

**GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
OFFICE OF THE DIRECTOR GENERAL
SASHASTRA SEEMA BAL
EAST BLOCK-V, R.K. PURAM, NEW DELHI-110066**

ADVERTISEMENT NO.293/RC/SSB/RECTT./CTs/2016

Applications are invited from Indian citizens for filling up the following posts of Group-‘C’ Non-Gazetted, (Combatised) in **Sashastra Seema Bal, Ministry of Home Affairs, Government of India**. The posts are temporary, but likely to continue. Selected candidates are liable to serve anywhere in India or outside the territory of India and will be governed by SSB Act and Rules.

2. Nationality/Citizenship:-

(i) For the post of Constables (Cook, Washerman, Barber, Safaiwala & Water Carrier):-

(a) A Citizen of India only.

(ii) For the post of Constable (Driver):-

- (a) A Citizen of India, or
(b) A Subject of Nepal, or
(c) A Subject of Bhutan.

3. VACANCIES: - The details of vacancies are as follows:-

Sl. No.	Name of Posts	Post Code	UR		OBC		SC		ST		Total
			UR	UR Ex-SM	OBC	OBC Ex-SM	SC	SC Ex-SM	ST	ST Ex-SM	
1.	Constable (Driver) only for male candidates	19	208	24	70	08	295	33	84	09	731
2.	Constable (Cook) male	22	162	18	84	09	46	05	22	03	349
	Constable (Cook) female		30	00	16	00	09	00	05	00	60
3.	Constable(Washerman) male	23	62	07	31	03	17	02	09	39	170
	Constable (Washerman) female		15	00	09	00	03	00	03	00	30
4.	Constable (Barber) male	24	29	03	13	00	07	05	03	22	82
	Constable (Barber) female		08	00	04	00	03	00	00	00	15
5.	Constable (Safaiwala) male	25	70	08	34	04	19	02	10	29	176
	Constable (Safaiwala) female		14	00	09	00	04	00	03	00	30
6.	Constable (Water Carrier) male	26	180	19	93	10	54	07	26	06	395
	Constable (Water Carrier) female		15	00	09	00	03	00	03	00	30
Grand Total											2068

***UR: Un-Reserved, SC: Schedule Caste, ST: Schedule Tribe, OBC: Other Backward Class and Ex-SM: Ex-Servicemen.**

Note:-

- i) Vacancies reserved for Ex-Servicemen will be filled by the candidates of open category within the respective quota, if suitable candidates of Ex-Servicemen are not available.
- ii) The vacancies are subject to change and may increase or decrease without any notice.
- iii) SC/ST/OBC candidates who fulfill eligibility criteria of Un-Reserved Category may apply against the Un-Reserved category for posts where no vacancies are reserved for SC/ST/OBC candidates.

4. **PAY SCALE AND OTHER ALLOWANCES:-** The above posts carry pay in Pay Band-1 `5200-20200/- + Grade Pay `2000/-, Dearness Allowance, Ration Money, Washing Allowance as admissible, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowance as admissible in SSB from time to time under the rules.

5. **ELIGIBILITY CONDITIONS-**

Name of Post	Age	Essential Educational & Professional Qualification
Constable (Driver)	21 to 27 years	i) Matriculation or equivalent from a recognized Board. ii) Must possess valid Heavy Vehicle Driving license.
Constables (Cook, Washerman, Barber, Safaiwala & Water Carrier)	18 to 23 years	i) Matriculation or equivalent from a recognized board with (a) Two years Diploma from recognized Industrial Training Institute in the trade or similar trade or (b) One year certificate course from a recognized Industrial Training Institute or Vocational Institute with at least one year experience in the trade; or (c) Two years work experience in respective trade; ii) Must qualify trade test.* <u>DESIRABLE:-</u> Multi-skilled candidates will be given preference.

* The candidate must qualify trade test during recruitment process.

