



SCHOOL OF PLANNING AND ARCHITECTURE: VIJAYAWADA

(An Institute of National Importance, MoHRD, Govt. of India)
Survey No.71/1, National Highway - 5, Nidamanuru, Vijayawada
District Krishna – 521 104, Andhra Pradesh

No.SPAV/Estt./SRD/PwD/2015

Dated: 03 / 11 / 2015

Special Recruitment Drive for Persons with Disabilities (PwDs)

School of Planning and Architecture, Vijayawada invites applications for the following positions from the Persons with Disabilities (PwDs) under 'Special Recruitment Drive'.

FACULTY POSITIONS:

S.No	Department	Name of the post	Reserved for	Preferred Category of Disability
1	Architecture	Associate Professor	(UR) Un Reserved – VH	LV

NON FACULTY POSITIONS:

S.No.	Name of the post	Reserved for	Preferred Category of Disability
1	Personal Assistant	(UR) Un Reserved – OH	OL
2	Library Assistant	SC - OH	OL, OA, OAL

Note: VH-Visually Handicapped, LV-Lower Vision, OH-Orthopedically Handicapped,
OL-One Leg, OA-One Arm, OAL-One Arm One Leg

For further details of qualifications, experience and how to apply, please visit website www.spav.ac.in. The last date for receipt of filled-in application is 02.12.2015 till 1700 hrs.

-Sd-
Registrar

FACULTY POSITIONS

Title of the Position : **ASSOCIATE PROFESSOR**

Department : **ARCHITECTURE**

(Pay Scale: Rs. 37,400 – 67,000 ; Academic Grade Pay: Rs. 9,000 ; Pay Band: PB-4)

S.No.	Number of Posts	Reserved for	Desirable Specialization
1	1 post	UR-PWD-VH (Visually Handicapped)- Preferred category –LV (Lower Vision)	Sustainability / Landscaping/ Urban Design / Conservation/ Building Tech.

ESSENTIAL QUALIFICATIONS & EXPERIENCE:

Ph.D. with 60% aggregate marks at Bachelor's in Architecture or Master's level in Architecture or in relevant discipline. Minimum 8 years of experience in teaching/Post-Doctoral Research /Professional work at a University/institute/Organization in the Revised Pay Scale of Rs. 15600-39100 or equivalent. The candidates should have experience of teaching Post Graduate and PhD courses in internationally recognized institutions. Minimum experience of 8 years should be excluding the years required in attaining essential qualifications.

DESIRABLE (i) Membership of relevant professional bodies (ii) Research/ Professional work publications in recognized/refereed journals. (iii) Supervised Post-Graduate and Ph.D scholars.(iv)Awards in research/ professional work.(v) Administrative experience at senior level. (vi) International academic exposure would be given preference.

NOTE: Candidate from Practice with Bachelor's Degree in Architecture and Master's Degree in Architecture or in relevant discipline having 60% at either of the level and having done professional work which is significant and can be recognized as equivalent to Ph.D in Architecture and with 10 years of professional experience, out of which 3 years should be at Senior Level, may also be considered.

NON FACULTY POSITIONS

(1) Title of the Position: **Personal Assistant (1 Post; UR-PWD-OH)**

S.No.	Name of the post	Reserved for	Preferred Category of Disability
1	Personal Assistant (1- Post)	UR – OH	OL

OH-Orthopedically Handicapped, OL-One Leg

Pay Scale: 9300-34800 - Grade Pay: 4200 - Pay Band: PB-2

Upper age limit : 32 Years (Age relaxation applicable as per Govt. of India Rules)

Essential Qualification & Experience:

Bachelor's Degree of a recognized University and Diploma in Stenography & Secretarial Practice from a reputed Institute with a typing speed of 100 / 40 w.p.m. in English shorthand / typing with computer knowledge and having 3 years experience in Secretarial / Clerical work.

Desirable Qualifications: (i) Possessing certificate / Diploma in Computer application Office management and secretarial practice in Government Educational Institutions / Universities.

(2) Title of the Position: **Library Assistant (1 Post; SC-PWD-OH)**

S.No.	Name of the post	Reserved for	Preferred Category of Disability
2	Library Assistant	SC - OH	OL, OA, OAL

OH-Orthopedically Handicapped, OL-One Leg, OA-One Arm, OAL-One Arm One Leg

Pay Scale: 5200-20200 - Grade Pay: 2000 - Pay Band: PB-1

Upper age limit : 32 Years (Age relaxation applicable as per Govt. of India Rules)

Essential Qualification & Experience:

Graduate Degree from recognized University with good academic record and Degree/Diploma/Certificate course in Library Science/Information Technology from recognized Institutions and at least having 1 year post qualification experience for handling the records/catalog/Journals/Books/e-Books in the Library of Central/State Govt. or Autonomous Bodies /Reputed recognized University/Institution.

