Section Officer	9300+GP4600	Nil	3
14.	Nurse	9300+GP4200	1 (UR)	Nil
15.	Assistant Engineer	9300+GP4600	Nil	1
16.	Private Secretary	9300+GP4600	2 (UR), 1 (OBC), 1 (PwD-OH)	1
17.	Personal Assistant	9300+GP4200	3 (UR)	Nil
18.	Assistant	9300+GP4200	1 (OBC)	4
19.	Jr. Engineer (Civil)	9300+GP4200	Nil	1
20.	Jr. Engineer (Elect)	9300+GP4200	1 (UR)	Nil
21.	Estate Officer	9300+GP4600	1 (UR)	Nil
22.	Senior Technical Assistant (Computer)	9300+GP4200	1 (UR)	1
23.	Senior Technical Assistant (Lab)	9300+GP4200	1 (UR), 1 (OBC)	2
24.	Semi Professional Assistant	5200+GP2800	1 (UR)	1
25.	Pharmacist	5200+GP2800	1 (PwD-OH)	Nil
26.	Technical Assistant	5200+GP2800	1 (UR)	2
27.	Security Inspector	5200+GP2800	1 (UR)	Nil
28.	Upper Division Clerk (UDC)	5200+GP2400	Nil	5
29.	Laboratory Assistant	5200+GP2400	2 (UR), 1 (SC), 1 (OBC)	2
30.	Library Assistant	5200+GP2000	2 (UR)	Nil
31.	Lower Division Clerk (LDC)	5200+GP1900	4 (UR), 3 (OBC), 2 (SC), 1 (ST), 1 (PwD-HI)	2 by promotion

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32.	Hindi typist	5200+GP1900	1 (UR)	Nil
33.	Driver	5200+GP1900	2 (UR), 1(OBC)	Nil
34.	Cook	5200+GP1900	2 (UR)	Nil
35.	Library Attendant	5200+GP1800	1(UR), 1 (OBC)	Nil
36.	Laboratory Attendant	5200+GP1800	3 (UR), 2 (OBC), 1 (SC)	Nil
37.	Office Attendant/ Peon	5200+GP1800	1 (UR)	Nil
38.	Hostel Attendant	5200+GP1800	2 (UR)	Nil
39.	Multitask Staff (MTS)	5200+GP1800	1 (UR)	Nil
40.	Kitchen Attendant	5200+GP1800	2 (UR)	Nil

Note:

- Last date of online submission of application: **6th December 2015**
- Last date of receipt of printouts of the online application along with all supporting documents : **14th December 2015 at 5:00 PM**

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➤ Qualification, Experience & Other details

1	Name of the Post	FINANCE OFFICER
2	Classification	Group-A
3	Scale of Pay	Pay Scale Rs.37400-67000 (Grade Pay Rs.10,000/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	<i>Preferably below 57 years</i>
6	Education and other qualification required for direct recruits	<u>Minimum Qualifications:</u> i. Master's Degree with at least 55% of the marks or its equivalent grade of "B" in UGC seven point scale. ii. At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 08 years of service in the AGP of Rs. 8000 and above including as Associate Professor along with experience in educational administration. Or Comparable experience in research establishment and / or other institutions of higher education. Or 15 years of administrative experience, of which 08 years should be as Deputy Registrar or an equivalent post.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	<i>Not Applicable</i>
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	<u>Mode of Appointment:</u> i. Appointment shall be made on direct recruitment basis/deputation basis for a term of three (03) years for first finance officer and five years (05) for subsequent finance officers. ii. Finance Officer shall be eligible for reappointment, provided that he/she shall retire on attaining the age of 62 years.
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<i>As per Sr. No. 7</i>

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1	Name of the Post	LIBRARIAN
2	Classification	Group-A
3	Scale of Pay	Pay Scale Rs.37400-67000 (AGP Rs.10,000/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Preferably below 57 years
6	Education and other qualification required for direct recruits	<p><u>Minimum Qualifications:</u></p> <ul style="list-style-type: none"> i. A Master's Degree in Library Science/Information Science/Documentation with at least 55% marks or its equivalent grade of B in the UGC seven point scale and a consistently good academic record. ii. At least thirteen years as a Deputy Librarian in a University library or eighteen years' experience as a College Librarian. iii. Evidence of innovative library service and organization of published work. <p><u>Desirable:</u> M.Phil./ Ph.D. degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript – Keeping</p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment / deputation
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Minimum Qualifications for Deputation:</p> <ul style="list-style-type: none"> i. A Master's Degree in Library Science/Information Science/Documentation with at least 55% marks or its equivalent grade of B in the UGC seven point scale and a consistently good academic record. ii. At least thirteen years as a Deputy Librarian in the Pay Scale:Rs.15600-39100 (AGP Rs.8000/-) in a University library or eighteen years' experience as a College Librarian. iii. Evidence of innovative library service and organization of published work. <p>Desirable: M.Phil./ Ph.D. degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript – Keeping</p>

