

**PANJAB UNIVERSITY, CHANDIGARH**

**APPLICATIONS INVITED FOR 32 POSITIONS**

**Advertisement No.7/2015**

Applications are invited from the eligible candidates for the following posts of Assistant Professors in various subjects in the **P.U. Constituent Colleges at Balachaur, Nihal Singh Wala, Sikhwala, and \*Guru Har Sahai** in the pay-scale of ₹ 15600-39100 + AGP of ₹ 6000/-, so as to reach the Deputy Registrar (Estt.), Panjab University, Chandigarh, by **20.01.2016 upto 4:00 p.m.:-**

**ASSISTANT PROFESSOR – 32 [English-4 (Gen), Punjabi-4 (SC), History-4 (Gen), Physical Education-4 (Gen), Political Science-4 (Gen), Sociology-4 (Gen), Computer Science-4 (Gen), Commerce-4 (SC)] at (i) Balachaur, Distt. S.B.S. Nagar-8 (ii) Nihal Singh Wala, Distt. Moga-8 (iii) Sikhwala, Distt. Sri Muktsar Sahib-8 and (iv) \*Guru Har Sahai, Distt. Ferozepur-8**

**\*Subject to the approval of the Punjab Govt./UGC.**

**Note** (i) The Teaching faculty appointed in a Constituent College can be transferred to any other P.U. Constituent College by the competent authority.

(ii) The recruitment will be subject to the final outcome/decision of the Hon'ble Punjab and Haryana High Court, Chandigarh, in CWP No. 17501 of 2011.

The details of advertisement consisting of subject-wise break-up of posts, qualifications, reservation, application form and detailed instructions are available on Website link: <http://jobs.puchd.ac.in>. The candidates are also requested to visit University website regularly for updations.

**REGISTRAR**

## **PANJAB UNIVERSITY, CHANDIGARH**

### **Advertisement No.7/2015**

Applications are invited from the eligible candidates for the following posts at **P.U. Constituent Colleges at Punjab**, in the pay-scale of ₹ 15600-39100 + AGP of ₹ 6000/-, so as to reach the Deputy Registrar (Estt.), Panjab University, Chandigarh, by **20.01.2016 upto 4:00 p.m.:-**

**ASSISTANT PROFESSOR –32 [English-4 (Gen), Punjabi-4 (SC), History-4 (Gen), Physical Education-4 (Gen), Political Science-4 (Gen), Sociology-4 (Gen), Computer Science-4 (Gen), Commerce-4 (SC)] at (i) Balachaur, Distt. S.B.S. Nagar-8 (ii) Nihal Singh Wala, Distt. Moga-8 (iii) Sikhwala, Distt. Sri Muktsar Sahib-8 and (iv) \*Guru Har Sahai, Distt. Ferozepur-8**

**\*Subject to the approval of the Punjab Govt./UGC.**

**Note (i) The Teaching faculty appointed in a Constituent College can be transferred to any other P.U. Constituent College by the competent authority.**

**(ii) The recruitment will be subject to the final outcome/decision of the Hon'ble Punjab and Haryana High Court, Chandigarh, in CWP No. 17501 of 2011.**

### **QUALIFICATIONS:**

**FOR THE POST OF ASSISTANT PROFESSOR IN ENGLISH –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (GEN) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (GEN) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (GEN) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (GEN)**