NOTE:-

i) The crucial date to determine age will be **the closing date of receipt of applications i.e. 30 days from the date of publication of this advertisement in the Employment News.**

ii) The candidates must fulfill all eligibility conditions and should be in possession of all certificates as on the **last date of receipt of application i.e. 30 days from the date of publication of this advertisement in the Employment News.** Candidates appearing in the examination/awaiting result, not in possession of educational certificates need not apply.

iii) All educational & professional qualification certificates other than Central Board/State Board should be accompanied with Government notification declaring the equivalence of such qualification for service under Central Government.

iv) Only date of birth as recorded in the Matriculation certificate will be accepted for determining the age.

6. **AGE RELAXATION:-**

(i) Age relaxations applicable to different categories of eligible candidates, are as under:-

Sl. No.	Category	Age Relaxation permissible over and above the upper age limit
1.	SC/ST	5 years
2.	OBC	3 years
3.	Ex-Servicemen (UR/General)	3 years after deduction of the military service rendered from the actual age.
4.	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5.	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6.	Government servant	**05 years
7.	Candidate who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December 1989. (Unreserved/General).	5 years
8.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December 1989.(OBC).	(3+5) 8 years
9.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December 1989 (SC/ST).	(5 + 5) 10 years
10.	*Children/dependent of victims killed in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved/ General)	5 years
11.	*Children/dependent of victims killed in the 1984 riots OR communal riots of 2002 in Gujarat (OBC)	(3+5) 8 years
12.	*Children/dependent of victims killed in the 1984 riots OR communal riots of 2002 in Gujarat (ST/SC)	(5 + 5) 10 years

***Children mean (a)** Son (including adopted son); or **(b)** Daughter (including adopted daughter) Dependent family members mean: (a) Spouse; or (b) Children; or Brother or Sister in the case of unmarried Govt. servant who were wholly dependent on the Govt. servant at the time of his killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age.

****Government employees/servants** claiming age relaxation should be in possession of certificate from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the closing date of receipt of application. They should continue to have the status of Government servant/employee till the time of appointment. In the event of their selection, the candidate will have to produce NOC from his/her parent department.

- (ii) In case of candidates belonging to OBC category, the creamy layer status should have been obtained within three years of the closing date of receipt of application as mentioned at Para-9(i)(a). The OBC certificate in prescribed format (Annexure-III) issued after publication of this advertisement in Employment News and before the closing date of receipt of application as mentioned at Para-9(i)(a) will be accepted as proof of belonging to OBC category.
- (iii) Candidate who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority.
- (iv) The candidates seeking relaxation under SC/ST category should submit the certificate as per Annexure –II. In the event of non-enclosure of the certificate, their claim for SC/ST category will not be entertained.
- (v) The candidates seeking relaxation under OBC category should submit the certificate as per Annexure-III. In the event of non-enclosure of certificate, the candidate will be considered under Un-Reserved category, if he/she fulfills the eligibility conditions prescribed for Un-Reserved category. Certificate on any other format will not be accepted.
- (vi) **DEFINITION/ SPECIAL INSTRUCTION FOR EX-SERVICEMEN-**

a) Relaxation to the extent of military service plus 3 years as provided in DOP&T Notification No. 39016/10179-Rectt(c) dated 15.12.1979.

b) Every Ex-Servicemen who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit by more than three years he shall be deemed to satisfy the condition regarding age limit. However, break in service should not be more than two years.

c) Ex-Servicemen holding the higher rank may also compete in this recruitment for lower post provided they fulfill the eligibility criteria and also they furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.

iv) Character certificate: Minimum requirement is Exemplary/Very Good/Good category certificate.

d) Medical category: “A” (AYE)/SHAPE-ONE, at the time of discharge. They should pass the same medical standards prescribed for direct recruits.

e) “Ex-servicemen” means a person who has served in any rank (whether as a combatant or as a non-combatant) in the Regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Paramilitary Forces; and

f) Who has retired from such service after earning his/her pension; this would also include persons who are released/retired at their own request but after having earned their pension

or

who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension

or

who has been released, otherwise than on his own request, from such service as a result of reduction in establishment;

or

who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity and includes personnel of the Territorial Army of the following categories, namely:-

- (i) pension holders for continuous embodied services;
- (ii) pension with disability attributable to military service; and
- (iii) Gallantry award winners.