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1	Name of the Post	DEPUTY LIBRARIAN
2	Classification	Group-A
3	Scale of Pay	Pay Scale : Rs.15600-39100 (AGP Rs.8000/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of Promotion-Selection
5	Age limit for direct recruits	Not Exceeding 45 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or its equivalent grade of B in the UGC seven-point scale and consistently good academic record. ii. Five years experience as an Assistant University Librarian/College Librarian. iii. Evidence of Innovative Library Services, organization of published work and professional commitment, computerization of Library. <p><u>Desirable qualification:</u></p> <ul style="list-style-type: none"> i. M.Phil./Ph.D. degree in Library Science/Information Science/Documentation/ Archives and Manuscript - Keeping / Computerization of Library.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% Direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

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1	Name of the Post	DEPUTY REGISTRAR
2	Classification	Group-A
3	Scale of Pay	Pay Scale : Rs.15600-39100 (Grade Pay Rs.7600/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Selection
5	Age limit for direct recruits	Not exceeding 45 years
6	Education and other qualification required for direct recruits	Minimum qualifications : <ul style="list-style-type: none"> i. Master's Degree with at least 55% marks or its equivalent grade of B in the UGC seven point scale. ii. Nine years of experience as a Assistant Professor in the AGP of Rs. 6,000/- and above with experience in educational administration. OR Comparable Experience in research establishment and/or other institution of higher education OR Five years of administrative experience as Assistant Registrar or in an equivalent post.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Qualification: No, but must possess at least Bachelor's degree from a recognized University/ Institute.
8	Period of Probation	Two Year
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	75% by direct recruitment 25% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: Assistant Registrar with five years' regular service in PB-3 (Rs. 15600-39100) + Grade Pay Rs. 6600 Deputation: Officers holding analogous posts on regular basis or with five years regular service in PB-3 (Rs. 15600-39100) + Grade Pay Rs. 6600 in the Central/ State Government, Universities and other autonomous organizations.

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1	Name of the Post	INTERNAL AUDIT OFFICER (on deputation)
2	Classification	Group-A
3	Scale of Pay	Pay Scale : Rs.15600-39100 (Grade Pay Rs.7600/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 56 Years
6	Education and other qualification required for direct recruits	<p style="text-align: center;"><u>Minimum qualification :</u></p> <p style="text-align: center;">i. Master's Degree from a recognized University. ii. Qualified in SAS/its equivalent Accounts Service examination of Central/State Government; Holding analogous position in any University or a Govt./PSU/Corporate Sector organization. Or Five years service in the next lower cadre in Audit/Accounts and Works Dept. of any University or a Govt./ PSU/Corporate Sector organization.</p> <p style="text-align: center;">iii. Good working knowledge of Computer applications.</p> <p style="text-align: center;"><u>Desirable:</u> Preference will be given to the candidates with M.Com/MBA Finance/ICWA/CA/ SAS.</p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Not Applicable
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	Deputation: by drawing officers belonging to Audit and Accounts Services or other similar organized Services in Central/ State Govt., University System/ Other organisation.
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Deputation: Officers of Central/ State Governments, Universities and other Autonomous Organizations: holding analogous posts on regular basis OR with three years regular service in PB-3 (Rs. 15600-39100) + Grade Pay Rs. 6600 OR with five years regular service in PB-3 (Rs. 15600-39100) + Grade Pay Rs. 5400.

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1	Name of the Post	ASSISTANT LIBRARIAN
2	Classification	Group-A
3	Scale of Pay	Pay scale Rs.15600-39100 (AGP Rs.6,000/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<p><u>Minimum Qualifications</u></p> <ul style="list-style-type: none"> i. A Master's Degree in Library Science/Information Science/Documentation Science or an equivalent professional degree with at least 55% marks (or its equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library. ii. Qualified in the National Level Test conducted for the purpose by the UGC or any other agency approved by the UGC. iii. However, candidates, who are, or have been awarded Ph.D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

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1	Name of the Post	ASSISTANT REGISTRAR
2	Classification	Group-A
3	Scale of Pay	Pay Scale Rs.15600-39100 (Grade Pay Rs.5400/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Selection
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<u>Minimum Qualifications:</u> Good academic record plus Master's Degree with at least 55% marks or its equivalent grade of B in the UGC seven-point scale from a recognized University.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Qualification: No, but must possess at least Bachelor's degree from a recognized University/ Institute.
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: Section Officer with five years regular service in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4600/ 4800. Deputation:- Officers holding analogous posts on regular basis or with 5 years regular service in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4600/ 4800 in the Central/ State Government, Universities and other autonomous organizations.