### **ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least 55% marks (50% for SC/ST/Physically & Visually Handicapped) or an equivalent grade in a point scale wherever grading system is followed at the Master's degree level in **English** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN PUNJABI –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (SC) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (SC) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (SC) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (SC)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least **50%** marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree level in **Punjabi** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN HISTORY –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (GEN) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (GEN) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (GEN) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (GEN)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least **55%** marks (50% for SC/ST/Physically & Visually Handicapped) or an equivalent grade in a point scale wherever grading system is followed at the Master's degree level in **History** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN PHYSICAL EDUCATION –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (GEN) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (GEN) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (GEN) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (GEN)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least 55% marks (50% for SC/ST/Physically & Visually Handicapped) or an equivalent grade in a point scale wherever grading system is followed at the Master's degree level in **Physical Education** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN POLITICAL SCIENCE –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (GEN) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (GEN) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (GEN) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (GEN)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least 55% marks (50% for SC/ST/Physically & Visually Handicapped) or an equivalent grade in a point scale wherever grading system is followed at the Master's degree level in **Political Science** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN SOCIOLOGY –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (GEN) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (GEN) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (GEN) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (GEN)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least 55% marks (50% for SC/ST/Physically & Visually Handicapped) or an equivalent grade in a point scale wherever grading system is followed at the Master's degree level in **Sociology** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN COMPUTER SCIENCE –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (GEN) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (GEN) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (GEN) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (GEN)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least 55% marks (50% for SC/ST/Physically & Visually Handicapped) or an equivalent grade in a point scale wherever grading system is followed at the Master's degree level in **Computer Science** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**FOR THE POST OF ASSISTANT PROFESSOR IN COMMERCE –4 AT (i) BABA BALRAJ P.U. CONSTITUENT COLLEGE, BALACHAUR, DISTT. S.B.S. NAGAR-1 (SC) (ii) P.U. CONSTITUENT COLLEGE, NIHAL SINGH WALA, DISTT. MOGA-1 (SC) (iii) P.U. CONSTITUENT COLLEGE, SIKHWALA, DISTT. SRI MUKTSAR SAHIB-1 (SC) (iv) P.U. CONSTITUENT COLLEGE GURU HAR SAHAI, DISTT. FEROZEPUR-1 (SC)**

**ESSENTIAL**

- (i) Good academic record as defined by the Concerned University with at least **50%** marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree level in **Commerce** from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by UGC like SLET/SET.
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii), candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted.

**DETAILED INSTRUCTIONS FOR THE CANDIDATES**

1. The candidate is required to read the application form, template to be followed for Selection of Assistant Professor, qualifications, detailed instructions, proforma for experience certificate etc. The candidate must fill the following along with application form:
  - i) 'ACADEMIC RECORD (15 marks) AND RESEARCH PERFORMANCE (35 marks), TEACHING EXPERIENCE (5 marks) AND POST DOCTORAL FELLOWSHIP/POST DOCTORAL PROJECT from Public Funding Agency (5 marks)' which are parts of the 'TEMPLATE to be followed for the selection of Assistant Professors in the P.U. Constituent of the UNIVERSITY'.
  - ii) The candidate is required to fill in the columns of Template (available on the University website as mentioned at Sr. No. 1) for Academic Record & Research Performance i.e. Bachelor's Degree Marks, Master's Degree Marks, Ph.D. or NET or GATE or GPAT, Publications/ Patents, Academic Distinction, Teaching Experience and Post Doctoral experience etc.
2. The eligibility of every candidate will be determined on the basis of qualifications acquired and communicated to the office by him/her up to **the last date fixed for receipt of applications.**
3. Screening will be done on the basis of marks obtained by the candidate out of 60, taking into account the columns "Academic Record, Doctoral Fellowship/Post Doctoral Project from Public Funding Agency" and the requisite number of candidates obtaining higher marks (in order of merit) will be called for interview.
4. The experience certificate must be submitted by the candidate strictly as per the Proforma available on the University web-site.
5. **3% posts are reserved for physically handicapped persons with Locomotors disability or Blindness or Low vision, subject to eligibility, suitability and fitness for the job.**
6. It is understood that the candidate shall possess the requisite qualifications and research experience relevant to the post in the

