

## OPPORTUNITIES FOR YOUNG & BRIGHT ECONOMISTS AND LAW GRADUATES

### RECRUITMENT OF OFFICER TRAINEES

Export-Import Bank of India, an all-India premier financial institution engaged in financing, facilitating and promoting India's international trade, having a network of 17 offices in India & overseas and Learning Centres in Bangalore, Ahmedabad and Pune, invites applications from fresh economics professionals and Law graduates.

#### NUMBER OF POSITIONS

Position/Grade/Scale	No. of Positions Reserved for		Total
	UR	SC	
<b>Officer Trainee</b> (Legal/International Trade & Finance/Industry/Country Risk Analysis & Economic Research)	6	3	9

#### ACADEMIC QUALIFICATIONS

Position	Essential Academic Qualifications
<b>Officer Trainee</b> <b>International Trade &amp; Finance/ Industry/ Country Risk Analysis &amp; Economic Research</b>	<b>Fresh post graduate in Economics with specialization in International Trade and/or Financial Economics and/or Industrial Economics.</b> <b>Minimum 60% aggregate marks in both graduation and post-graduation.</b> Fresh graduates who have completed/passed their post-graduation in the recent past OR candidates who have appeared for the post-graduation examination and are expecting their results in the year 2016 are also eligible to apply.
<b>Officer Trainee</b> <b>Law</b>	<b>Fresh graduate in Law/LLB</b> <b>Minimum 60% aggregate marks in graduation.</b> Fresh graduates who have completed/passed their graduation in the recent past OR candidates who have appeared for the graduation examination and are expecting their results in the year 2016 are also eligible to apply.

- Selected candidates should possess required qualification i.e. post-graduation in Economics/graduation in law/LLB. Candidates should possess minimum 60% marks at the time of appearing for the interview or at the time of joining the Bank. Candidates who are appearing for graduate/post graduate examination in the year 2016, should also possess essential academic qualification i.e. post graduate degree in Economics/graduate degree in LLB with minimum 60% marks respectively at the time of interview or joining the Bank, but not later than August 01, 2016.
- The candidates should possess excellent communication skills and should be proficient in the use of computers and information technology.
- Candidates from Universities/Institutes awarding degrees based on ratings/grades other than numerical marks (i.e. CGPA/GPA/any other form), please note that if the equivalent aggregate percentage of marks is not mentioned in the mark sheet/certificate, candidates are required to furnish a letter from the head of the Institute/Controller of Examination of the University, stating clearly, the methodology of conversion of the grades into percentage (conversion formula) and the numerical marks equivalent to their rating/grades.
- The university/institute should be recognised/approved by Government/AICTE. Courses completed through correspondence/ part-time are not eligible.

#### AGE PROFILE

Position	Maximum Age as on April 1, 2016		Stipend p.m. (₹)
	UR	SC/ST	
Officer Trainee	25	30	32,500/-

