

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA

DATED: 02-04-2016

**PUBLIC NOTICE**

Applications are invited strictly on the **enclosed proforma** to fill up the 4 posts of Process Servers and 11 posts of Peon/Mali/Chowkidar, uptill **16.04.2016 (Saturday)** by **04:00 pm**. For details please visit the website of this office i.e **<http://ecourts.gov.in/patiala/history>** under the heading **"RECRUITMENT"**

  
DISTRICT & SESSIONS JUDGE  
PATIALA

**TO BE SUBSTITUTED WITH SAME NUMBER AND DATE**

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA

DATED: 02.04.2016

**PUBLIC NOTICE**

Applications are invited strictly on the enclosed proforma alongwith testimonials and one recent passport size photograph duly signed by the candidate with complete bio-data up till **16.04.2016 (Saturday) by 04:00 pm** for filling up the following vacant posts. The qualification and other criteria to fill up these posts are as under:-

Post	No. of posts	Qualification	Age as on 01.01.2016
Process Server	04 Total (3 Gen) (1 SC)	The candidate should be Matriculate with the knowledge of Punjabi.	18 to 37 years for General Category. Relaxation of age will be given to the candidates of reserved categories as per rules/instructions of the Hon'ble High Court as well as Punjab Government.
Peon	11 Total (5 Gen) (3 SC) (1 BC) (1 Ex-Serviceman) (1 PHC)	The candidate should be Middle pass and should have knowledge of Punjabi.	18 to 37 years for General Category. Relaxation of age will be given to the candidates of reserved categories as per rules/instructions of the Hon'ble High Court as well as Punjab Government.

**NOTE:**

- 1- If no suitable candidate is available for the reserved category post, then the post will be filled up from amongst General Category candidates.
- 2- The **DATE(S) OF INTERVIEW FOR THE POST OF PEONS/PROCESS SERVERS WILL** be intimated later on the website of this office i.e <http://ecourts.gov.in/patiala/history> under the heading "**RECRUITMENT.**
- 3- The candidate will have to apply separately for each post as mentioned above.
- 4- Attested copies of relevant testimonial i.e proof of qualification, Date of Birth, Category belong to, one recent passport size photographs must be attached with the prescribed application form. Applications should reach in the office of the undersigned **by 04:00 pm on 16.04.2016.**
- 5- **Applications without prescribed proforma, copies of relevant testimonials and that received after 16.04.2016 will not be entertained and will summarily be rejected, no separate intimation will be given in this regard.**
- 6- Application form be filled up in CAPITAL letters only.
- 7- Number of above-said posts can be increased or decreased on both sides.
- 8- In case of cancellation/postponement of test for the aforesaid posts, due to administrative reasons, this office shall not be responsible.
- 9- Merely satisfying the eligibility criteria do not entitle a candidate to be selected. This office reserve the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the public notice.
- 10- No separate T.A/D.A will be given to the candidates appearing for the Interview.

  
DISTRICT & SESSIONS JUDGE  
PATIALA

**Endst.No.2253 /EB**

**Dated 02.04. 2016**

- 1- All the District and Sessions Judges, in the State of Punjab, through e-mail with the request to obtain and send the applications alongwith service record of retrenched/surplus officials, if any to this office on or before the date mentioned above.
- 2- The District Employment Officer, Employment Exchange, Patiala, Nabha, Rajpura and Samana, for sending the list of eligible candidates by date mentioned above.
- 3- Daftri of this office with the directions to display this notice on the notice board of this Court as well as notice boards of all the Courts at Patiala
- 4- The Addl. Civil Judges, (Sr.Divn.), Rajpura, Samana, Nabha, to display the notice on the notice board of their respective Courts.

  
DISTRICT & SESSIONS JUDGE  
PATIALA

**APPLICATION FOR THE POST OF \_\_\_\_\_ IN THE OFFICE OF  
DISTRICT & SESSIONS JUDGE, PATIALA.**



To  
The District & Sessions Judge,  
Patiala.

- 1- Name (in Block Letters) \_\_\_\_\_
- 2- Fathers/Husbands Name: \_\_\_\_\_
- 3- Age as on 01.01.2016 \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
- 4- Date of Birth \_\_\_\_\_
- 5- Communication Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6- Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 7- Contact No. \_\_\_\_\_
- 8- E-MAIL Address \_\_\_\_\_
- 9- Category \_\_\_\_\_  
(attach proof)
- 8- Educational Qualification (Matric onwards)

Name of Examination	Board/University	Year of Passing	Marks secured/Total Marks	% age of marks
10 <sup>th</sup> /Matriculation				
Graduation				
Post Graduation				
Other				

**Note:- GRADES SHOULD BE CONVERTED INTO PERCENTAGE AS PER CRITERIA OF THE CONVERTED BOARD/UNIVERSITY.**

- 10- Experience, if any (in detail) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration:-**

I hereby certify that the above said particulars are correct and true to the best of my knowledge and nothing has been concealed therein and in the case found false, my candidate will be liable to be rejected.

**Signature of the Applicant.**