- department concerned and other qualifications if any prescribed for a post.
7. **The Teaching faculty appointed in a Constituent College can be transferred to any other P.U. Constituent College by the competent authority.**
  8. The competent authority could assign them teaching duties in the same subject in other teaching departments of the University in order to utilize their subject expertise/**specialization** and to meet the needs of the allied department/s at a given point of time, within the limits of the workload as prescribed in the relevant norms.
  9. The number of posts can be increased or decreased as per need at the time of selection.
  10. Separate application form is required to be submitted for each post.
  11. All documents in original will have to be produced at the time of interview.
  12. The Vice-Chancellor could place before the Selection Committee names of suitable persons for its consideration along with the applications received in response to the advertisement.
  13. Stringent criteria may be applied for short-listing the candidates to be called for interview.
  14. If any information supplied by the candidate in his application form is found to be incorrect/false at any stage, his candidature/selection will be cancelled.
  15. The University reserves the right to withdraw any advertised post at any time without assigning any reason. University reserves the right not to fill any of the above posts.
  16. It is not obligatory on the part of the University to call for interview every candidate who possesses the essential qualifications.
  17. Candidates must attach all the documents related to their research activities/other activities done by them.
  18. Candidates are required to attach a copy of each of published research paper/book/each publication with the application form. At least the first/relevant page of each research paper/book/publication indicating name(s) of authors, name (s) of journal/Book with ISSN/ISBN number is necessarily to be attached, without which no credit will be given for the research paper/book/ publication.
  19. Candidates should attach one set of certificates of teaching and/or research experience in support of their claim for the same.
  20. One set of attested copies of certificates and Detailed Marks Cards in support of qualifications for Matriculation/School leaving, 12<sup>th</sup> class, Graduation, Post-graduation, Doctoral degree must be attached with the application. The experience certificate if any must be in the desired format available on the website. Attested copy of conversion formula in case of G.P.A. be also attached. Candidates should also attach copies of testimonials from three referees with the application.
  21. Candidates who have mentioned their merit position in the University examinations in their application form, should attach an attested copy of the University merit certificate issued by the University concerned in support of their claim.
  22. Candidates who have not passed +2, Pre-Medical or Pre-Engineering examinations should give in the column 'Educational Qualifications' of the application form, the particulars of the other 12<sup>th</sup> class examination (Intermediate, B.A./B.Sc. Part-I, etc.) passed by them. Candidates should also indicate percentage of marks obtained by them in each examination in the column 'Class/Division/Grade'.
  23. Persons already in service must route their applications through proper channel. They may, however, send an advance copy of their application on the prescribed Performa direct to the University. They will be allowed to present themselves for interview only on the production of 'No Objection Certificate' from their employers.
  24. Canvassing in any form will disqualify the candidate.

25. Candidates if selected for interview will be sent interview letter through post and e-mail and telephonic intimation will also be given. The candidates are advised to intimate the change of address and telephone/mobile numbers, if any and also update their e-mail addresses to avoid any inconvenience.
26. There is no provision of online interview (skype etc.).
27. The fees etc. submitted will **not be refunded** and no correspondence will be entertained. The applicant must ensure that he/she fulfils the minimum eligibility conditions and only then apply within due date.
28. Applications not in the prescribed form or incomplete application forms or those received after the last date will not be entertained and rejected. The University will not be responsible for any postal/courier delays in the submission of application of the candidates. Candidates sending their applications through post/courier should send these to the Deputy Registrar (Estt.) only and not to address it to any other authority. If any information submitted by the candidate is found incorrect/false at any stage, his/her candidature will be cancelled.

**NOTE: 1. A relaxation of 5% is admissible from 55% to 50% of the marks to the Ph.D. degree holders who have obtained their Master's prior to 19<sup>th</sup> September 1991.**

## **2. EXPLANATION**

**The term 'good academic record' would imply the following:**

- (i) **At least 55% marks (50% in case of SC/ST/ Physically & Visually handicapped candidates) or an equivalent grade at Master's degree level;**  
**AND**
- (ii) **At least 50% marks (45% in case of SC/ST/Physically & Visually handicapped candidates) at the graduation level.**

**OR**

**At least 50% marks (45% in case of SC/ST/ Physically & Visually handicapped candidates) in Honours at the graduation level.**

Details of advertisement and application form for Assistant Professor having 9 pages alongwith "Detailed Instructions" for candidates is available on Website link: <http://jobs.puchd.ac.in>.

