



TAMIL NADU FISHERIES DEVELOPMENT CORPORATION LIMITED
No.167, Poonamallee High Road, Chetpet Eco Park Campus, Kilpauk, Chennai-10.

Notification No.DR/M(A&A)/2016

Dated: 24.11.2016

Name of the Post	No. of Post	Scale of Pay
Manager (Audit & Accounts)	1 (one)	Rs.15,600-39,100+GP.5,400/-

For details relating to age, qualification, experience, etc., please visit the Website <http://www.fisheries.tn.gov.in>. **Application format is available in the website.**

Candidates who wish to apply to the job as given in the website, shall apply in the prescribed format, by post super-scribing the name of the post for which applied alongwith self attested copy of Age & Date of Birth, Community, Educational Qualifications, Experience, (wherever required) as proof etc., alongwith the Bio-data form within the specified date addressed to:

**THE MANAGING DIRECTOR,
TAMIL NADU FISHERIES DEVELOPMENT CORPORATION LIMITED,
No.167, Poonamallee High Road,
Eco Park, Kilpauk, Chennai - 600 010.**

The fee towards the cost of application has to be paid by means of Demand Draft - Rs.250/- for SC, ST and Rs.500/- for General, MBC & OBC-drawn in favour of **"The Managing Director, TNFDC Ltd., Chennai"** payable at Chennai.

The Managing Director TNFDC Ltd., has the right to cancel / modify / terminate this notification without assigning any reasons thereof.

Age relaxation will be applicable to SC/ST, Differently abled persons, BC, MBC/DNC candidates and other classes as per the rules of the Tamil Nadu State Government in force.

Last date for receipt of applications : 10.12.2016 till 5.00 P.M.

**Sd./-MANAGING DIRECTOR
TNFDC Ltd., Chennai-10.**

TAMIL NADU FISHERIES DEVELOPMENT CORPORATION LIMITED

No.167, Poonamallee High Road, Chetpet Eco Park Campus, Kilpauk, Chennai-10.

Notification No.DR/M(A&A)/2016

Dated: 24.11.2016

The Tamil Nadu Fisheries Development Corporation Limited, Chennai has notified the advertisement to recruit the eligible candidates to the post of **Manager (Audit & Accounts)** as per the guidelines given below. The candidates who are possessed the prescribed qualifications and age should submit the application alongwith self attested copies of documents. The name and the No. of post to be filled up are tabulated below:

Name of the Post	No. of Post	Scale of Pay
Manager (Audit & Accounts)	1 (one)	Rs.15,600-39,100+GP.5,400/-

Method of Selection:

Selection will be made through on Merits / Interview.

No TA/DA will be paid to the candidates to attend the Interview.

Distribution of Vacancies:-

Sl. No.	Type	SCA (W)	SC (GL)	MBC & DC (W)	MBC & DC (GL)	BC (W) not muslim	BC (GL) not muslim	GT (W)	GT (GL)	Total
1.	Priority								1	1
2.	Non-Priority	-NIL-								
	Total								1	1

NOTE:- COMMUNAL ROSTER IS NOT APPLICABLE FOR THE DIFFERENTLY ABLED.

Abbreviation:

SCA (W)	:	Schedule caste (Arunthathiyar) (Women)
SC (GL)	:	Schedule caste (General)
MBC & DC (W)	:	MBC & Denotified Communities (Women)
MBC & DC (GL)	:	MBC & Denotified Communities (General)
BC (W)	:	Backward class (Women), (Other than Muslims)
BC (GL)	:	Backward class (General), (Other than Muslims)
GT (W)	:	General Turn (Women)
GT (GL)	:	General Turn (General)

Qualifications:-

(A) Age (as on 01.07.2016)

Sl. No.	Category of Candidates	Maximum Age
1.	SCs, SC(A), STs, MBC/DC, BCM, BC and DWs of all Castes	Maximum 35 years (as on 01.07.2016) for candidates who possessed required Educational Qualification.

(B) Educational Qualification:-

1. Must have passed the final examination of the Institute of Cost and Works Accountants of India, Calcutta or a Pass in the examination of Costing of Chartered Accountant;
and
2. Must possess experience as Chartered Accountant/Cost Accountant for **about 3 years** in the Accounts/Audit Department of a limited company in Government / in a Bank or in a Financial Institution.

