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| E:\LARPM\LOGOS\logo.jpg | **CENTRAL INSTITUTE OF PLASTICS ENGINEERING & TECHNOLOGY (CIPET)**  (Department of Chemicals & Petrochemicals  Ministry of Chemicals & Fertilizers, Govt. of India)  CIPET Head Office, T.V.K Industrial Estate, Guindy, Chennai – 600 032  Website: [www.cipet.gov.in](http://www.cipet.gov.in) |
| **APPLICATION FORM FOR PRINCIPAL** | |

1. Post applied for

1. Full Name

(in block letters)

1. Date of Birth Blood Group

1. Community

(SC/ST/OBC/GEN)

1. Whether Physically Challenged Yes No

If yes, state % of disability

(certificate to be enclosed)

1. Sex Male Female Others
2. Marital status Married Single Others
3. Nationality Religion
4. Mother tongue
5. (a) Name and Address of Mother & Father

(b) Name of Spouse (if applicable)

(c) If spouse is employed,

Give employment details

1. Postal address for correspondence

with pincode

1. Postal address of the present employer

with pincode

Telephone No.(House) ) Personal Mobile

Personal E-mail Website

1. Permanent Address

1. Were you at any time declared medically unfit; asked to submit your resignation; discharged or dismissed from Govt./Semi-Govt./Autonomous Body or Private Service?

If yes, give details in a separate sheet.

1. Have you ever faced any Vigilance Enquiry or enquiry by anti-corruption bureau/Central Bureau of Investigation or any other Investigative Organization

Yes No

If Yes: Please indicate in brief, the details of the Vigilance Enquiry and outcome thereof in separate page

1. Academic Qualifications:

(Please attach photocopies of Degree Certificates including Date of Birth proof only. Copies of semester-wise mark sheets need not be attached)

Give particulars in a chronological order starting with High School Certificate to Post Graduation and Ph.D.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of Course / Degree / University / Board** | **Subject/**  **Specialization** | **Mode of study**  **Full Time /**  **Part time / Correspondence** | **Class** | **% of Marks/ CGPS**  **Period of Study** | **Year of Passing** |
|  |  |  |  |  |  |  |

1. Employment details: (Give particulars in ascending chronological order starting from the first employment – Mention Post – Qualification experience only)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Employer** | **Position held** | **Pay Scale & Gross Salary** | **Place / State of Employment** | **Period of Employment**  **(Month/Year)** | |
|  |  | **From** | **To** |
|  |  |  |  |  |  |  |

*NB: If self-employed, please indicate average monthly income*

1. Title of your Ph.D. /M.Tech Thesis (whichever is applicable) (Enclose abstract of thesis)

|  |  |  |
| --- | --- | --- |
| **Degree** | **Title of Thesis** | **University** |
| 1. Ph.D. |  |  |
| 2. M.Sc./M.E./ M.Tech. |  |  |

1. If you claim Experience, please furnish details on the following,

*(please include lists in separate sheets)*

1. ***ACADEMICS***

* Field of specialization
* Indicate sub-area *(include separate sheets, if required)*
* University approved Teaching Total No. of Years

Experience

UG Level PG Level

* New Curriculum developed:
* Specialized Courses developed:
* Refresher Course, Methodology, Workshops,

Training, Faculty Development Programs

organized / attended

* Research Publications (last 05 years):
* Researh Guidance: Ph.D M.Tech M.Phil B.Tech
* Research Projects

Minor projects completed / on going : \_\_\_\_\_\_\_\_\_\_\_\_\_

Major projects completed / on going : \_\_\_\_\_\_\_\_\_\_\_\_\_

* State / National / International Conferences / Seminars / Workshops / Organized :

a) State Level Conferences / Seminars /Workshops : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b) National Level Conferences / Seminars /Workshops : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c) International Level Conferences / Seminars/ Workshops : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

d) State Level Conferences / Seminars / Workshops : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***TECHNOLOGY SUPPORT***