Application form, format of experience certificate(s), template for selection of Assistant Professor etc., are only to be downloaded from the website.

Candidates are required to submit duly filled-in application form in all respects, along with fee pay-in-slip (University's copy) for ₹ 375/- (₹ 150/- for SC/ST and ₹ 185/- for Physically Handicapped) to be deposited in **Account No. 33417855484 of Panjab University, Chandigarh**, payable at all Branches of **State Bank of India**. The Screening Criteria and Template to be used by the Selection Committee for academic record and research performance etc. are also available on University website.

**REGISTRAR**



		Website: <a href="http://jobs.puchd.ac.in">http://jobs.puchd.ac.in</a>
		Serial No. _____
The candidate should attach eleven Photostat copies of this form alongwith the original	<b>PANJAB UNIVERSITY, CHANDIGARH</b>	Advertisement No. _____
	<b>Application for the Post of Assistant Professor</b> (Use separate form for each post)	Fee Deposited _____ Branch _____ City _____ Bank Journal No. _____ Dated: _____
<b>Name of the Post with specialization</b> _____		<b>(For Office Use)</b>
Department _____		Diary No. _____ Dated: _____
<b>A Name in Full Mr./Mrs./Ms.</b> _____ (In block letters)		Affix recent Passport size photograph
Father's Name: _____ Mother's Name: _____		
Date of Birth: _____ Place of Birth: _____		
Nationality: _____ Marital Status: _____		
Member of Scheduled Caste/Tribe/Backward Class/Physically Handicapped _____ Yes/No (If Yes, please attach certificate from Tehsildar /First Class Magistrate of the area).		

<b>B. Addresses :</b>
<b>Permanent address(in block letters):</b> _____ _____ _____
<b>Present Address: (for Correspondence) (in block letters):</b> _____ _____ _____

Phone/Mobile No. \_\_\_\_\_ E-mail: \_\_\_\_\_

C. Minimum Pay acceptable: \_\_\_\_\_ Joining time (If Selected) \_\_\_\_\_

**D. Educational Qualification (Please attach one set of attested copies alongwith original application only)**

Examination	Univ/Board	Main Subject	Month and Year of Passing	Marks Obtd.(with Max Marks	Class/ Divn./ Grade (attach conversion formula)	Merit/Prizes/ Medals won if any.
1. Matric						
2. 10+2/Pre-Med / Pre- Engg.						
3. B.A/B.Sc/ B.Com. etc.						
4. M.A/M.Sc/ M.Com etc.						
5. M. Phil						
6. Ph. D.						
7. Any other Exam. (please specify)						
8. UGC/CSIR National Eligibility Test for Assistant Professor						

**E. Professional Training :**

S.No.	Organisation	Period		Details of Training
		From	To	

F: Employment Experience (details in chronological order, starting with first job)							
Name & Address Employer/Institution	Date of		Designation	Nature of Job	Date of approval from the concerned University, if any.	Basic Pay (p.m.) & Grade (Pay-scale)	Reason For Leaving
	Joining	Leaving					

**G. (A.)(i) \*Published Papers in Journals/Full papers in Conference Proceedings**

S.N.	Title with page no.	Journal/ Conference proceedings	ISSN/ ISBN No.	Whether peer reviewed. Impact factor, if any	Whether you are first/principal/corr esponding author/supervisor/ mentor	Self- Assessed Score
1						
2						
3						
4						
5						
6						
7						
8						

G. A. (ii) \*Books, Chapters in books, other than refereed journal articles.

S.N.	Title	Type of book (text/reference)	ISSN/ISBN No. and publisher	Whether peer reviewed	No. of authors	Self-Assessed Score

G. A (iii) \*Patents, if any (One patent will be considered equivalent to one publication in refereed journal)

S.N.	Details of patent	Self-Assessed Score

\* Maximum upto 150 reduced to 15, on division by 10. Out of 15, a maximum of 5 marks be given for publication of books. A book below undergraduate level will not be considered.