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1	Name of the Post	HINDI OFFICER
2	Classification	Group-A
3	Scale of Pay	Pay Scale Rs.15600-39100 (Grade Pay Rs.5400/-)
4	Whether Selection or Non Selection Post	Selection
5	Age limit for direct recruits	35 Years (Relaxable for Government servants upto 05 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangti Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
6	Education and other qualification required for direct recruits	Minimum Qualification: i. Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level. Or Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level. Or Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level. Or Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level. Or Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as Compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level. ii. Three years experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or Vice-versa, preferably of technical or scientific literature under Central / State Governments / Autonomous Body / Statutory Organizations / PSUs / Universities or recognized research or educational institutions. Or Three years experience of teaching in Hindi and English or research in Hindi or English under Central/State Governments/Autonomous Body/Statutory Organizations/ PSUs/Universities or recognized research or educational institutions. Note: 1. Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise

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		<p>well qualified.</p> <p>2. The Qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of, Competent Authority is of the Opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them</p> <p>Desirable: Studied one of the language other than Hindi included in the 8th schedule of the constitution at 10th level from a recognized Board</p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	By promotion, failing which by deputation, failing both by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Senior Translators in PB-2, Rs. 9300-34800/- with Grade Pay of Rs. 4600/- with 3 years regular service in the grade and have successfully completed the training of ___ weeks as prescribed.</p> <p>Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered To include composition of DPC/DCC for Promotion/Confirmation, as applicable. Consultation with U.P.S.C. necessary for appointment to the post on each occasion. Provided, they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p>Deputation: Officers from the Central/State Governments/UTs:- (a) (i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in PB-2, Rs. 9300- 34800/- with Grade Pay Rs. 4600/- ; and (b) Possessing the educational qualifications and experience prescribed for direct recruits under col. 7</p>

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		<p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
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1	Name of the Post	INFORMATION SCIENTIST
2	Classification	Group-A
3	Scale of Pay	Pay scale Rs.15600-39100 (Grade Pay Rs.5,400/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 40 years.
6	Education and other qualification required for direct recruits	<p>Minimum qualifications:</p> <p>i. First class B.E./B.Tech. (Computer Science / Information Technology) or equivalent Or First Class Master's Degree in Computer Applications (MCA) or equivalent. Or Master's Degree in Library & Information Science</p> <p>ii. At least five years experience, out of which three years in Library Automation, preferably in University/Institute/College/PSU etc.</p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

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1	Name of the Post	PUBLIC RELATIONS OFFICER
2	Classification	Group-A
3	Scale of Pay	Pay scale Rs.15600-39100 (Grade Pay Rs.5,400/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 40 years.
6	Education and other qualification required for direct recruits	<p>Minimum qualifications:</p> <p>i. <i>Master's Degree in Public Relations/Mass Communication and Journalism with at least 55% marks or its equivalent grade of B in the UGC seven-point scale.</i></p> <p style="text-align: center;">Or</p> <p><i>Master's degree in any discipline with at least 55% marks or its equivalent and P.G. Diploma in Public Relations/Mass Communication and Journalism.</i></p> <p>ii. <i>Five years of experience as PRO/APRO in any University or a Govt./PSU/Corporate Sector organization or 5 years experience in the editorial Department/Centre of any established newspaper, National News Agency, Radio or Television or Film media.</i></p> <p>iii. <i>Good working knowledge of computer applications.</i></p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

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1	Name of the Post	TECHNICAL OFFICER (LABORATORY)
2	Classification	Group-A
3	Scale of Pay	Pay scale Rs.15600-39100 (Grade Pay Rs. 5,400/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 40 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <p>i. Bachelor's Degree with Science in one of the subjects related from a recognized university and 10 years experience in the related laboratory of any Central/ State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt..</p> <p style="text-align: center;">Or</p> <p>Master's Degree in relevant science subjects with 7 years experience in the related laboratory of any Central/ State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt..</p> <p><u>Desirable:</u> Experience of handling/operating/maintaining sophisticated instruments.</p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

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1	Name of the Post	SECURITY OFFICER
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,600/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not exceeding 50 years
6	Education and other qualification required for direct recruits	<p><u>Minimum Qualifications:</u></p> <ul style="list-style-type: none"> i. Bachelor's Degree or equivalent qualification from a recognized University ii. At least 15 years experience in Police / Para – Military forces / Armed Forces of the Union and should have held a post not below the rank of Subedar / Sub-inspector (Executive) or an equivalent position with exemplary service. iii. Holding a valid Driving License (LMV / Motor cycle). <p><u>Desirable:</u> Completion of a course in fire fighting or unarmed combat course in Army or Para-military force.</p>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment/Deputation
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p><u>Deputation:</u> Officers from the Central/ State Government, Universities and other Autonomous organizations:- holding analogous posts on regular basis; OR with three years' regular service in the Rs. 9300-34800 (PB-2) + Grade Pay Rs. 4200.</p>