Fees Schedule:-

The Fee towards the cost of application has to be paid in the form of Demand Draft for **Rs.250/-** (for SC, ST) and **Rs.500/-** (for General, MBC & OBC).-drawn in favour of **“The Managing Director, TNFDC Ltd., Chennai”** payable at Chennai. The fee paid for the application will not be refunded.

Submission of Application:-

The applicants who are willing to apply, should download the prescribed Application Form and filled up, the duly filled up application form should be submitted alongwith the self attested copies of documents, one recent passport size photograph, (to be affixed in the form) and Demand Draft towards the application fee, by post, super-scribing the name of the post to the following address:

The Managing Director,
Tamil Nadu Fisheries Development Corporation Limited,
No.167, Poonamallee High Road,
Eco Park, Kilpauk, Chennai – 600 010.

Important Date:-

Last date for submission of application: **10.12.2016 at 5.00 p.m.**

General Instructions:-

1. The Candidates should submit the following, self attested copy of certificates along with applications.
 - i. Proof of Age and Date of Birth
 - ii. Community Certificate issued by appropriate authority
 - iii. Certificates of Educational Qualification
 - iv. Certificates of Training
 - v. Experience Certificate
 - vi. Address Proof
2. The application forms received after the specified date will be rejected.
3. TNFDC will not responsible for any postal delay / loss of any document during transit.
4. The Managing Director, TNFDC Ltd., has the right to cancel or modify or terminate this notifications without assigning any reasons.
5. The decision of the Managing Director, TNFDC Ltd., regarding selection / rejection will be final and no appeal will be entertained.
6. The application received without application fee and copy of documents will be rejected.
7. The rule of reservation of appointments applies to this post.
8. Candidates selected for appointment to the post will be required to produce a certificate of physical fitness.

9. On scrutiny of applications received from the applicants the call letter will be sent to the qualified applicants only by intimating the date of Interview.
10. Candidates should ensure their eligibility to apply for the post. The candidates applying for the post of Manager (Audit & Accounts) should ensure that they fulfil all eligibility conditions. Their selection to the post of Manager (Audit & Accounts) will be purely provisional, subject to eligibility conditions.
11. Applicants are requested not to submit the original certificate along with their application.
12. A specimen application form attached / furnished below.

**Sd./-MANAGING DIRECTOR
TNFDC Ltd., Chennai – 10.**

TAMIL NADU FISHERIES DEVELOPMENT CORPORATION LIMITED
No.167, Poonamallee High Road, Chetpet Eco Park Campus, Kilapuk, Chennai – 600 010.

(Applicants should enclose documentary proof for Date of Birth, Community, Address, Educational Qualification, Class & Percentage of Marks, Experience (if any) etc. along with this Bio-Data Form, Bio-Data Form with insufficient documentary proof will be summarily rejected)

APPLICATION FOR THE POST OF MANAGER (AUDIT & ACCOUNTS)

BIO-DATA FORM

FULL NAME :
(In Capital)

Address for :
Communication :
:
:

Recent
Passport Size
Colour Photograph
to be affixed

Permanent Address :
:
:

Contact Number / Mobile No. :

Email-ID :

Age as on **01.07.2016** :

Date of Birth :

Place of Birth :

Nationality :

Religion :

Community :

Gender :

Marital Status :

Father / Husband's Name :

Occupation of Father / Husband :

Address :

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Dependent Parents : Yes / No

Languages known :

Qualifications possessed :

Apprenticeship & Training :

(Nature & Duration, Institution)

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Experience :

Name and Address of the Organisation	Period of Employment		Total Period	Position/s Held
	From	To		

Have you ever been involved in any Criminal Case / Arrested / Remanded / Convicted ?
If so give details

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References :

List names of persons other than relatives or former employees who know you two years or longer

1. Name : Address :
Position
2. Name : Address :
Position

Employment Exchange ID card No. :
Place :
Registration. No. :

Particulars of Demand Draft :
D.D.Number and Amount :
Name of the Bank :

DECLARATION

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief and these will form the basis of employment if I am employed by Tamil Nadu Fisheries Development Corporation Limited. I am aware that any particulars furnished by me is found incorrect at any stage or correct information is found to be suppressed, I am liable to be terminated forthwith without any notice.

PLACE :

DATE :

SIGNATURE OF THE APPLICANT