**SCORES FOR PUBLICATIONS/PATENTS TO BE FILLED BY THE CANDIDATE**

**Brief Explanation:** The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

S.N.	Score	Engineering/Agriculture/ Veterinary Science/Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/ Physical education/Management	Max. points for University and college teacher position
III (A)	Research Papers (Published in Journals)	Refereed Journals*	Refereed Journals*	15 / Publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10 / Publication

<b>III (B)</b>	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter
		Chapters in knowledge based Volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5 / Chapter

**NOTE:** The score for joint publications (books/chapters in books) will be calculated in the following manner:

“Of the total score for the relevant category of publication by the concerned candidate, the first/principal author and the corresponding author/ supervisor/ mentor would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.”

It is clarified that the points are to be shared equally and not to be divided equally:

For example, if a paper has 'M' authors, which are amongst the first/principal author, the corresponding author/supervisor/mentor and 'N' remaining authors, then each of 'M' authors will get 60% marks each (say M-1 or M-2 or M-3 etc. will get 60% marks each) and the remaining authors will get 40% marks each (say N-1 or N-2 or N-3 etc. will get 40% marks each).

**G. A. (iv) Research Guidance**

S.N.	Number Enrolled	Thesis Submitted	Degree Awarded
<b>M. Phil or Equivalent</b>			
<b>Ph.D or Equivalent</b>			

**G. A.(v) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes if any**

S.N.	Programme	Duration	Organised by

**G. A. (vi) Papers presented in Conferences, Seminars, Workshops, Symposia if any**

S.N.	Title of the paper presented	Title of Conference/Seminar etc	Date(s) of the event	Organized by	Whether International/National/State/Regional /University or College Level

**G. A.(vii) Invited Lectures and Chairpersonships at National or international Conference/ Seminars**

S.N.	Title of Lecture/ Academic Session	Title of Conference/Seminar etc	Date(s) of the event	Organised by	Whether International/ National

G. (B) **\*\*Academic Distinctions**

S.N.	Detail	Self Assessed Score

\*\* 1 mark each for: 1<sup>st</sup> rank in Bachelor's degree; 1<sup>st</sup> rank in Master's degree; Science Olympiad Medalist; INSA Young Scientist Medal; ISCA Medal for Best paper; Junior/Senior Outstanding scientist Award by ICCR; Sangeet Natak Academy Award; INSPIRE; KVPY and/or NTS Scholarship; National Honour by ICSSR or equivalent national agencies; AIR/Doordarshan rankings - A and above; Any other prestigious National/International Award/recognition (Maximum upto 5 marks)

G. (C) (i) **\*\*\*Teaching Experience (Only UG Classes)**

S.N.	Subjects/Papers taught	From	To	Self Assessed Score

G. (C) (ii) **\*\*\*Teaching Experience (UG & PG Classes or only PG classes)**

S.N.	Subjects/Papers taught	From	To	Self Assessed Score

**Note:** For Regular/Temporary/Ad hoc/Contract teachers having workload of at least 10 hrs. per week, the allocation of marks would be as under:

\*\*\*  $\frac{1}{2}$  mark for each half year/semester of teaching of **Undergraduate Classes** only; and  
 1 mark for each half year/semester for teaching **Under-graduate as well as Post-graduate classes or only Post-graduate classes, upto a maximum of 5 marks**  
 (more than four and a half months will be taken as a semester)

For Guest Faculty/Part-time teachers the allocation of marks would be half of the marks, as mentioned above.

The teaching experience to be counted in an academic year should consist of the total period for which a candidate has worked irrespective of break/s. The experience be counted from the date of eligibility or the appointment is approved by the concerned University, whichever is earlier.