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1	Name of the Post	SECTION OFFICER
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,600/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Selection
5	Age limit for direct recruits	Not Exceeding 40 years
6	Education and other qualification required for direct recruits	Minimum qualifications: i. Bachelor's degree with minimum 50% marks. ii. Experience as Superintendent in any University or a Govt./PSU/Corporate Sector organization/Educational Institution. Or 05 years as Assistant in the scale of 9300-34800 + GP 4200 in University or in an equivalent grade in any Govt./ PSU/Corporate Sector organization. iii. Good working knowledge of computer applications.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Qualification: Yes.
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	25% by direct recruitment(based on written test/ skill test and interview) 75% by promotion from the cadre of Assistant according to seniority-cum-fitness and subject to qualifying the departmental test, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: Assistants with five years regular service in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4200 Deputation: Officers holding analogous post on regular basis or with Five years regular service in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4200 or equivalent in the Central/ State Governments, Universities or autonomous organizations and possess the qualifications and experience as prescribed for direct recruits at Col. 7.

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1	Name of the Post	NURSE
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,200/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<u>Minimum Qualifications:</u> i. 10+2 in Science Stream from a recognised Board ii. Bachelor's Degree in Nursing and 02 years of Experience in Nursing in a reputed Hospital or Clinic Or Three-year Diploma in Nursing/GNM from a recognized Institution/ Authority with a minimum of 04 years experience in Nursing in a reputed Hospital or Clinic. iii. Registration with Nursing Council of India/State
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

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1	Name of the Post	ASSISTANT ENGINEER
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,600/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Selection
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	Minimum qualifications: i. Bachelor's degree in Civil/Electrical Engineering with at least 55% marks. ii. Five years experience of supervising civil/ electrical works in any University or a Govt./PSU/Corporate Sector organization/Govt. approved contractor and conversant with Government Tendering procedures. iii. Good working knowledge of computer application.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Qualification: Yes
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: Three years regular service as Junior Engineer possessing a degree in Engineering in the relevant field; OR Five years of regular service as Junior Engineer possessing Diploma in Engineering in the relevant field Deputation: Officers of the CPWD/ State Government PWD services or similar organized services/ Semi Government/ PSU/ Statutory or Autonomous organization/ University System:- holding analogous post; OR with three years regular service as Junior Engineer possessing a degree in Engineering in the relevant field; OR with five years of regular service as Junior Engineer possessing Diploma in Engineering in the relevant field.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	PRIVATE SECRETARY
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,600/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Selection
5	Age limit for direct recruits	Not Exceeding 40 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications</u></p> <ul style="list-style-type: none"> i. Graduate in any discipline with at least 50% marks from a recognized University. ii. Seven years experience as PA in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.. Or Five years experience for Masters Degree holders as PA in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.. iii. English typing speed of at least 40 wpm. iv. Good working knowledge of computer applications. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. Stenography speed of at least 100 wpm. ii. Qualified in the examination in secretarial practice by State/Central Government or any registered institution. iii. Good communication skills in English, Hindi & Punjabi. iv. Good drafting skills.
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	75% by direct recruitment 25% by promotion through seniority-cum-fitness, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Personal Assistant having 05 years regular service in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4200 through seniority-cum-fitness and qualifying the Stenography test.</p> <p>Deputation: As per clause 7 above with experience as Personal Assistant having 05 years regular service in PB-2 (Rs. 9300-34800) + Grade Pay Rs. 4200.</p>