7. Disqualification:-

- (i) No person:-
 - (a) who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) who, having a spouse living has entered into or contracted a marriage with any person shall not be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

- (ii) Conviction by any court of law.
- (iii) Dismissal from Government Service.

8. FEE PAYABLE AND MODE OF PAYMENT:- Eligible and desirous candidates should send their application form duly filled in prescribed format. General & OBC category candidates should pay examination fee of `50/- (Rupees fifty only) (**Non Refundable**) in the form of IPO/Demand Draft/Banker Cheque **as per details given below against each.** The cover containing application must be superscribed in block letters as **“APPLICATION FOR THE POST OF (NAME OF POST APPLIED)-2016”**.

Post	Application to be sent at following address	IPO should be prepared in favour of	Demand Draft/ Bankers Cheque should be prepared in favour of
Constable (Driver)	The Inspector General Frontier Headquarter Sashastra Seema Bal, Sankalp Bhawan, Vibhuti Khand, Plot No TC/35-V-2 Lucknow (U.P.) - 226010	I.G. FTR, Hqr., SSB, Lucknow payable at Lucknow (U.P.)	I.G. FTR Hqr., SSB, GOI, MHA, Lucknow payable at SBI Main Branch Hazaratganj, Lucknow (Branch Code – 0000125)
Constable (Cook, Washerman, Barber, Safaiwala & Water Carrier)	The Inspector General Frontier Headquarter Sashastra Seema Bal, Rukanpura Bailey Road, Patna (Bihar) - 800014	Accounts Officer, FTR Hqrs. SSB, Patna payable at Patna (Bihar)	Accounts Officer, FTR Hqrs., SSB, Patna payable at SBI, Sheikhpura, Rajabazar (Patna) (Branch Code – 03563)

NOTE: - SC, ST, Ex-Servicemen & female candidates are exempted from payment of examination fees.

9. HOW TO APPLY:-

(i) LAST DATE:-

(a) 30 days from the date of publication of this advertisement in the Employment News for the candidates residing at places other than mentioned in **para-9 (i) (b) below.**

(b) 45 days from the date of publication of this advertisement in the Employment News for the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep.

(ii) Candidates are not required to enclose the photocopies of educational/ technical/ professional certificates with the application. However, self attested photocopies of following documents are required to be enclosed while sending the application:-

- (a) In case Candidate is subject to Nepal or Bhutan, a self attested certificate of eligibility issued by Government of India (**applicable only for the post of Constable (Driver)**).
- (b) Two self-attested recent passport size photographs, one pasted on the application form (Annexure-I) at the space provided and other to be enclosed with the application form.
- (c) Self attested copy of Scheduled Caste/Scheduled Tribe/OBC certificate in the prescribed format (Annexure-II) or (Annexure-III) as applicable.
- (d) Demand Draft/IPO/Banker's Cheque of ` 50/- (Non-Refundable).
- (e) Self attested copy of certificate of Bonafide/Domicile/Permanent residence of that State from designated revenue authorities not below the rank of Tehsildar for verification of citizenship of India. However, the following are exempted from producing the Bonafide/Domicile/Permanent residence certificate with application form:-
 - (i) West Pakistani Refugees settled in J&K, they will produce certificate issued by the village Sarpanch/ Numberdar along with a copy of the Electoral Roll showing the name of the candidate in the voter list for election to the Parliamentary Constituency.
 - (ii) State of Assam is also not issuing Domicile Certificate/PRC, candidates belonging to the state of Assam are not required to submit the same. However, their selection will be subject to verification of residential status from the concerned District Authorities.
- (f) Ex-servicemen must submit self-attested photocopy of discharge/release certificate in support of claim of Ex-servicemen & Caste Certificate. If belonging to SC/ST/OBC prescribed format certificate in the (Annexure-II/III) should also be enclosed.
- (g) Annexure-IV to avail relaxation in height and chest (if applicable).
- (h) Two self-addressed envelopes of 11.5 cms. x 27.5 cms with postage stamps worth ` 25/- (Twenty Five only) affixed on it.