G. ( D) ## Post doctoral Fellowship/Post-doctoral Project

S.N.	Name of Funding Agency and period for which Fellowship/Project is sanctioned Name of the Project	Total amount sanctioned for project or Amount of Fellowship per month	Actual period worked		Self Assessed Score
			From	To	

## **1 mark** for each half academic year/semester for Post-doctoral fellowship/Post-doctoral Project from a public funding agency in India/Post-Doctoral fellowship from some foreign country/University, **upto a maximum of 5 marks.**

H. **Membership of Professional Societies, if any :**

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I. **Paragraph of self-evaluation regarding different fields of activity relating to the job (maximum 100 words):**

---



**J. Referees:**

These should be professionally competent persons, well acquainted with some aspects of the applicant's training, accomplishments, capability and character. For applicants having done post-doctoral and/or doctoral research, the research supervisors must be listed. At least three Testimonials obtained from these referees be attached to the application form.

	Name	Occupation/Position	Address	E.mail and Tel./Mobile No.
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

**J. Additional Information: (No annexure need be enclosed )**

\_\_\_\_\_

**L. List of Enclosures:**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_ 8. \_\_\_\_\_

**M. Declaration: I solemnly declare that:**

- i) The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the Panjab University, Chandigarh.
- ii) I have never been dismissed either from Govt. or from University, College or other Public or Private Organisation service.
- iii) I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

-----

Signature of Applicant

-----  
Signature of Employer  
With Official Seal

**For Assistant Professor**

**FORMAT OF EXPERIENCE CERTIFICATE**

This is to certify that \_\_\_\_\_  
S/o, D/o \_\_\_\_\_ has been working/has worked as  
Assistant Professor (Regular/Temporary/Ad hoc/Contract/Guest Faculty/  
Part-time) in the consolidated salary/pay-scale of ₹ \_\_\_\_\_  
(mention consolidated salary/pay-scale) w.e.f. \_\_\_\_\_ to \_\_\_\_\_.

This is further certified that he/she has been taking/has taken the  
assigned \_\_\_\_\_ hours per week workload for teaching Under-graduate/  
Post- graduate/both Under-graduate and Post-graduate classes during the  
above mentioned period.

**Full Signature of Authority  
with Official Stamp**

**Full Name, Designation and Address of the Authority**

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**For Assistant Professor**

**For Candidates working in Distance Education Centres  
and Open Schools of the Universities**

**FORMAT OF EXPERIENCE CERTIFICATE**

This is to certify that \_\_\_\_\_  
s/o, d/o \_\_\_\_\_ has been  
working/has worked as Assistant Professor (Regular/Temporary/Ad-  
hoc/Contract/Guest Faculty/Part-time) in the consolidated salary/pay-scale of  
Rs. \_\_\_\_\_ (mention consolidated salary/pay-scale) w.e.f.  
\_\_\_\_\_ to \_\_\_\_\_.

This is further certified that he/she has been taking/has taken the assigned  
hours \_\_\_\_\_ per week for Lesson writing, Lesson vetting and teaching workload  
during the Personal Contact Programme (PCP) for teaching Under-graduate/Post-  
graduate/both Under-graduate and Post-graduate classes during the above mentioned  
period.

**Full Signature of Authority  
With Official Stamp**

**Full Name, Designation and Address of the Authority**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## APPENDIX

### Norms of work of teachers of Correspondence Courses

1. The duties of a teacher will include the following:-
  - (a) Teaching under personal contact programmes and such other teaching work as may be assigned by the University.
  - (b) Editing, writing, revising, translating lessons and other reading materials.
  - (c) Correction of student response-sheets.
  - (d) Such other work as may be assigned by the department in connection with teaching.
  - (e) The obligation to take classes will be as relevant on Sundays and other holidays as on working days. In case the teachers are required to take personal contact programme classes on Sundays and/or other holidays, they will be permitted to avail of compensatory leave.
  - (f) If necessary, a teacher will also be required to take classes outside the headquarters, whenever personal contact programmes are arranged by the Directorate of Correspondence Courses.
  - (g) Every teacher shall maintaining a record of work done by him termwise and shall submit the same to the department.
2. Each teacher shall be available on each working day in the institute for such period as may be specified by the University. The prescribed period should not be less than five hours.
3. A teacher will also be required, if necessary, to work during vacations to prepare reading materials, for reading of proofs, etc.
4. A teacher will be entitled to compensatory leave as per the University rules, if he is required to work during vacations or holidays. The work done by the teacher during such periods shall count towards work done by him.