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	PERSONAL ASSISTANT
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,200/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. Graduate in any discipline with at least 50% marks from a recognized University. ii. Five years after Graduation or two years experience after Masters Degree as Stenographer in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.. iii. English typing speed of at least 40 wpm. iv. Good working knowledge of computer applications. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. Stenography speed of at least 100 wpm. ii. Experience as PA in a university or educational institution. iii. Good communication skills in English, Hindi and Punjabi along with good drafting skills. iv. Degree or Diploma in Computer Applications. v. Post Graduate Degree.
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	ASSISTANT
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,200/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. Graduate in any discipline with at least 50% marks from a recognized University. ii. Three years as UDC in the scale of 5200 – 20200 + GP 2400 or equivalent in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.. iii. Good working knowledge of computer applications. iv. Typing speed of at least 40 wpm. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. Diploma in Office Management & Secretarial Practice.
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: No
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment (based on written test, skill test and interview) 50% by promotion from the cadre of UDCs according to seniority-cum-fitness and subject to qualifying the departmental test, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: UDC with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2400</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ul style="list-style-type: none"> 1. Holding analogous post in PB-II (9300-34800) + GP Rs. 4200 with the qualifications and experience mentioned at Sr. No. 7 above. OR 2. Upper Division Clerk with five years regular service in the PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2400 with the qualifications and experience mentioned at Sr. No. 7 above.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	JUNIOR ENGINEER
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,200/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications for Junior Engineer (Civil):</u></p> <p>i. Bachelor's degree in Civil Engineering with at least 50% marks and three years experience of supervising civil works in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt./Govt/ approved contractor.</p> <p style="text-align: center;">OR</p> <p>03 years diploma in Civil Engineering with at least 55% marks and five years experience of supervising civil works in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt./Govt/ approved contractor.</p> <p>ii. Good working knowledge of computer applications.</p> <p><u>Minimum qualifications for Junior Engineer (Electrical):</u></p> <p>i. Bachelor's degree in Electrical Engineering with at least 50% marks and three years experience of supervising Electrical works in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt./Govt approved contractor.</p> <p style="text-align: center;">OR</p> <p>03 years diploma in Electrical Engineering with at least 55% marks and five years experience of supervising Electrical works in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt./Govt approved contractor.</p> <p>ii. Good working knowledge of computer applications.</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	<ol style="list-style-type: none"> 1. Junior Engineer (Civil) by Deputation 2. Junior Engineer (Electrical) by Direct Recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<ol style="list-style-type: none"> 1. Deputation for Junior Engineer (Civil): Permanent employee of the Central/State Govt. or its autonomous bodies/universities: <ol style="list-style-type: none"> (i) holding analogous post in PB-II (9300-34800) + GP Rs. 4200 with the qualifications and experience mentioned at Sr. No. 7 above. 2. Not Applicable for Junior Engineer (Electrical)