10. **NO TA/DA WILL BE ADMISSIBLE:-** No TA/DA or other expenses for appearing in the recruitment test will be paid to the candidates. The candidates should come duly prepared for a stay of at least one week under their own arrangement at the recruitment venue. Unemployed SC/ST candidates who appear in written test will be reimbursed fare as admissible under relevant Rules subject to production of Rail/Bus tickets, original caste certificate, & non-employment certificate issued by MP or MLA or any Gazetted Officer of the locality.

11. **SELECTION PROCESS:-** The bio-metric examination, photograph and signature of the candidates who report with Admit Card at the recruitment venue will be taken, which shall be followed by conduct of different stages of recruitment process as under:-

(i) **PHYSICAL EFFICIENCY TEST (PET):-** All candidates will have to undergo Physical Efficiency Test, which will be qualifying in nature and the candidate must qualify the event as under:-

POSTS	FOR MALE	FOR FEMALE
Constable (Driver, Cook, Washerman, Barber, Safaiwala and Water Carrier)	4.8 Kms. Race in 24 minutes	2.4 Kms. Race in 18 minutes

NOTE:- EX-SERVICEMEN ARE EXEMPTED FROM PHYSICAL EFFICIENCY TEST. HOWEVER, THEY WILL HAVE TO APPEAR IN COMMON ENTRANCE TEST, TRADE/TECHNICAL TEST AND DETAILED MEDICAL EXAMINATION.

(ii) **PHYSICAL STANDARD TEST (PST):-** The Candidates who qualify the Physical Efficiency Test will have to undergo Physical Standard Test. Ex-servicemen are exempted from PST. However, their actual height, weight and chest measurements will be recorded:-

(a) **HEIGHT & CHEST:-**

Name of Post	Description	Min. Height in Cms.	Chest in Cms.
Constable (Driver)	For all candidates not belonging to 1, 2, 3 & 4 below:	170	Minimum - 80 Minimum expansion- 5
	1. For Garhwalis, Kumaonis, Dogras, Marathas candidates and candidates belonging to the States of Assam, Himachal Pradesh, State of Jammu and Kashmir.	165	Minimum - 78 Minimum expansion- 5
	2. Candidates falling in the categories of Gorkhas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram and Meghalaya.	162.5	Minimum - 77 Minimum expansion - 5
	3. Candidates belonging to the Scheduled Tribes.	162.5	Minimum - 76 Minimum expansion - 5
	4. Scheduled Tribes candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Maghalaya and the Left Wing Extremism affected districts.	160	Minimum - 76 Minimum expansion - 5

(b) **HEIGHT & CHEST:-**

Constables (Cook, Washerman, Barber, Safaiwala and Water Carrier)	For all candidates not belonging to 1 & 2 below:	Male	167.5	Minimum - 78 Minimum expansion - 5
		Female	157	Not applicable
	1. For Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas candidates and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K.	Male	165	Minimum - 78 Minimum expansion - 5
		Female	155	Not applicable.
	2. Candidates belonging to Scheduled Tribes categories.	Male	162.5	Minimum - 76 Minimum expansion - 5
		Female	150	Not applicable

NOTE:- A CANDIDATE NOT MEETING THE MINIMUM HEIGHT AND CHEST REQUIREMENT WILL BE REJECTED.

- (a) **Weight:-** Weight of the candidate should be proportionate to height and age as per detail given below. Weight will not be disqualification at the time of PST. However, the overweight/ underweight candidates will be disqualified at the time of Detailed Medical Examination based on weight and age on the day of Detailed Medical Examination and the height as measured during Physical Standard Test.

Female Average Body Weights in Kilograms For Different Age Groups and Heights

Height in Cms	Age in years			
	18-22	23-27	28-32	33-37
148	34.5-42.5	37-45	38.5-47	39.5-48.5
150	36.5-44.5	37.5-45.5	39-48	40.5-49.5
153	38-46	39-48	41-50	42-51
155	38.5-47.5	40-49	41.5-50.5	43-52.5
158	40.5-49.5	42-51	43-53	44.5-53.5
160	41.5-50.5	43-52.5	44-54	45.5-54.5
163	43-52.5	44-54	46-56	47-57
165	44-54	45.5-55.5	47-58	48.5-59.5
168	45-55	47-57	48.5-59.5	49.5-60.5