5. The norms of workload for teachers at the undergraduate level may be as under:-
- (a) Evaluation of response-sheets (10 per only)
  - (b) Preparation of lessons (each lesson being equivalent to one week's work)
  - (c) Editing of lessons (equivalent to three day's work).
  - (d) Contact programmes (actual number of hours).
  - (e) Guidance to students (actual number of hours).
  - (f) Three lectures each of one hour or four lectures of 45 minutes each (equivalent to one day's work).
6. The norms of workload for teachers at the postgraduate level may be as under:-
- (a) Preparation of each guideline to be equivalent to one week's work.
  - (b) Editing of a guideline to be equivalent to ½ day's work.
  - (c) Contact programmes (actual number of hours).
  - (d) Guidance to students (actual number of hours).
  - (e) Two lectures each of one hour or three lectures of 45 minutes each to be equivalent to one day's work.

.....

Template recommended to be followed for the selection of Assistant Professor in the Teaching Departments of Panjab University, Chandigarh

Academic Record & Research Performance					Assessment of Domain Knowledge & Teaching Skills			Interview	Final Score (Total weight-ages 100)	Remarks
50%					30%			20%		
Academic Record@		Research Performance								
Bachelor's Degree	Master's Degree	Ph.D. or (NET or GATE or GPAT)^ Only - 10 marks	Publications*/ Patents* (As per UGC Guidelines)	Academic** Distinction	Teaching*** Experience (PG/UG Classes)	Post-doctoral fellowship/ Post-doctoral project from a public funding agency##	Assessment of Domain Knowledge	Teaching Skills including Presentati on directly relevant to the subject appearing for interview		
(% age of marks obtained in Bachelor's degree multiplied by 0.05 i.e. out of 5)	(% age of marks obtained in Master's degree multiplied by 0.1 i.e. out of 10)	(NET or GATE or GPAT + M.Phil.# only) - 10 + %age of marks obtained in M.Phil multiplied by 0.05 (i.e. out of 5 ) Ph.D. + (NET or GATE or GPAT)^ - 15 marks								
5	10	15	15	5	5	5	10	10	20	100

# Marks for M.Phil. to be counted only if it is awarded by a University, which is recognized by the UGC or the course is approved by the Distance Education Council. No credit for M.Phil. is to be given to a Ph.D. In case of an approved Asstt. Prof./Lecturer having only M.Phil. (non-NET and non-Ph.D.) he or she will be awarded %age of marks obtained in M.Phil. multiplied by 0.05 (i.e. out of 5).

\* Maximum upto 150 reduced to 15, on division by 10. Out of 15, a maximum of 5 marks be given for publication of books. A book below undergraduate level will not be considered.

\*\* 1 mark each for: 1<sup>st</sup> rank in Bachelor's degree; First rank in Master's degree; Science Olympiad Medalist; INSA Young Scientist Medal; ISCA Medal for Best paper; Junior/Senior Outstanding scientist Award by ICCR; Sangeet Natak Academy Award; INSPIRE; KVPY and/or NTS Scholarship; National Honour by ICSSR and equivalent national agencies; AIR/Doordarshan rankings - A and above; Any other prestigious National/International Award/recognition (Maximum upto 5 marks)

\*\*\* For regular/temporary/ad-hoc/contract teachers having workload of at least 10 hrs. per week, the allocation of marks would be as under:

"1/2 mark for each half year/semester of teaching of **Undergraduate Classes** only and 1 mark for each half year/semester for teaching **Under-graduate as well as Post-graduate classes or only Post-graduate classes, upto a maximum of 5 marks (more than four and a half months will be taken as a semester).**"

However, for guest faculty/part-time teachers the allocation of marks would half of the marks, as mentioned above. Further, the teaching experience in an academic year should consist of the total period for which a candidate has worked, irrespective of the breaks and the experience be counted from the date of eligibility or the appointment is approved by the concerned University, whichever is earlier; and

## 1 mark for each half academic year/semester for Post-doctoral fellowship/Post-doctoral Project from a public funding agency in India/Post-Doctoral fellowship from some foreign country/University, upto a maximum of 5 marks.

