



INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

VACANCY

Direct Recruitment of Non-faculty Staff for IIM, Lucknow

The Indian Institute of Management, Lucknow invites applications for the following posts for **Indian Institute of Management, IIM Road, Prabandh Nagar, Lucknow** on direct recruitment basis: -

Name of Post	Pay Band + Grade Pay	Number of posts					Total	Qualifications & Experience:
		ST	SC	OBC	GEN			
Sr. Research Assistant (Systems) (1 post) Maximum Age Limit- 35 Yrs	Pay Band Rs. 9,300-34,800/- + GP Rs.4200/-	-	-	-	01	01	Essential – Postgraduate degree in the field of IT with a minimum of 60% marks from a recognized University/Institution. Should have at least 5 years relevant experience preferable in academic Institutions.	
Senior Nursing Assistant (2 posts, one for female and one for male) Maximum Age Limit- 35 Yrs	Pay Band Rs.5200-20,200/- + GP Rs.1900/-	-	-	-	02	02	Essential – Diploma/Certificate or equivalent in Nursing/GNM (3 years course) from an institution recognized by UP Medical faculty or any other recognized body and also registration with UP Nurses and Midwives Council or from any other registered body. Candidate should have at least 1-2 years clinical experience as on the closing date of application. Candidates selected have to compulsorily stay in the Campus. An unfurnished accommodation will be provided as per entitlement.	
Lower Division Clerk Maximum age limit-18 to 30 years. (3 Posts)	Pay Band Rs.5200-20,200/- + GP Rs.1900/-	01	-	-	02	03	Essential - Bachelor's degree in any discipline with minimum 50% of marks with proficiency in computer operation with minimum 35 w.p.m. in English/30 w.p.m. in Hindi typing on computer. Desirable - 1-2 Years relevant experience in handling establishment/accounts/purchase/stores/academics examination matters.	

GENERAL CONDITIONS:

- 1) All other allowances are as applicable to Central Govt. employees stationed at Lucknow.
- 2) Persons working in Central Government/State Government/Public Sector Undertakings/Autonomous Bodies etc. should send their applications either through proper channel or should furnish 'No Objection Certificate' at the time of written test/interview.
- 3) Crucial date for determining the age limit shall be the closing date for the receipt of applications from the candidates. The age limit is relaxable to candidates belonging to SC/ST/OBC/PWD category as per Central Govt. rules for which Applicants have to attach the necessary certificates as prescribed by the Govt. of India.
- 4) Applicants who are on the role of IIM, Lucknow in any manner (regular/contract) and fulfill the eligibility criteria will be given age relaxation upto the period they served the Institute subject to a maximum of 5 years.
- 5) Mere fulfilling of the minimum advertised qualification and experience requirements **do not** automatically entitle an applicant to be called for written test/interview.
- 6) All the applications received within the due date in response to this advertisement shall be considered by a Screening Committee and **ONLY** the candidates recommended by the Screening Committee will be called for written test/interview. The decision of the Institute will be final and the Institute will not entertain any correspondence in this respect.
- 7) **Selection Process for Sr. Research Assistant (Systems)** – Through interview.
- 8) **Selection Process for Sr. Nursing Assistant** – Candidates' awareness on basic knowledge of clinical procedures including nursing jobs and understanding on his/her role in an organization will be evaluated through written test.
- 9) **Selection Process for Lower Division Clerk** – Written test will be conducted for the post to check the candidates' skill in numerical aptitude (basic arithmetic skill), General intelligence, English language (basic knowledge) and general awareness. The question paper would be of objective types containing 25 questions each on the above areas and of 90 minutes durations.
- 10) The candidates are required to pay a non-refundable application fee of Rs.500/- (five hundred only) in the form of demand draft in favour of Indian Institute of Management, Lucknow payable at Lucknow. Fee once paid shall not be refunded under any circumstances. There would be no fee for SC/ST/PWD candidates.
- 11) The number of posts may be increased or decreased as per requirement of the Institute.
- 12) IIM, Lucknow reserves the right not to fill any or all the posts, if it desires so.
- 13) Canvassing in any form will be a disqualification.
- 14) Legal disputes if any will be restricted within the jurisdiction of Lucknow (UP) only.

How to apply:

Interested and eligible candidates may submit their application **ONLY** in the prescribed ***Application Form*** available in the Institute's website (www.iiml.ac.in) along with self-attested photocopies of certificates relating to educational qualifications, experience etc. and a recent passport size photograph affixed on the application. **Last date for receipt of Applications to the undersigned is 11th July, 2016.**

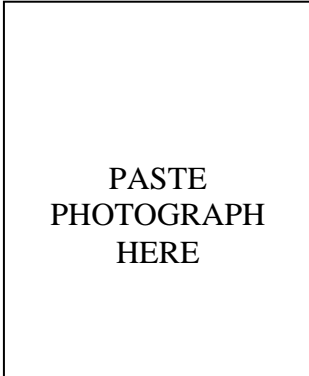
CHIEF ADMINISTRATIVE OFFICER
Indian Institute of Management
Prabandh Nagar, IIM Road
Lucknow – 226 013



**INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW
APPLICATION FORM**

POST APPLIED FOR

1. NAME _____
2. FATHER'S/
HUSBAND'S NAME _____
3. PERMANENT
ADDRESS _____



TELEPHONE NO. _____

4. ADDRESS
FOR
COMMUNICATION _____

TELEPHONE NO. _____

E-MAIL _____

5. DATE OF BIRTH _____ SEX : MALE / FEMALE

6. A. CASTE _____ SUB-CASTE _____

B. WHETHER BELONGS TO GEN./SC/ST/OBC/EX-SERVICEMEN _____

C. WHETHER PHYSICALLY HANDICAPPED: YES/NO, IF YES, PLEASE SPECIFY
VH/HH/OH.....
(attach the documentary proof, if belongs to SC/ST/OBC/PH categories)

7. IDENTIFICATION MARKS _____

8. NATIONALITY _____

9. GENERAL CONDITION OF HEALTH
NORMAL/ HANDICAPPED (SPECIFY DETAILS) _____

HEIGHT _____ WEIGHT _____ BLOOD GROUP _____

10. MARITAL STATUS: MARRIED / UNMARRIED
OTHER (SPECIFY) _____

11. IF MARRIED, IS SPOUSE EMPLOYED/ NOT EMPLOYED
IF EMPLOYED, WHERE (GIVE COMPLETE ADDRESS) _____

12. DETAILS OF CHILDREN:

Name	Gender	DoB/Age
_____	_____	_____
_____	_____	_____

13. EDUCATIONAL QUALIFICATIONS:

Name of the Examination Passed	Year of Passing	Marks details		% of marks	Name of the Board/ University	Subjects Taken	Div
		Max marks	Marks obtained				

14. SPEED IN TYPEWRITING English _____ w.p.m Hindi _____ w.p.m

15. SPEED IN SHORTHAND English _____ w.p.m Hindi _____ w.p.m

16. TOTAL EXPERIENCE : YEAR (S) _____ MONTH (S) _____
(Work Experience in chronological order, starting with the first job:- Attested copy of proof of each experience to be attached)

Name & Address of Employer	Post held	Scale of pay & GP	Period of service				Nature of work & level of responsibilities (please attach separate sheet, if needed)
			From	To	Total experience		
					Year	Month	