Male Average Body Weights in Kilograms For Different Age Groups and Heights

Height in Cms	Age in years			
	18-22	23-27	28-32	33-37
156	44-54	46-56	47-58	48-59
158	45-55	47-57	48.5-59.5	49.5-60.5
160	46-56	47.5-58.5	49.5-60.5	50.5-61.5
162	47-58	49-60	50.5-61.5	52-63
164	48-59	50-61	52-63.5	53-65
166	49.5-60.5	51.5-62.5	53-65	54.5-66.5
168	51-62	52.5-64.5	54.5-66.5	56-68
170	52-64	54-66	56-68	57.5-70.5
172	54-66	55.5-67.5	57-70	59-72
174	55-67	57-70	59-72	61-74.5
176	56.5-69	58.5-71.5	60.5-73.5	62-76
178	57.5-70.5	60-73	61.5-75.5	63.5-77.5
180	59-72	61-75	63.5-77.5	65.5-80
182	61-74.5	62.5-76.5	65-79	66.5-81.5
184	63-77	64.5-78.5	66.5-81.5	68.5-83.5
186	63.5-77.5	65.5-80.5	68-83	70-86
188	65-79	67.5-82.5	70-85.5	71.5-87.5
190	66-81	68.5-83.5	70.5-86.5	72.5-88.5

- The body weights given in the chart are corresponding to only certain height (in cms) on even numbers only. In respect of heights in between, the principle of 'Average' will be utilized for calculating body weights.
- In doubtful cases of overweight, the assessment will be made on the basis of BMI.

NOTE: -

(i) **APPEAL AGAINST PHYSICAL STANDARD TEST (PST):-** Candidates declared disqualified in Physical Standard Test can prefer an appeal to the appellate authority for re-measurement of Height and Chest only. The appeals of the candidates shall be disposed off on the same day.

(ii) **Candidates who intend to avail relaxation in height and chest measurements will have to submit certificate as per Annexure-II/IV.**

(iii) **DOCUMENTATION:** - The candidate who qualify the Physical Standard Test will have to go through documentation, in which candidates will have to produce all original documents/certificates the detail of whose are given in the application form to Recruitment Board, failing which the candidate will be disqualified.

(iv) **WRITTEN EXAMINATION/ASSESSMENT:** - Candidates who qualify documentation will appear in written examination i.e. Paper-I and Trade Test:-

Paper-I (duration: 2 hours):- Paper-I will be of 100 multiple objective type question focusing on General Knowledge, Numerical ability, General English & Hindi, General Reasoning carrying 100 marks. Minimum qualifying marks for Paper-I for all posts will be:-

**50 % for General
45 % for SC/ST/OBC**

TRADE TEST:- The Trade Test will be of 50 marks and the minimum qualifying marks for all candidates including SC/ST/OBC category candidates will be 60%. The final merit will be drawn on the basis of marks obtained in Common Entrance Test (CET) Paper-I and Trade Test.

(v) **DETAILED MEDICAL EXAMINATION:-** Candidates will be put through Detailed Medical Examination strictly on the basis of merit of Written Examination. The Medical Standards for all posts are as under:-

(a) **EYE SIGHT-** Visual standards for the posts are as under:-

Sl. No.	Posts	Visual Acuity unaided (Near Vision)		Uncorrected visual acuity (Distant Vision)		Color Vision	Remarks
		Better	Worse	Better	Worse		
1.	For the post of Constable (Driver)	N6	N9	6/6	6/6	CP II BY ISIHARA	Binocular vision is required.
2.	Constables (Cook, Washerman, Barber, Safaiwala and Water Carrier)	N6	N9	6/6	6/9	CP IV BY ISIHARA	
3.	For Ex-servicemen of all posts	N6	N9	6/9	6/9	CP III BY ISIHARA	

REFRACTION:-

(i)	For the post of Constable (Driver)	Visual correction of any kind is not permitted even by glasses.
(ii)	For the post of Constables (Cook, Washerman, Barber, Safaiwala and Water Carrier)	Visual correction of any kind is not permitted for distant vision. Should be able to read with glasses for near vision ONLY.
(iii)	For Ex-Servicemen of all posts	Hypermetropia: +2 Ds, Myopia: 2.5 DS (<u>including cylinder</u>) Note: Age related physiological presbyopic changes are likely to occur above 35 years so age wise presbyopic changes relaxation is permitted as mentioned below for near vision (this is in addition to that above relaxation already provided for distant vision. 1. +1DS upto 40 years. 2. +2 DS upto 50 years. 3. +3DS 51 - 60 years & above.

