

**NATIONAL INSTITUTE OF WIND ENERGY**  
**CHENNAI 600 100**

**ADVT. NO.03/2016**

Dated :28.06.2016

National Institute of Wind Energy (NIWE) is established under the aegis of Ministry of New and Renewable Energy(MNRE), Government of India in the field of Wind Energy. NIWE plays a proactive role in the development of Wind Energy especially in Wind Resources Assessment.

MNRE through NIWE made it imperative to install 200 numbers of 50m level Wind Monitoring Stations over a span of 5 years in North Eastern States (Arunachal Pradesh, Assam, Meghalaya, Manipur, Tripura, Mizoram, Sikkim & Nagaland) to identify and validate the wind power potential with the co-operation of respective State Nodal Agencies.

To achieve the above object, NIWE is desirous to recruit **Project Assistants purely on Contract basis** to work in NIWE, Chennai. The required qualification, experience, age limit etc., are as follows:

Number of personnel required	08 (to be posted in NIWE, Chennai initially)
Qualification	<p><b><u>Essential:</u></b></p> <p>I) First class in Bachelors Degree in Engineering in Mechanical /EEE/Civil/ECE/Computer Science / I.T. from recognized university/Institute. or Masters Degree in Science in Physics/Meteorology from any recognized University / Institute.</p> <p>II) (a) Mechanical Engineers should have knowledge in <b>CFD/Matlab</b> (b) Electrical Engineers should have knowledge in Load Flow Studies and also have knowledge in <b>MI POWER/Dig SILENT.</b> (c) Civil Engineers should have knowledge in <b>foundation and structural analysis.</b> (d) Computer Science/IT engineers should have knowledge in <b>Networking/Firewall/Trouble Shooting the system.</b> (e) Physics/Meteorology degree holders should have knowledge in Weather forecasting and Wind Power predication applications.</p> <p><b><u>Desirable:</u></b></p> <p>Masters Degree in Engineering in Mechanical/EEE/Civil/ECE/Computer Science/I.T. from recognized university/Institute.</p>

Job Description	Assisting Scientists in the activities related to erection and commissioning and operation and Maintenance of Meteorological Masts, Data analysis, Climbing of Masts, extensive travelling etc.
Upper Age limit	28 years; relaxable by 5 years & 3 years in the case of SC/ST and OBC candidates respectively.
Consolidated remuneration	Rs.16,000/- Per month

**General Instructions:**

1. The engagement is time bound, purely temporary on contract basis and co-terminus with the completion of the project activity. Further, the engagement will be initially for a period of one year, extendable further depending upon the performance and need. In any case, such extension will not be more than 5 years.
2. The crucial date for determining age limit, qualification, experience, etc., will be the last date for receipt of application.
3. The Selection process shall include an aptitude test and/or interview and climbing of 50m height mast. The number of Project Assistants to be selected may vary based on actual requirement.
4. In case of large number of applications received, screening of applications will be carried out based on percentage of marks obtained in the examination mandated as essential qualification, so as to restrict the number of candidates (to a reasonable number) to be called for next stage of selection process.
5. Preference will be given to candidates having good oral and written skill in English.
6. Mere possession of minimum prescribed qualification and experience will not entail a candidate for being called for aptitude test and/or interview.
7. NIWE strives to have a work force which reflects gender balance and women candidates are encouraged to apply.
8. Only such candidates who are earnest, willing, medically fit and capable to climb wind masts and undertake extensive travel throughout the country need apply for the position.
9. Aptitude Test and /or Interview will be conducted in Chennai. The date and venue will be intimated in due course. No TA/DA will be paid for attending Aptitude Test / Interview.

10. Interested candidates fulfilling the requirement may send their application in the prescribed format at **Annexure –B**.
  11. Applications accompanied by copies of self-attested certificates and testimonials on qualifications right from matriculation, experience, Proof of age, Community, etc. must reach the Director (F&A), National Institute of Wind Energy (NIWE), Velachery - Tambaram Main Road, Pallikaranai, Chennai 600 100 on or before **22<sup>nd</sup> July 2016** in an envelope superscribed as "**Application for the position of Project Assistant in NIWE, Chennai**".
  12. Candidates are advised to send the applications well before the closing date so that it reaches the Office of NIWE by the closing date. Applications received after due date shall not be entertained. NIWE shall not take into account any postal delay.
  13. Applications with the following deficiencies shall be rejected without any notice to the candidates :
    - (i) Non-affixing of photograph;
    - (ii) Unsigned application;
    - (iii) Application not being in the format prescribed by NIWE
    - (iv) Non-enclosure of proof of self-attested certificates for essential qualification, experience, age, caste, etc.
    - (V) Applications of those persons who do not possess the essential qualification and experience on the last date of receipt of application.
- No further correspondence will be entertained on such rejections.
14. Any further information regarding the process of recruitment will be hosted only in the NIWE's official website.
  15. Suppression or willful misrepresentation of facts or furnishing wrong information in the application will result in rejection of candidature leading to termination of contract if selected.
  16. Canvassing in any form will be a disqualification.

**Director (F&A)**  
**NIWE**

**Annexure 'B'**

**NATIONAL INSTITUTE OF WIND ENERGY, CHENNAI-600 100**  
**APPLICATION FOR THE POSITION OF PROJECT ASSISTANT**  
**AT NIWE, CHENNAI**

**Affix  
recent  
Passport  
size colour  
photograph**

1.	Name of candidate			
2.	Father's / Guardian's Name			
3.	Address for Correspondence			
4.	Email ID			
5.	Telephone/Cell No.			
6.	Date of Birth and age			
7.	Whether SC/ST/OBC/General			
8.	Qualification with % of marks obtained (Mention subject specialization)			
	<b>Subject</b>	<b>Degree with Branch</b>	<b>Year of Passing</b>	<b>% of Marks / Class</b>
	Matriculation			
	Higher Secondary			
	Bachelors Degree			
	Post Graduation if any			
	Doctoral Degree			
	Computer Skill			
	Any other			

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9.	Experience <i>in years and months</i> relevant to the requirement mentioned in the advertisement (to be mentioned in reverse chronological order) (attach separate sheet if required)				
	<b>Name and address of the employer</b>	<b>Position Held</b>	<b>Period of service (From _____ To _____)</b>	<b>Salary drawn</b>	<b>Nature of Duties</b>
10.	Details of Project work done :				
11.	Time required to join duty, if any :				

I hereby declare that the information furnished above are true and correct to the best of my knowledge and belief. I understand that wrong information or suppression of facts can lead to termination of contract in the event of selection and appointment.

Date:  
Place:

Signature:  
Name :