

TAMIL NADU WAREHOUSING CORPORATION,

82, Anna Salai, Guindy, Chennai – 32

(Telephone:044-22302300. Fax:044-22201320. E.mail:taware@dataone.in)

**Recruitment for the post of Assistants/Deputy Warehouse
Managers, Drivers, Office Assistants and Record Clerk.**

NOTIFICATION

1. ASSISTANTS/DEPUTY WAREHOUSE MANAGERS:

a) Number of vacancies : 77 (Seventy seven)

b) Scale of Pay : Rs.5,200-20,200 + Grade Pay Rs.2800/-

c) Qualifications:

- (i) A Degree in Agriculture or in Science of any recognized University with Chemistry/Zoology or Botany as main subject. (Those who studied +2 in the Higher Secondary Schools + Degree are only eligible. Those who obtained Degree through open University without passing of +2 in the Higher Secondary Schools are not eligible to apply).
- (ii) **Experience for a period of not less than two years in the category of Assistant** in any Government Department/Public/Private Sector Undertakings.
- (iii) Typewriting English (Lower) and working knowledge of Warehouse.

d) Age Limit (as on 13.11.2015):

- (i) 30 years in the case of Other Communities
- (ii) 32 years in the case of Most Backward Classes/Denotified Communities/ Backward Classes.
- (iii) 35 Years in the case of Scheduled Castes/Scheduled Tribes.

2. DRIVERS:

a) Number of vacancies : 3 (Three) (2-Permanent + 1 temporary).

b) Scale of Pay : Rs.5,200-20,200 + Grade Pay Rs.2,400/-

c) Qualifications:

- (i) Must have passed III form or VIII Std. of a recognised School.
- (ii) Must possess working knowledge of Tamil.
- (iii) Must possess a current licence issued by a competent Licensing Authority of the Government of Tamil Nadu to drive Motor Vehicles.
- (iv) **Must have had previous experience in driving motor vehicles for a period of not less than 5 years.**
- (v) **Provided preference shall be given to the person who had passed the First Aid Examination conducted by any Institution recognised by the Government of Tamil Nadu.**

d) Age Limit (as on 17.11.2015):

- (i) 30 years in the case of Other Communities
- (ii) 32 years in the case of Most Backward Classes/Denotified Communities/ Backward Classes.
- (iii) 35 Years in the case of Scheduled Castes/Scheduled Tribes.

3. RECORD CLERK (Reserved only for Scheduled Tribe):

a) Number of vacancy : 1 (One) – Reserved for Scheduled Tribe.

b) Scale of Pay : Rs.4,800-10,000 + Grade Pay Rs.1,400/-

c) Qualification:

S.S.L.C. appeared.

d) Age Limit (as on 1.11.2015):

35 Years in the case of Scheduled Tribes.

4. OFFICE ASSISTANTS:

a) Number of vacancies : 34 (Thirty four)

b) Scale of Pay : Rs.4,800-10,000 + Grade Pay Rs.1,300/-

c) Qualifications:

- (i) Passed III form or VIII Std. of a recognised School.
- (ii) Must possess working knowledge of Tamil.
- (iii) Must know cycling.

d) Age Limit (as on 17.11.2015):

- (i) 30 years in the case of Other Communities
- (ii) 32 years in the case of Most Backward Classes/Denotified Communities/ Backward Classes.
- (iii) 35 Years in the case of Scheduled Castes/Scheduled Tribes.
- (iv) No age limit in the case of Ex-Serviceman.

Applications in the prescribed format (in Excel Format) to be downloaded from the Website of www.tnwc.in, duly filled in (in Excel Format) and it should be **sent with scanned signature by e.mail to tanware@dataone.in**. **The printout of the application** along with the copies of Certificates (self attested) in support of Educational and Technical qualifications, Community, Experience, etc. should reach the Managing Director, Tamil Nadu Warehousing Corporation, 82, Anna Salai, Guindy, Chennai – 600 032 either by post or in person on or before 11.12.2015. **Applications received earlier to this Notification and after the last date of 11.12.2015 will not be considered.**

Managing Director,
Tamil Nadu Warehousing Corporation,
Chennai-32.