

## Appendix A:

Instructions for making payment through SBI Collect

Payment of Application fee for the **Advt No. 1/2016** has to be made through SBI Collect facility using Internet banking, Credit cards or Debit cards, SBI Branch.

### Fees to be paid

1. General/ OBC male candidates: Rs 100/-
2. SC/ST/PWD/ Women/ CSIR Employees candidates are **exempted** from paying application fee.

Follow the Instructions given below for making your payments.

- Click on the 'Pay fee online' link in advertisement.
- Click Checkbox to accept 'Terms & conditions'
- Then click on 'Proceed'
- Select the payment category as "Application Fee"
- Provide details of Payment (refer Screenshots) – Name, Post Applied for, Place, Name, Date of Birth, Mobile number and click "submit"
- On the next screen, verify the details and click on 'Confirm'. If there is any correction go back and do the correction.
- Now you will be taken to payment gateway
- Select appropriate 'Mode of Payment'
- Check the charges/commission applicable for selected 'Mode of Payment'
- Pay 'online' using Internet Banking/Credit Card/Debit Card and print the receipt for your record and attach a copy of the receipt with the application form.

Note: In case remittance through SBI Branch instead of above mode of payment, generate depositor challan and remit the amount in the nearest SBI branch. Attach Depositor's copy of the Payment receipt with application form.

## Step 1: Accept Terms and Conditions and Click on “Proceed” Button

STATE BANK OF INDIA [IN] <https://www.onlinesbi.com/prelogin/collecthome.htm>

**भारतीय स्टेट बैंक**  
**State Bank of India**  
*The Banker to Every Indian*

State Bank Collect

Products & Services Know More



**DISCLAIMER CLAUSE**

डिस्क्लेमर कर्मांज हिंदी में देखने हेतु [यहां क्लिक करें](#).

[Click here](#) to view the disclaimer clause in Hindi.

**Terms Used:**

- ▶ **Corporate Customer:** Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- ▶ **User:** The beneficiary making a payment to F/C/I for the services/goods availed.
- ▶ Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- ▶ Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- ▶ The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- ▶ In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

I have read and accepted the terms and conditions stated above.  
(Click Check Box to proceed for payment.)

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## Step 2: Select Application fee from Drop down menu

The screenshot displays the State Bank of India online payment portal. The browser address bar shows the URL: <https://www.onlinesbi.com/prelogin/donationdisplayfeepaymentdetails.htm>. The page header includes the State Bank Group logo and navigation tabs for 'State Bank Collect', 'State Bank MOPS', and 'Pay EPFO'. The breadcrumb trail indicates the user is in 'State Bank Collect > State Bank Collect'. The main content area shows the details for 'Central Leather Research Institute' located at 'SARDAR PATEL ROAD, ADYAR, , CHENNAI-600020'. Below this, a section titled 'Provide details of payment' contains a 'Select Payment Category \*' dropdown menu. The dropdown is open, showing a list of categories: '--Select Category--', 'RCED KANPUR', 'RCED KOLKATA', 'RCED JALANDHAR', 'RCED AHMEDABAD', 'CLAD', 'SDDC', 'EXCEL', 'CHORD', 'OTHER DIVISIONS', 'BUSINESS PROCESS DIVISION (BPD)', 'CIVIL / ELECTRIC', 'PURCHASE', 'STAFF REFUNDS/PAYMENTS', 'FINISHED LEATHER CERTIFICATION', 'TANNERY', and 'APPLICATION FEE'. The 'APPLICATION FEE' option is highlighted in blue. To the left of the dropdown, there are instructions: 'Mandatory fields are marked with an \*', 'The payment structure document if any should be in the online payment process.', and 'Date specified(if any) should be in the format DD/MM/YYYY'. The footer contains the copyright notice '© Copyright OnlineSBI' and links for 'Privacy Statement', 'Disclosure', and 'Terms of Use'. The date and time '14-Jan-2015 [05:34 PM IST]' are displayed in the top right corner.

**Step 3: Fill in Applicant Name, Select Post Applied for, Place, Name, Date of Birth, Mobile No, Enter the text as shown in the image and Click “Submit” Button**

State Bank Group

State Bank Collect | State Bank MOPS | Pay EFTO

You are here: State Bank Collect > State Bank Collect

State Bank Collect

- Confirm NEFT Txn
- Reprint Remittance Form
- Payment History

**State Bank Collect**

**Central Leather Research Institute**  
SARDAR PATEL ROAD, ADYAR , , CHENNAI-600020

Provide details of payment

Select Payment Category \* APPLICATION FEE

Applicant Name \*

Post applied for \* Jr Steno

Place \*

Amount \*  Fixed-Rs.100

Remarks

Please enter your Name, Date of Birth & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name \*

Date of Birth \*

Mobile Number \*

Enter the text as shown in the image \*

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⚡ Mandatory fields are marked with an asterisk (\*)  
⚡ The payment structure document if available will contain detailed instructions about the online payment process.  
⚡ Date specified(if any) should be in the format of 'ddmmyyy'. Eg., 02082008

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State Bank Group

State Bank Collect | State Bank MOPS | Pay EFTO

You are here: State Bank Collect > State Bank Collect

State Bank Collect

- Confirm NEFT Txn
- Reprint Remittance Form
- Payment History

**State Bank Collect**

**Central Leather Research Institute**  
SARDAR PATEL ROAD, ADYAR , , CHENNAI-600020

Provide details of payment

Select Payment Category \* APPLICATION FEE

Applicant Name \* sat

Post applied for \* Jr Steno

Place \* chennai

Amount \* 100 Fixed-Rs.100

Remarks

Please enter your Name, Date of Birth & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name \* sat

Date of Birth \* 15/1/1970

Mobile Number \* 9840904656

Enter the text as shown in the image \*

CC2EE  CC2EE


⚡ Mandatory fields are marked with an asterisk (\*)  
⚡ The payment structure document if available will contain detailed instructions about the online payment process.  
⚡ Date specified(if any) should be in the format of 'ddmmyyy'. Eg., 02082008

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## Step 4: Verify the details and click “Confirm” Button

The screenshot shows the State Bank of India online portal interface. The browser address bar displays "STATE BANK OF INDIA [IN] https://www.onlinesbi.com/prelogin/lastfivebxndetails.htm". The page header includes the "State Bank Group" logo and an "Exit" button. A navigation menu at the top contains "State Bank Collect", "State Bank MOPS", and "Pay EPFO". The breadcrumb trail reads "You are here: State Bank Collect > State Bank Collect".

The main content area is titled "State Bank Collect" and shows the date "15-Jan-2015 [09:07 AM IST]". A sub-header reads "Verify details and confirm this transaction". A table of transaction details is displayed:

	<b>Govt Department Name</b>	Central Leather Research Institute
	<b>Category</b>	APPLICATION FEE
	<b>Applicant Name</b>	sat
	<b>Post applied for</b>	Jr Steno
	<b>Place</b>	chennai
	<b>Amount</b>	100
	<b>Total Amount</b>	INR 100.00
	<b>Remarks</b>	

Below the table, a lightbulb icon is followed by the text: "Please ensure that you are making the payment to the correct payee." At the bottom of the transaction details box are two buttons: "Confirm" and "Cancel".

The footer of the page contains "© Copyright OnlineSBI" on the left and "Privacy Statement | Disclosure | Terms of Use" on the right.

## Step 5: Select the Mode of payments from the options

1. Net Banking
2. Card Payments ( Debit / Credit card )
3. SBI Branch

- Attach the Copy of the payment receipt with the application form.
- In case of payment through SBI Branch attach copy of Depositor copy of the payment receipt with the application form