* Field of specialization
* Indicate sub-area (include separate sheets, if required)
* No. of products / prototype developed *(give details)*
* Innovations in technology:
* Industrial tie-ups / collaboration:
* Teaching-Learning- Evaluation Technology

Programmes, Soft Skills Development

Programmes:

* New shop-floors developed:
* Consultancies & Projects: Govt. Private
* Research Publications (last 05 years):
* Researh Guidance *(if any)*:

1. ***RESEARCH***

* Field of specialization
* Indicate sub-area (include separate sheets, if required)
* Research Publications: National International

*(mention Authors, Title, Journal, Year, Volume & Page nos. and Impact factor)*

* Sponsored Research Projects: Completed On-going
* Consultancy services: Completed On-going
* Text Books / Chapters published:
* Thesis supervised: Ph.D M.Tech
* Short Term Courses conducted:
* Specialized Courses developed:
* Refresher Course, Methodology, Workshops,

Training, Faculty Development Programs attended

* Lecture/Special Lecture delivered
* Patents (awarded / applied)

1. Administrative skills & capabilities (please mention the position held and nature of work)

1. Extra - Curricular and extension activities:

* Participation in N.S.S. activities :
* Participation in University - Industry Interaction :
* Participation in Sports activities at university / State level :
* Participation in any other activities such as Rector of the Hostel , etc :
* Sports Winners at Zonal, Inter-Zonal state and :

National level Tournaments

* Any other work :

1. Current Membership of Professional Bodies and Awards / Scholarships received (if any) :

a) Membership of Professional Bodies (National / International Level)

b) Other Achievements (National / International)

1. (a) Outline few project proposals that you would like to submit to various funding agency on joining CIPET. *(A brief write up may be given as Annexure – I)*

(b) Specialized area you would like to strengthen on joining CIPET. *(A brief write up may be given as Annexure – II)*

(c) Justify your candidature for the applied post. *(A brief write up may be given as Annexure – III)*

1. Knowledge of foreign languages
2. Overseas assignment / training
3. Reference

Responsible persons not related to the applicant but closely acquainted with the applicant

|  |  |
| --- | --- |
| **Name and Designation** | **Address** |
|  | Phone: Fax:  Email: |
|  | Phone: Fax:  Email: |

1. Last drawn pay details (Salary Certificate to be attached)

|  |
| --- |
| Pay in the Pay Band Rs. Scale of Pay:  Grade Pay Rs.  D.A./I.D.A. Rs.  H.R.A. Rs.  Any Other All.(1) Rs.  Any Other All.(2) Rs.  Total Gross Salary Rs. |

1. Notice period / No. of days likely to be availed for relieve from parent organization on selection:
2. (a).Details of relatives working at CIPET, if any :

(b) Any other information you may like to furnish to CIPET:

1. Social / Political / Religious Affiliations of the Candidate if any, Mention the name and clear details about the affiliations:
2. Copies of documents enclosed:

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**DECLARATION**

I Declare that the Entries made in the Columns of this proforma are correct and true to the best of my knowledge and nothing has been either concealed or misrepresented by me. In case of any misrepresentation, I understand that employment if any gained, is liable for termination.

Place: **Signature**

Date:

**-------------------------------------------------------------------------------------------------------------------------------**

**Forwarding of Application through proper channel: (To be filled in by the forwarding authority).**

**(Applicable for Candidates from Central/State Govt./PSU/Autonomous/Quazi-Govt. only)**

Date: \_\_\_\_\_\_\_\_

*Forwarded to the Sr. Officer(Admn./HR), Central Institute of Plastics Engineering & Technology (CIPET), Head Office, Guindy, Chennai*

The applicant has been working in this Office / Organization / Institute / University as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ since and is still in service. We have No Objection to his/her candidature being considered for the post he / she is applying.

Place: **Signature**

(Name & Designation with seal)

**N.B.: 1). Use separate sheets wherever necessary while filling application form above.**

**2). All entries in this application form shall be neatly typed.**