@The score under column "Academic record" of the Template for Assistant Professors in the case of Department of **Education** and Department of **Physical Education** and Subject of **Education/Physical Education** at University School of Open Learning; Department of Evening Studies; Institute of Education Technology & Vocational Education; Department of Community Education and Disability Studies; and **wherever else applicable**, be calculated as under:

Academic Record	
Bachelor's Degree & B.Ed./ B.P.Ed. (if possessed)	Master's Degree & M.Ed./M.P.ED. (if possessed)
(Average of %age of marks obtained in Bachelor's degree and B.Ed./ B.P.Ed. (if possessed) multiplied by 0.05 (i.e. out of 5)	(Average of %age of marks obtained in Master's degree and M.Ed./ M.P.Ed. (if possessed) multiplied by 0.1 (i.e. out of 10)
5	10

^ Out of NET or GATE or GPAT, marks will be awarded only for that test which form one of the essential qualifications for the post.

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**DETAILS TO BE FILLED BY APPLICANT/CANDIDATE**

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City \_\_\_\_\_  
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- Name of Candidate: \_\_\_\_\_
- Father/Husband Name: \_\_\_\_\_

Reference No.:	3	4	5	6
*Name of the Post & Subject, if any	#Advt. No./Year	^Category	@Post Code	

\*In column 3 above: fill name of the Post & Subject, if any

#In column 4 above: fill Advt. No./Year  
e.g. 1/2015

^In Column 5 above: fill Category  
e.g. 'G' for General

'R' for Reserved: R-SC or R-ST or R-PH  
(SC- Scheduled caste, ST – Scheduled Tribe and PH – Physically Handicapped)

@In Column 6 above: fill 'T' for Teaching and 'NT' for Non-teaching

- Amount of Fee : \_\_\_\_\_
- Bank Charges: 30/- \_\_\_\_\_
- Total : \_\_\_\_\_

Signature of Depositor/Candidate

**FOR BANK BRANCH USE ONLY**

Journal No. :  
Cashier's Signature :  
Branch stamp :

**NOTE:**

- Mere deposit of fee does not entitle any candidate for employment. It will be subject to fulfillment of other conditions also.
- Fee and other details are available on University website link: <http://jobs.puchd.ac.in>

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**DETAILS TO BE FILLED BY APPLICANT/CANDIDATE**

Branch \_\_\_\_\_  
City \_\_\_\_\_  
Date of Deposit \_\_\_\_\_

- Name of Candidate: \_\_\_\_\_
- Father/Husband Name: \_\_\_\_\_

Reference No.:	3	4	5	6
*Name of the Post & Subject, if any	#Advt. No./Year	^Category	@Post Code	

\*In column 3 above: fill name of the Post & Subject, if any

#In column 4 above: fill Advt. No./Year  
e.g. 1/2015

^In Column 5 above: fill Category  
e.g. 'G' for General

'R' for Reserved: R-SC or R-ST or R-PH  
(SC- Scheduled caste, ST – Scheduled Tribe and PH – Physically Handicapped)

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City \_\_\_\_\_  
Date of Deposit \_\_\_\_\_

- Name of Candidate: \_\_\_\_\_
- Father/Husband Name: \_\_\_\_\_

Reference No.:	3	4	5	6
*Name of the Post & Subject, if any	#Advt. No./Year	^Category	@Post Code	

\*In column 3 above: fill name of the Post & Subject, if any

#In column 4 above: fill Advt. No./Year  
e.g. 1/2015

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