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	ESTATE OFFICER
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4,600/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. Bachelor's degree with at least 50% marks. ii. Five years of experience as Assistant Estate Officer/Superintendent or equivalent in the grade pay of Rs. 2800 in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt. iii. Good working knowledge of computer applications. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. Master's degree from recognized university. ii. Experience in handling of labour w.r.t. landscaping, laboratories, repairs, security etc. iii. Multitasking experience in organizing academic, cultural, sports and other activities. iv. Proficiency in local language (speaking, reading and writing)
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	By Direct Recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	SENIOR TECHNICAL ASSISTANT (Computer)
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4200/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 35 years.
6	Education and other qualification required for direct recruits	<p>Minimum qualifications:</p> <p>i. B.E / B.Tech Computer Science / Electronics & Communication Engineering / Information Technology or M.Sc. Computer Science or MCA</p> <p>ii. Two years of experience in relevant field in Government / PSU or Reputed Private Organization.</p> <p>Desirable: CCNA / CCNP or equivalent certification</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	<p>Age: No</p> <p>Qualification: Yes</p>
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Technical Assistant (Computer) with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2800</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ol style="list-style-type: none"> 1. holding analogous post in PB-II (9300-34800) + GP Rs. 4200 with the qualifications and experience mentioned at Sr. No. 7 above. OR 2. Technical Assistant (Computer) with five years regular service in the PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2800 with the qualifications and experience mentioned at Sr. No. 7 above.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	SENIOR TECHNICAL ASSISTANT (Lab)
2	Classification	Group-B
3	Scale of Pay	Pay scale Rs.9300-34800 (Grade Pay Rs.4200/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 35 years.
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <p>i. M.Sc. in the relevant Science subjects with 55% or equivalent marks with two years of experience Or B.Sc. With relevant Science subject combination with 55% or equivalent marks with five years of experience in relevant Science Laboratory</p> <p><u>Desirable:</u></p> <p>i) Experience in handling laboratory equipments and computers ii) Good Command over English and Hindi or Punjabi</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Technical Assistant (Laboratory) with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2800</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ol style="list-style-type: none"> holding analogous post in PB-II (9300-34800) + GP Rs. 4200 with the qualifications and experience mentioned at Sr. No. 7 above. OR Technical Assistant (Laboratory) with five years regular service in the PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2800 with the qualifications and experience mentioned at Sr. No. 7 above.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	SEMI PROFESSIONAL ASSISTANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2,800/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not exceeding 35 years
6	Education and other qualification required for direct recruits	Minimum Qualifications: i. Bachelor's Degree in Library Science / Information science with two years relevant experience in a University / College Library. Or Any Master's Degree with a Diploma in Library Science / Master's Degree in Library Science with one year of relevant experience in a University/ College library
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: Library Assistant with eight years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2000. Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities: 1. holding analogous post in PB-I (5200-20200) + GP Rs. 2800 with the qualifications and experience mentioned at Sr. No. 7 above. OR 2. Library Assistant with eight years regular service in the PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2000 with the qualifications and experience mentioned at Sr. No. 7 above.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	PHARMACIST
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2,800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not exceeding 30 years
6	Education and other qualification required for direct recruits	Minimum qualifications: i. A Bachelor's Degree in Pharmacy from recognized University ii. Two years of experience in relevant field in Government / University / PSU / Autonomous Bodies / Hospitals / Clinics. iii. Proficiency in Computer Operations iv. Registered with the State Pharmacy Council
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	TECHNICAL ASSISTANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2,800/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 35 years
6	Education and other qualification required for direct recruits	<p>Minimum qualifications:</p> <p>i. <i>Bachelor's Degree in relevant subjects related to the laboratory from a recognized university and 03 years experience in the related laboratory of any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt..</i></p> <p style="text-align: center;">Or</p> <p>ii. <i>Master's Degree in relevant subject with 01 years experience in the related laboratory of any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt..</i></p> <p>Desirable: Experience of handling/ operating/ maintaining sophisticated instruments.</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Laboratory Assistant with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2400.</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ol style="list-style-type: none"> 1. holding analogous post in PB-I (5200-20200) + GP Rs. 2800 with the qualifications and experience mentioned at Sr. No. 7 above. <li style="text-align: center;">OR 2. Laboratory Assistant with five years regular service in the PB-1 (Rs. 5200-20200) + Grade Pay Rs. 2400 with the qualifications and experience mentioned at Sr. No. 7 above.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	Security Inspector
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2,800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 40 years
6	Education and other qualification required for direct recruits	<p>Minimum qualifications:</p> <ul style="list-style-type: none"> i. Bachelor's Degree or equivalent qualification from a recognized University ii. At least 10 years of experience in Police / Para – Military forces / Armed Forces of the Union and should have held post not below the rank of Subedar / Sub-inspector (Executive) or an equivalent position with exemplary service. iii. Holding a valid Driving License (LMV / Motor cycle). <p>Desirable: Completion of a course in fire fighting or unarmed combat course in Army or Para-military force.</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	UPPER DIVISION CLERK
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2,400/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. Graduate in any discipline with 50% marks from a recognized University. ii. Three years experience as Jr. Office Assistant/Jr. Assistant/LDC/Computer Operator/Data Entry Operator in the Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt. iii. Good working knowledge of computer applications.
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	25% by direct recruitment 75% by promotion, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Lower Division Clerk with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1900.</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ul style="list-style-type: none"> 1. holding analogous post in PB-I (5200-20200) + GP Rs. 2400 with the qualifications and experience mentioned at Sr. No. 7 above. OR 2. Lower Division Clerk with five years regular service in the PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1900 with the qualifications and experience mentioned at Sr. No. 7 above.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	LABORATORY ASSISTANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2400/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <p>i. A Bachelor's degree in relevant subject with atleast 50% marks. Or</p> <p>ii. A three year diploma in the relevant field with atleast 50% marks.</p> <p>iii. At least 02 years experience as Laboratory Assistant /Junior Technical Assistant/Laboratory Attendant in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt..</p> <p><u>Desirable:</u> Proficiency in local language (speaking, reading and writing)</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	75% by direct recruitment 25% by promotion based on a departmental test, failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Laboratory Attendant with qualification at S.No.7 or equivalent with Six years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800 and qualifying departmental test.</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ol style="list-style-type: none"> 1. holding analogous post in PB-I (5200-20200) + GP Rs. 2400 with the qualifications and experience mentioned at Sr. No. 7 above. OR 2. Laboratory Attendant with qualification at S.No.7 or equivalent with Six years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800 and qualifying departmental test.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	LIBRARY ASSISTANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.2000/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p style="text-align: center;"><u>Minimum qualifications:</u></p> <p>i. A Bachelor's degree in Library /Information Science. ii. One year relevant experience in University /College Library in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt..</p> <p style="text-align: center;"><u>Desirable:</u> Proficiency in local language (speaking, reading and writing)</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	75% by direct recruitment 25% by promotion from the cadre of Library Attendant according to seniority-cum-fitness and subject to qualifying the departmental test failing which by deputation/ direct recruitment (as per the discretion of competent authority)
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	<p>Promotion: Library Attendant with qualification at S.No.7 or equivalent with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800 and qualifying departmental test.</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <ol style="list-style-type: none"> 1. holding analogous post in PB-I (5200-20200) + GP Rs. 2000 with the qualifications and experience mentioned at Sr. No. 7 above. <li style="text-align: center;">OR 2. Library Attendant with qualification at S.No.7 or equivalent with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800 and qualifying departmental test.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	LOWER DIVISION CLERK
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1900/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <p>i. Bachelor's Degree in any discipline with 50% marks. ii. English typing speed of 30 wpm. iii. Good working knowledge of computer applications.</p> <p><u>Desirable:</u></p> <p>i. Experience as Computer Operator/Data Entry Operator in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.. ii. Proficiency in local language (speaking, reading and writing)</p> <p>Note: In case of LDCs for Hostels/Guest House, at least two years of experience of guest house maintenance, including sanitation, upkeep and security would be required.</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	<p>i. 85% by direct recruitment ii. 15% of vacancies shall be filled from amongst the Group 'C' Staff in the Grade pay of Rs. 1800 and who possess the qualification as per S.No. 7 and have rendered three years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years.</p> <p>Note: if more of such employees than the number of vacancies available under clause (ii) qualified at the examination, such excess number of employee shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>Note: Direct Recruitment should be through an appropriate mechanism i.e. written test, typing test, computer aptitude/ trade test and interview.</p>
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	As indicated at Sr. No. 10

