

No.1/4/2016/ADMN/APTEL
Appellate Tribunal for Electricity
Website: www.aptel.gov.in

**Core-4, 7th floor, SCOPE Complex,
New Delhi, the 8th Jul'2016**

VACANCY CIRCULAR

It is proposed to fill up the under mentioned posts in the Appellate Tribunal for Electricity immediately on deputation/ absorption basis:-

Sl. No.	Name of the post) / Scale of Pay	Number of vacancies	Eligibility Criteria
1.	Director (Administration) 15600-39100/- Plus Grade Pay- Rs.7600-	01	Officers holding post under Central Govt Or State Govt.PSU or Autonomous Bodies or Tribunals (a) (i) holding analogous posts on regular basis, or (ii) with five years regular service in the post in pay band-3with GP-Rs.6600- and (b) having five years experience in the area of Administration, Personnel Management , Establishment Matters. Accounting and Protocol in offices of the Central of State Government or PSU or Autonomous Bodies or Tribunal
2.	Principal Private Secretary Rs.15600-39100- GP-6600-	01	Officers of the Central Government Or State Govt. or High Court Or Distt. Court or PSU Or Autonomous Bodies (a) (i) holding analogous posts on regular basis, or (ii) with five years regular service in the post in Pay Band -3with GP of Rs.5400- or equivalent. Or (iii) with six years regular service in the post in pay band -2 with GP of Rs.4800- or equivalent. (b) Possessing speed in stenography of 120 words per minute (English) and (c) Having knowledge of computers
3.	Court Master Rs.9300-34800; GP-4600- Group 'B'	04	Officers of the Central Government Or State Govt. or High Court Or Distt. Court or PSU Or Autonomous Bodies a) i) holding analogous posts on regular basis; or ii) with five years regular service in the post in pay band- 2 with GP 4200- or equivalent. b) Possessing Bachelor's Degree from a recognized university or equivalent. c) possessing speed in stenography of 100 w.p.m.(English) and c) Having knowledge of computers
4.	Personal Assistant Rs.9300-34800; GP-4200	03	Officers of the Central Government Or State Govt. or High Court a) i) holding analogous posts on regular basis; or ii) with ten years regular service in the post in pay band-1 scale of Rs.5200-20200- with GP 2400- or equivalent. b) Possessing speed of stenography of 80 w.p.m.(English) c) Having knowledge of computers

2. The pay and conditions of deputation/absorption of the officials selected will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt.(Pay-II) dated the 17th June, 2010, as amended from time to time and other instructions of the Central Govt. issued in this regard from time to time.
3. The appointment will be made on deputation basis. Thus selected candidates will be taken on deputation initially and may be considered for absorption based on their performance for the last 2 years in APTEL.
4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of Central Govt. shall be five years.
5. The maximum age of the applicant should not be more than 56 years on the closing date of application.
6. The applications as per '**Annexure**' (also available on website of this Tribunal), along with **attested copies of up-to-date ACRs for the last five years and vigilance clearance, may be forwarded to the undersigned immediately but not later than 6 weeks after publication in the Employment New Applications not accompanied by copies of ACRs and vigilance clearance and applications not forwarded through proper channel will not be entertained in the case of deputation posts.**
7. APTEL reserves the right to increase/decrease the number of posts or withdraw all or any of the above mentioned posts(s) at any time without assigning any reason.
8. The Appellate Tribunal for Electricity has been declared eligible for allotment of General Pool accommodation. Officials of the Central Government/All India Services joining the Tribunal would be eligible for allotment/ retention of General Pool residential accommodation, on maturity of their turn in the waiting list, subject to fulfilment of other usual conditions.
9. No TA/DA will be payable for attending the interview.

Sd/-
(S.K. Khankriyal)
Admin-cum-Accounts Officer
T:011-24368481
Fax No. 011-24368482

To

- All Ministries/ Department of the Government of India
- All the officers/ Staff of Ministry of Power
- Registrars of Supreme Court and All the High Courts.
- Registrars of all Tribunals
- Chief Secretaries of all State.
- Offices of Controller General of Accounts / Controller General of Defence Accounts / Comptroller & Auditor General of India.
- Website/Notice Board of APTEL
- Copy to Ministry of Power with request to forward to Deptt. of Personnel and Training for display on DoPT website and also for the website of Ministry of Power.
- Remaining as per Standard distribution of all previous Advertisements.