- Officer Trainees will be absorbed in Grade Scale JM I as Deputy Manager, after successful completion of 1 year of traineeship in the Bank. The current compensation of Deputy Manager is ₹ 39,400/- per month and CTC is ₹ 11.85 lakh per annum approximately.
  - Age relaxation for Persons with Disabilities (PWDs) is 10 years, and for Person domiciled in the State of Jammu & Kashmir during the period from 01.01.80 to 31.12.89 is 5 years and such candidates must produce the domicile certificate at the time of interview/ at any stage of the subsequent process from the District Jurisdiction where he / she had ordinarily resided or any other authority designated in this regard by the Government of Jammu & Kashmir to the effect that the candidate had ordinarily domiciled in the Kashmir Division of the State of J&K during the period from 01.01.80 to 31.12.89.
  - In terms of guidelines prescribed by Government of India (GOI), relaxations are provided to the candidates belonging to SC, ST, OBC, Person domiciled in the State of Jammu & Kashmir during the period from 01.01.80 to 31.12.89 and for Persons with Disabilities (PWDs) category. As per DOPT circular no. 36034/2/2013 dated April 08, 2013, in direct recruitment by way of All India Competitive Examination, the maximum relaxation of 5 years in upper age limit is allowed to Ex-servicemen for appointment in Group A (i.e. Officers cadre).
  - In addition to the pay, the selected candidates will be eligible for allowances, perquisites and benefits, as applicable to the Grade as per Bank's rules, prevalent at the time of joining. Residential accommodation can be provided subject to availability or alternatively leased accommodation scheme is in place. Schemes for granting loans for housing, vehicle and personal computer are also available.
  - Candidates must state their reservation status clearly in application. Applicants should produce in original their degree certificates, caste and experience certificates at the time of interview/ at any stage of the subsequent process. Candidate must be a citizen of India.
  - The Application Form is available on the Bank's website under 'Career Opportunities' section. Interested candidates must fill in the Application Form. Candidates must send the hard copy of the Application Form along with the enclosures as mentioned below:
    - Self-attested copies of degree certificates.
    - Proof of specialization in International Trade and/or Financial Economics and/or Industrial Economics for Officer Trainee - RAG and Law/LLB for Officer Trainee - Legal.
    - Marksheets pertaining to Graduate, Post Graduate degrees.
    - Caste certificate.
    - Proof of domicile in case of person domiciled in the state of J&K during the period from 01.01.80 to 31.12.89. Proof of candidates having served in the armed forces, in case relaxation in upper age limit is sought on applicable grounds
    - Persons with Disabilities are required to furnish Medical Certificate issued by competent authority.
  - Incomplete applications/applications forwarded without the enclosures listed above will not be considered. No correspondence will be entertained in this regard, even if the candidate is found eligible subsequently. Applications in the prescribed format may also be sent to [drag2016@eximbankindia.in](mailto:drag2016@eximbankindia.in) for Officer Trainee - International Trade & Finance/Industry/Country Risk Analysis & Economic Research & [drag2016@eximbankindia.in](mailto:drag2016@eximbankindia.in) for Officer Trainee - Law. Applications sent to any other email id will not be considered by the Bank. Canvassing in any form will be a disqualification.
  - Only those who satisfy the required age & qualification need apply. Latest application will be treated as a valid application. Incomplete applications that do not meet with the requirements will be rejected at any stage and no correspondence in this regard will be entertained.
  - The Selection Process will comprise of Written Examination and Personal Interview. The date and time of the Written Examination will be advised to the eligible candidates at a later date.
  - The Bank reserves the right to modify/amend/reverse/cancel any or all the provisions of the recruitment process, without assigning any reason thereof. Depending upon the requirement, the Bank reserves the right to cancel/ restrict/ curtail/enlarge the recruitment process, if need so arises, without any further notice and without assigning any reason therefor.
  - No correspondence will be entertained from any ineligible non-selected candidates. The Bank shall not furnish the mark-sheet of selection process to candidates. In all matters regarding eligibility, the selection process, the stages at which the scrutiny of eligibility is to be undertaken, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards in the selection process, number of vacancies, communication of results, etc., the Bank's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
  - Selected candidates, at the time of joining the Bank, will have to execute a personal bond for ₹ 3 lakh to serve the Bank for one year as officer trainee from the date of joining the Bank and minimum of 5 years as Deputy Manager from the date of absorption in the Bank's service.
- Please send your Application Form complete with enclosures & colour photograph on or before June 10, 2016 to the following address.

**The Deputy General Manager - HRM,**  
**Export-Import Bank of India,**

**Centre One Building, Floor 21, World Trade Centre Complex, Cuffe Parade, Mumbai – 400005**

**E-mail : (i) Officer Trainee - International Trade & Finance/Industry/Country Risk Analysis & Economic Research : [drag2016@eximbankindia.in](mailto:drag2016@eximbankindia.in) (ii) Officer Trainee - Legal : [drag2016@eximbankindia.in](mailto:drag2016@eximbankindia.in)**

**Website: [www.eximbankindia.in](http://www.eximbankindia.in)**