Desirable Qualifications: Computer Diploma/Certificate from any reputed recognized University /Institution.

GENERAL TERMS AND CONDITIONS:

1. All the above posts carry salary as per the Central Government pay scales and usual allowances as admissible to Central Government Employees of the respective scale posted in Vijayawada. These posts are governed by New Pension Scheme.
2. No Application fee will be charged from the candidates.
3. Only Indian Nationals should Apply.
4. The School reserves the right to increase or decrease the No. of posts or not to make any recruitment to any post(s), to shortlist candidates for interviews/written test and to accept or reject any application without assigning any reason.
5. The qualifications prescribed should have been obtained from Universities / Institutions recognized by UGC.
6. Reservation for SC/ST/OBC/PH/Ex-Serviceman etc., will be as per Govt. of India norms.
7. Age should not exceed the upper limit as on the closing date for receipt of completed application. However, age relaxation will be considered as applicable.
8. Persons serving in Govt. /Semi-government / PSU / Autonomous bodies /Govt. funded Institutions/Universities should send their application through Proper channel or should furnish a “**No Objection certificate**” at the time of written test / interview. They can however send an advance copy of their application along with enclosures. If the application is not forwarded through proper channel or is not accompanied by “No objection certificate” at the time of interview, his / her candidature will not be considered. No TA will be paid in service candidates if NoC is not produced at the time of Interview.
9. Candidates applying for more than one post may apply separately for each post.
10. Institute would welcome applications from Indian Nationals living abroad. The Institute proposes to conduct written test/interviews tentatively in December 2015 and applicants are requested to plan their schedule accordingly. International travel will not be paid to any candidates.
11. The prescribed essential qualifications / experience indicated are bare minimum and mere possession of the same will not entitle the candidates to be called for interview. When number of applications received towards an advertisement is large, it may not be convenient or possible for the Institute to interview all the candidates. The Institute may restrict the number of candidates to be called for written test /

interview on the basis of qualification higher than that of minimum prescribed in the advertisement. The candidates should therefore furnish details of all qualifications and experience possessed in the relevant field over and above the minimum qualifications prescribed along with documentary evidences.

12. Outstation candidates called for interview will be paid TA as per rules.
13. No interim queries / correspondence will be entertained on the matter.
14. Canvassing in any form and or bringing any influence, political or otherwise will be treated as a disqualification for the post applied for.
15. Application incomplete in any respect and not accompanied by any certificate/documents/photograph and /or those received after the last date, will be summarily rejected. **Self Attested** copies of certificates, mark sheets, testimonials etc., are to be attached with the application. **Original certificates should not be enclosed to the application.** The original documents will be verified at the time of Interview. Please use a separate sheet wherever required. Name of the post applied for should be clearly written in the application, failing which the application will not be considered.
16. The School reserves the right to accept or reject any application without assigning any reason. The School will not be responsible for any postal loss or delay.
17. Only such person, who have suffered not less than 40% of relevant disability are eligible to be considered for the Persons with Disabilities (Equal opportunities, Protection of rights & full participation) Act, 1995.
18. Persons with Disabilities are required to furnish Medical Certificate issued by the Competent Authority in proof of their disability.
19. Eligible candidates will be permitted to engage Scribe in accordance with the norms prescribed in this regard. If necessary SPAV will arrange scribe facility.
20. If the SC/ST/OBC and Disability Certificate are in a language other than English /Hindi, the candidates are required to submit a certified translated copy of the same either in English or Hindi duly attested by a Gazetted Officer.
21. The upper age limit will be relaxed upto 10 years (15 years for SC/ST and 13 years for OBC candidates) in the case of persons suffering from (a) blindness or low vision, (b) hearing impairment and (c) loco motor disability or cerebral palsy for direct recruitment to Group "A", "B" and Group "C" posts as per Notification F.No.15012/1/2003-Estt(D) dated 29th June 2015 of DOPT, Ministry of Personnel, Public Grievances & Pensions".

For further details please visit our website www.spav.ac.in. Interested candidates can download application form from our website and send duly filled application in the prescribed format, super- scribing the name of the post applied for, so as to reach the Recruitment Section, School of Planning and Architecture, Vijayawada Sy.No. 71/1, NH – 5, Nidamanuru, Vijayawada –521 104, Andhra Pradesh **latest by 02.12.2015 at 5.00 P.M.**

Application for the post of _____ S.No ()

**To
The Registrar
(Attention: Recruitment Section)
School of Planning and Architecture, Vijayawada
Sy.No. 71/1, NH – 5,
Nidamanuru – 521 104
Vijayawada, Andhra Pradesh, India**