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	HINDI TYPIST
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1900/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 25* years (relaxation of five years in upper age limit will be given to the candidates working in centre/state govt office /university/autonomous bodies.
6	Education and other qualification required for direct recruits	Minimum qualifications: 10+2 or equivalent qualification from a recognized Board or University in 2nd Division Candidate should have proficiency in Hindi Type Writing with a minimum speed of 25 words per minute.
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	DRIVER
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1900/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 30 years for LMV Not Exceeding 40 years for HMV
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. Matriculation from a recognized Board of School Education. ii. Valid Driving License for Light/Medium Vehicles/Heavy Vehicle. iii. At least 12 years experience as executive's driver or as driver of a bus in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. Proficiency in local language (speaking, reading and writing) ii. Experience of working in other areas like as office attendant/ library attendant/typing/ office cleaning and dusting/computer knowledge/photocopying/binding etc. iii. Certificate of Mechanic Motor Vehicle or equivalent from recognized ITI.
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment/ absorption through driving test, knowledge of traffic rules and interview
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Absorption: From amongst the regular Multi-tasking Staff in the University who possess valid Driving License for L/ M/ H Motor Vehicles and those who fulfil the necessary qualification as prescribed at Sr. No.7

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	COOK
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1900/-)
4	Whether Selection or Non Selection Post	Not Applicable In case of promotion by Non Selection
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	Minimum Qualifications: i. 10th class pass. ii. At least 05 years experience in the kitchen of Hostel/Guest House of Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt. iii. <i>Proficiency in local language (ability to communicate)</i>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Age: No Qualification: Yes
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	50% by direct recruitment 50% by promotion according to seniority-cum-fitness and qualifying trade test, failing which by direct recruitment.
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Promotion: Kitchen Attendant with three years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800.

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	LIBRARY ATTENDANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. 10+2 or its equivalent with at least one year duration certificate course in Library Science from a recognized Institute in 2nd Division. ii. Minimum two to three years experience of working preferably in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. B. Lib./B.Sc./B.A. ii. Proficiency in local language (speaking, reading and writing)
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	LABORATORY ATTENDANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. 10+2 in 2nd division from a recognized Board/ University or equivalent preferably in Science subject. iii. Two to three years experience of working in research laboratory preferably in Central / State organization / University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/Central Govt. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. B.Sc. ii. Diploma in laboratory technology. iii. Proficiency in local language (speaking, reading and writing)
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	OFFICE ATTENDANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. Matriculation or equivalent. ii. At least two to three years of experience of Photocopying/File handling in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt. iii. Handling of Office duties/Pantry preferably in a university/college. <p><u>Desirable:</u> Proficiency in local language (speaking, reading and writing)</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	HOSTEL ATTENDANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. HSC (10+2)/ Equivalent examination ii. Two to three years experience of working in the Hostel/ Guest House in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt. <p><u>Desirable:</u></p> <ul style="list-style-type: none"> i. A Bachelor's degree ii. Ability to read & write in English and Punjabi
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	MULTI-TASKING-STAFF (MTS)
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<u>Minimum qualifications:</u> i. Matriculation from a recognised Board of School Education. ii. Should be multi-tasking with working experience in areas like driving/typing/operating computers / photocopying / binding / plumbing / cleaning / gardening / masonry / carpentering and dusting of offices / library / guest house / pantry management / etc.
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB

1	Name of the Post	KITCHEN ATTENDANT
2	Classification	Group-C
3	Scale of Pay	Pay scale Rs.5200-20200 (Grade Pay Rs.1800/-)
4	Whether Selection or Non Selection Post	Not Applicable
5	Age limit for direct recruits	Not Exceeding 30 years
6	Education and other qualification required for direct recruits	<p><u>Minimum qualifications:</u></p> <ul style="list-style-type: none"> i. 10th pass ii. At least 02 to 03 years experience in the kitchen of Hostel- Mess/ Canteen / Guest House in a Central/State organization / University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt <p><u>Desirable:</u> Proficiency in local language (speaking, reading and writing)</p>
7	Whether age and educational qualifications prescribed for directly recruits will apply in the case of promotes	Not Applicable
8	Period of Probation	Two Years
9	Method of recruitment: whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
10	In case of recruitment by promotion / deputation / absorption, grades from which promotion/ deputation / absorption to be made.	Not Applicable