(b) The candidates must not have knock-knee, flat foot, varicose veins, squint in eyes and they should possess high colour vision. The candidates will be tested for colour vision by ISIHARA's test as well as Edrich-Green Lantern test.

(c) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of their duties.

(d) **Criteria to determine permissibility of tattoo:** Candidate having prominent Tattoos other than small tattoos depicting religious symbol or figure and the name, as followed in Indian army, on the body like inner aspect of only Left forearm, being non-saluting limb or dorsum of the hands will be rejected.

NOTE:-The candidates will be examined as per the Revised Medical Guidelines May, 2015 issued by MHA.

(vi) **APPEAL AGAINST FINDINGS OF DETAILED MEDICAL EXAMINATION:-** If a candidate is declared unfit in the detailed medical examination, the grounds for rejection will be communicated to him/her by the Chairman. If the rejected candidate is not satisfied with the findings of the Medical Officer, he/she will obtain Form 1, 2 & 3 from the Chairman Recruitment Board concerned to prefer an appeal for Review Medical Examination within 15 days from the date of issue of communication in which the findings of the Medical Officers is communicated to him/her. The appeal should necessarily contain the following: (a) Review Medical Examination fee of `25/- (Rupees Twenty Five only) **non-refundable**, through a Bank Draft payable in favour of concerned authority to be intimated by Chairman Recruitment Board (b) Appeal Forms 1, 2 & 3 issued by the initial Medical Board declaring the candidate as Unfit, (c) One self addressed envelope with `25/- postage stamp duly affixed on it. Fitness certificate other than Form-3 (provided by the Chairman of Recruitment Board to the Candidate) will not be considered for Review Medical Examination and appeal will be rejected straightway. **The fitness certificate on form-3 is essential to consider his/her case for review medical examination and not for any other purpose.**

Those candidates whose appeal are found in order will be issued call letters to appear for Review Medical Examination and their list will also be uploaded in the SSB website i.e. www.ssbrectt.gov.in.

The decision of the Review Medical Examination Board will be final and no 2nd appeal will be entertained as per instructions of the Government and no reply of the correspondence/2nd appeal will be given/entertained.

NOTE:- (a) It should, however, be clearly understood that the Selection Board reserves absolute discretion to reject or accept any candidate after considering the report of the medical board.

(b) Being declared FIT in Medical Examination will in no way give any legal claim or right to any candidate for final appointment in Government service.

(vii) **FINAL SELECTION:-** The final selection list will be prepared in order of merit, category wise, after completion of Review Medical Examination. It is hereby emphasized that the candidates who merely secure the qualifying marks and found medically fit, may not be considered for final selection since the cut off marks will be determined based on number of vacancies after the completion of whole recruitment process. Where equal marks have been obtained by candidates their merit will be fixed as per following:

- a) A candidate who secures more marks in the written examination is ranked higher.
- b) In case where, marks mentioned at (a) above are also equal, the candidate senior in age is ranked higher.
- c) In case, date of births are also the same, then the candidates will be given priority based on the alphabets of their names i.e. A- first, B - second, C - third etc.