CENTRAL UNIVERSITY OF PUNJAB, BATHINDA

General Instructions & Essential Information For Applying To Non-Teaching Positions

Advt. No:- CUPB/NT-01(2015)

1. Mere eligibility will not entitle any candidate for being called for interview. The university reserves its right to place reasonable limit on the total number of candidates to be called for interview. Fulfillment of essential qualifications per se does not entitle a candidate to be called for interview.
2. Under the term 'good academic record' the candidate must have obtained on an average of 50% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Bachelor's degree level or an equivalent degree & 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master degree level or an equivalent degree from an Indian/Foreign University.
3. Stringent criteria will be applied for short-listing the candidates to be called for interview.
4. The University reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the university either to fill or not to fill the post and its decision in this regard shall be final.
5. Applicants not found suitable for higher positions may be considered for lower position in the same area of specialization.
6. Reservation Policy will be followed as per Govt. of India Rules. The SC/ST/OBC/PWD candidates are required to attach the relevant certificate as per format prescribed by the Government of India.
7. The process of selection may be by a Written test/ Interview or combination of both.
8. Last date for submission of Online application form is **6th December 2015**
9. Applicants are required to send the duly signed printout of the online application form along with all the Qualification/ Experience/ Caste certificate/ proof of claim/NOC as made in the online application form & send the same to the below mention address. The printout of the online applications form along with supporting documents must be submitted by **14thDecember 2015.**

Assistant Registrar (Recruitment)
Central University of Punjab
City Campus, Mansa Road
Bathinda-151 001, India

10. All candidates are required to deposit Application fee on the online portal @ Rs. 600 (Rs. 300 for SC/ST/PWD) for each post they apply.
11. CUPB will not be responsible for any loss of email sent, due to invalid/wrong email id provided by the candidates or for delay/ non receipt of information if a candidate fails to access his/her email/website in time. Candidates are requested to regularly visit CUPB website. i.e. www.cup.edu.in; www.cup.ac.in.
12. Separate application (along with application fee) should be filled online for each post applied for.
13. Any change of address from the one given in the application form should at once be communicated to the university.
14. Application fees once paid shall not be refunded under any circumstances. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.
15. The applicant serving in Central/State Governments, Autonomous Bodies (Central/State) may be taken on deputation/contract for 2 or more years or up to the age of superannuation, whichever is earlier. The service conditions including pay scales are as per UGC/ Gol norms.
16. The applicants serving in Government/Semi-Government organizations/Public Sector Undertakings/Autonomous Organizations must upload No Objection Certificate issued by their employees or in case if they are called for interview they have to submit NOC from their employers in order to become eligible for the interview.

17. In case of in-service candidates from Private Sector, acceptance of resignation and relieving letter from the employer at the time of joining must be submitted.
18. The age of the superannuation for all the posts is as per UGC/GoI norms.
19. The university employees are covered under new pension scheme introduced by the Government of India. Those who are appointed on deputation, payment of both leave salary and pension contribution will be as per rules.
20. Candidates shall have to produce original documents at the time of appearing for interview.
21. Canvassing in any form will lead to cancellation of candidature.
22. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine /background and has suppressed the said information, his/her services shall be terminated forthwith.
23. The University reserves the right to place the curriculum vitae of any person for any post for the consideration of selection committee; to consider "in-absentia" or interview through "Video Conferencing".
24. In case the candidate wants to apply under certain category She/ He needs to upload valid copy of caste certificate duly issued by Central Government Authority.
25. After the interview in case of selections the appointment will be provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to SC/ST/OBC (non creamy layer) is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Panel Code for production of false certificate.
26. The University may/may not draw reserve panel(s) against possible vacancies in future.
27. Candidates in their own interest are advised to remain in touch with the University website www.cup.ac.in. They should also check their email account for updates. Issuance of notifications in the newspapers is not obligatory on the part of the university.
28. Outstation candidates belonging to SC/ST categories called for interview will be paid equivalent to return single second class railway fare towards journey, expenses on productions of Ticket number/ proof.
29. In case of disputes/suites or legal proceedings against the university, the Jurisdiction shall be confined to the Court of Bathinda or Punjab and Haryana High Court Chandigarh only.
30. **Earlier Advertisement No. T/NT-01(2014), Dated: 21/10/2014 stands withdrawn due to technical reasons. Those who applied against that Advertisement should apply afresh. Earlier paid application fee is refundable preferable by online Bank Transfer on receipt of following Bank Details and proof/details of fee paid earlier.**

(Kindly provide the following details on Email address: recruitment.cupb@gmail.com)

- A. Applicant Name:
- B. Post Applied For :
- C. Category :
- D. Name of the Bank :
- E. Account No. :
- F. Branch Address :
- G. IFSC Code :
- H. Amount paid:
- I. Demand Draft No: _____ Dated: _____
- J. Proof of Bank Details of the fee paid earlier :