10. **GENERAL INSTRUCTIONS:-**

- (1) Only eligible candidates may apply in the prescribed proforma. Candidates should minutely go through all the provisions in the notification to ensure that he/she is eligible for the post for which he/she is applying.
- (2) Candidates should bring all original documents i.e. matriculation, technical and trade pass certificate alongwith self attested Photostat copies of the same at the time of documentation, failing which candidates will be rejected in the documentation stage of recruitment.
- (3) Name, Father's Name & Date of Birth should be mentioned exactly as recorded in Matriculation certificate. In case of change the same must be supported by necessary documents otherwise, the candidature will be rejected.
- (4) The application form must be filled in English & Hindi only and signed by the candidate in his/her own handwriting. Correction, if any, should be legible and attested by the candidate.
- (5) SSB will not be responsible for postal delays.
- (6) Persons employed in Government/Semi Government/ Public Sector Undertakings should apply through proper channel. No objection certificate from their employer will be required to be submitted at the time of documentation.
- (7) Falsification of documents to mislead the Recruitment board or to gain access to examination would lead to criminal/debar action against the candidate, besides cancellation of his/her candidature.
- (8) No separate admit cards/call letters will be issued to the qualified candidates for written examination (Paper-I), Trade Test and Detailed Medical Examination. The list of qualified candidates called for above test will be displayed on the notice board at the Recruitment venue and SSB website.
- (9) The Government/ SSB shall not be responsible for damage/ injury/ death/ loss to the individual, if any, sustained during the entire recruitment process/journey.
- (10) The Director General, SSB has full right to make changes/cancel/postpone the recruitment without assigning any reason.
- (11) Candidates canvassing in any form/bringing outside influence/pressure/offering illegal gratification/blackmailing/threatening to blackmail any person connected with recruitment will be disqualified.
- (12) It should, however, be clearly understood that the Recruitment Board reserves to itself, absolute discretion to reject or accept any candidate at any stage.
- (13) Mere qualifying all the prescribed tests in SSB recruitment does not confer the right to any candidate for selection.
- (14) Change in category will **NOT** be entertained in future and the candidature of such candidate shall be cancelled.

- (15) Candidates who are not in possession of certificate of minimum education qualification by closing date of receipt of applications i.e. 30 days from the date of publication of this advertisement in the Employment News need not apply.
- (16) Calculator, Digital Diary, Cellular Phone, pager, whiteners, blade etc. are prohibited in the recruitment venue.
- (17) The candidates will not be considered for recruitment if involved/convicted/arrested in any criminal case under IPC or any other Act of the Central Government or State Government.
- (18) The selection committee will not enter into any correspondence with the candidate except in the case of change of address sought by a candidate.
- (19) Any amendment in the schedule/condition/process of recruitment will be available on SSB web site www.ssbrectt.gov.in only. Candidates are advised to log on to this site regularly.
- (20) The advertisement is also available on SSB web site. The format of the application may be downloaded from SSB web site www.ssbrectt.gov.in
- (21) In case a candidate is found ineligible or suppresses facts on any ground after his/her selection/appointment, his/her services will be terminated without assigning any reason.
- (22) The candidates provisionally selected for the above posts should qualify the training or courses as prescribed by the Director General, Sashastra Seema Bal from time to time during probation period failing which services are liable to be terminated.

11. **APPLICATIONS WILL BE REJECTED ON FOLLOWING GROUNDS:-**

- (i) Incomplete/illegible/unsigned/without photograph application.
- (ii) Without IPO/Demand Draft/Banker's cheque of ` 50/- (Rupees fifty only) wherever applicable.
- (iii) Without self addressed two envelopes duly affixing postal stamps of ` 25/- each.
- (iv) Incorrect Paying Authority mentioned or Wrong address on IPO/Bank Draft/ Banker's cheque.
- (v) Non-enclosure of documents as demanded in Sub S/No.(ii) of S/No.09.
- (vi) Under aged/over aged candidates.
- (vii) Violation of any other condition specified in this notification.

ASSISTANT DIRECTOR (RECTT.)

8. Valid Heavy Driving License details (Only for the candidates who has applied for the post of Constable (Driver):-

Valid Heavy Driving License Number	Date of issue	Date of expiry	Issuing authority

9. Sex: Male or Female

10. Religion (please tick in suitable column)

Hindu	Muslim	Sikh	Christian	Buddhist	Jain	If others, specify

11. Category (General/SC/ST/OBC): _____
(If belong to SC/ST/OBC, please attach the self attested copy of certificate)

12. Whether belongs to, please mention the following)

Gorkhas	Dogras	Marathas	Garhwalis	Kumaonis	Certificate number	Date of issue	Issuing authority

13. (i) Whether domiciled ordinarily in J&K during 1980 to 1989: Yes/No
(If, Yes Please mention the following)

Certificate Number	Date of issue	Issuing authority

- (ii) Whether affected in 1984 riots : Yes/No
(If, Yes please mention the following)

Certificate Number	Date of issue	Issuing authority

- (iii) Whether affected in 2002 communal riots of Gujarat : Yes/No
(If, Yes please mention the following)

Certificate Number	Date of issue	Issuing authority

14. Whether Ex-serviceman, if so, indicate (Please attach a self-attested CTC discharge certificate):-

Date of Enrolment	Date of retirement/ Discharge	Medical category	Award/ Decorations	Reasons for release/ discharge	Education qualification	
					Civil	Military

23. If after submission of this application form, any criminal case(s) is registered against you or arrested/detained by Police in any criminal case relevant details of same should be communicated immediately to the concerned Chairman of Recruitment Board conducting recruitment, failing which it shall be deemed to be suppression of factual information.

24. Identification mark (Please write in the box):

25. Thumb impression of candidate:
(Left for male & Right for female)

26. **DECLARATION:-**

I, _____ Son/Daughter of Shri _____ Age _____ years, resident of _____ District _____

State _____ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved not true, I will have to face the consequences as per the Law. Also, all the benefits availed by me shall be summarily withdrawn.

Station:

Date :

Signature of the applicant

NOTE:-Candidates should apply only if they fulfill all the physical standard & educational qualifications as mentioned in the advertisement to avoid any disappointment at later stage.

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE

This is to certify that Shri/Mrs/Ms/Miss _____ son/daughter of Shri _____ village/Town _____ in District/Division _____ of the State/Union Territory _____ belongs to the _____

caste/tribe which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950.

The Constitution (Scheduled Tribes) order, 1950.

The Constitution (Scheduled Castes) (Union Territory) order, 1951.

The Constitution (Scheduled Tribes) (Union Territory) order, 1951.

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)

*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962;

*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondichery) Scheduled Castes Order, 1964;

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968;

*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

*The Constitution (Sikkim) Scheduled Castes Order, 1978;

*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.

*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991.

*The Constitution (Scheduled Tribes) Ordinance, 1996

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to Shri _____ father of Shri/Mrs/Miss _____ of village/town _____ in District / Division _____ of the State/UT _____ who belong to the _____ caste/Tribe which is recognized as a SC/ST in the State/Union Territory _____ issued by the _____ (name of the prescribed issuing authority) vide their No. _____ dated _____ or Shri _____ and or his/her family ordinarily reside (s) in Village/Town _____ of _____ District /Division of the State/Union Territory of _____.

Place _____

Date _____

Signature _____

Designation _____

(With seal of Office)

NOTE: - The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner /Taluka Magistrate/Executive Magistrate.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and or his/her family resides.

NOTE: - **ST candidates belonging to Tamil Nadu State should submit caste certificate only from the Revenue Division Officer.**

(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt/Kumari _____ son/daughter of _____ of _____ village/town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____.*

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O. M. No.36012/22/93-Estt.(SCT) dated 8-9-1993**.

Dated:

**DISTRICT MAGISTRATE/
DEPUTY COMMISSIONER ETC.
Office Seal**

- * The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate's is mentioned as OBC.
** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATE THOSE WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT

Certified that Shri/Mrs/Ms/Miss _____ Son/daughter _____ of Shri _____ is permanent resident of village _____ Tehsil/Taluka _____ District _____ of _____ State.

2. It is certified that:-

*Residents of entire are mentioned above are considered as (Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas) for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

Place: _____
Date: _____

Signature _____
District Magistrate/Sub-Divisional
Magistrate/ Tehsildar

*Delete whichever is not applicable.

DECLARATION / UNDERTAKING

I, _____ son/daughter of _____ R/o _____

_____ hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 08/09/1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 08/09/1993, which is modified vide Departmental of Personnel and Training Office Memorandum No.36033/3/2004 Estt. (Res.) dated 09/03/2004.

Place:

Date:

Signature of Candidate

davp 19114/11/0004/1617